



Snohomish County

**PLANNING COMMISSION**

**PLANNING & DEVELOPMENT SERVICES**

3000 Rockefeller Avenue, M/S #604, Everett, WA 98201

(425) 388-3285, FAX (425) 388-3670

Clerk Email: Sally.Evans@snoco.org

## **REGULAR MEETING AGENDA**

**Snohomish County Planning Commission**

**FEBRUARY 23, 2016**

**5:30 – 9:00 PM**

Snohomish County Administration Building-East

1<sup>st</sup> Floor, Public Meeting Room 2

3000 Rockefeller Avenue, Everett, WA 98201

For access to supporting documents reviewed by the Planning Commission, visit our website at <http://www.snoco.org> and enter "Planning Commission" in the search box.

**A. CALL TO ORDER, ROLL CALL, AND AGENDA REVIEW**

**B. APPROVAL OF MINUTES**

-January 26, 2016 (Regular Meeting)

**C. STATUS OF PAST RECOMMENDATIONS AND FUTURE AGENDA ITEMS**

**D. PUBLIC COMMENT**

Public comment (3 minutes or less per person) will be accepted on any item related to planning, zoning, and/or land use that is not already scheduled for public hearing on this meeting agenda. Persons providing public comment on a non-hearing item will not be considered a party of record with respect to that item and their comments will be entered into the record only when provided in writing.

Citizens are reminded that Planning Commissioners are volunteers and do not work for the county. As the legislative body, the County Council has decision-making authority.

## **E. TRAINING**

### Public Records, Email, and You: Review and Discussion

Sara Di Vittorio, Deputy Prosecuting Attorney, 425-388-6343, [sara.divittorio@snoco.org](mailto:sara.divittorio@snoco.org)

For more information see:

- [PowerPoint Presentation: Public Records, Email, & You](#)

To comply with the public records training requirement established by RCW 42.56.150, this training will provide commissioners with relevant information about the Public Records Act, its application to the Planning Commissions' records and commissioners' emails, and the retention and production of these records under the law.

## **F. UNFINISHED BUSINESS**

### Cottage Housing: Hearing

David Killingstad, PDS Principal Planner, 425-388-3311, ext. 2215, [david.killingstad@snoco.org](mailto:david.killingstad@snoco.org)

For more information see:

- [Snohomish County PDS Assistance Bulletin # 79 – Cottage Housing](#)
- [Chapter 30.41G SCC \(Snohomish County Code\)](#)
- [Snohomish County Web Page for Cottage Housing Project](#)
- [Transmittal Memo \(dated January 14, 2016\) including:](#)
  - Attachment A: Proposed Draft Code Amendments
  - Attachment B: PowerPoint Presentation
- [Staff Report \(dated February 11, 2016\) including:](#)
  - Attachment A: Proposed Cottage Housing Amendments to Title 30 SCC
  - Attachment B: Proposed Cottage Housing Code Amendments Findings of Fact and Conclusion
  - Attachment C: Comparison of Jurisdictions with Cottage Housing Regulations-Unit Size and Open Space

The Planning Commission will hold a hearing and take public testimony on proposed amendments to the cottage housing regulations contained in Chapter 30.41G SCC. At briefings held in December and January, staff provided an overview of this form of housing, the existing regulations, policy support, stakeholder outreach, policy questions to provide guidance, and proposed amendments.

## **G. NEW BUSINESS**

### Medical Marijuana: Briefing

Alison Hodgkin, PDS Senior Planner, 425-388-3311, ext. 2975, [alison.hodgkin@snoco.org](mailto:alison.hodgkin@snoco.org)

For more information see:

- [Staff Report \(dated February 10, 2016\)](#)
- [Changes to Regulations for Medical Marijuana \(PowerPoint Presentation\)](#)

PDS will provide commissioners with an informational briefing on recent changes to state law that require the elimination of medical marijuana collective gardens and dispensaries. The main goal of this project is to update regulations in Chapters 30.22 (Use Matrix) and 30.91 (Definitions) of Snohomish County Code to achieve consistency with specific changes made to Chapter 69.50 and 69.51A RCW related to Medical Cannabis. Under new state law, these changes must take effect no later than July 1, 2016. At the briefing, PDS will provide commissioners with more information and detail on the proposed code amendments.

## H. ADJOURN

### PLANNING COMMISSION'S RANGE OF POSSIBLE ACTIONS:

*At the conclusion of its public hearing, the County Planning Commission will consider transmitting a formal recommendation to County Council concerning adoption of the ordinance. The Commission may make a recommendation to adopt or to not adopt the ordinance. The Commission's recommendation may also propose amendments to the ordinance. The Planning Commission is an advisory body and the final decision rests with the County Council.*

### PARTY OF RECORD / PUBLIC TESTIMONY:

*You may become a party of record for any specific topic that comes before the Planning Commission by submitting a written request or testimony to Sally Evans, Planning Commission Clerk, PDS, M/S 604, 3000 Rockefeller Avenue, Everett, WA 98201 or via email at [Sally.Evans@snoco.org](mailto:Sally.Evans@snoco.org).*

### WHERE TO GET COPIES OF DOCUMENTS AND WEBSITE ACCESS:

*Please check [www.snohomishcountywa.gov](http://www.snohomishcountywa.gov) for additional information or the Snohomish County Department of Planning and Development Services, Reception Desk, 2<sup>nd</sup> Floor, County Administration Building-East, 3000 Rockefeller Avenue, Everett. For more information, call Sally Evans, Planning Commission Clerk, at 425-388-3285.*

### AMERICANS WITH DISABILITIES ACT NOTICE:

*Snohomish County facilities are accessible. The county strives to provide access and services to all members of the public. Sign language interpreters and communication materials in alternate form will be provided upon advance request of one calendar week. Contact Katy Mitrofanova at 425-388-3311, Ext. 1393 Voice, or 425-388-3700 TDD.*

#### Snohomish County Planning Commissioners:

*Merle Ash, District 1  
Ed Taft, District 1  
Tom Norcott, District 2  
Douglas Hannam, District 2  
Robert Larsen, District 3  
Darrel McLaughlin, District 3*

*Cheryl Stanford, District 4  
Daniel Strand, District 4  
Guy Palumbo, District 5  
Ben Kaufman, District 5  
Angeline Fowler, Executive Appointee*

#### Commission Staff (from Planning and Development Services (PDS) Department):

*Joshua Dugan, Acting Commission Secretary      Sally Evans, Commission Clerk*