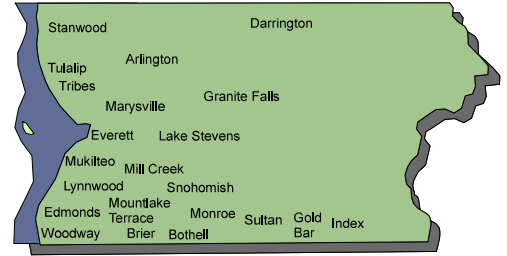


Snohomish County Tomorrow

A GROWTH MANAGEMENT ADVISORY COUNCIL



COMMUNITY ADVISORY BOARD MEETING

Thursday, January 15, 2023

Via Zoom

6:00 pm to 8:00 pm

MINUTES

Participating Jurisdictions/Members:

Hilary Morales	Unincorporated Bothell
Kate Nesse	Edmonds
Sean Standefer	Sultan
Trey Villanueva	Snohomish

Other Attendees/Presenters:

Glynis Casey	Naval Station Everett
Brock Howell	Snohomish County Transportation Coalition
Mike McCrary	Snohomish County
Megan Moore	Snohomish County

1. Call to Order

The meeting was called to order at 6:04 p.m. by Co-chair Hillary Morales.

2. Roll Call

Roll call was taken, with attendees as listed above.

4. Action Items

a. Approval of minutes (9-15-22)

Sean Standefer made a motion to approve the minutes of 9-15-22. Kate Nesse seconded, and the motion passed unanimously.

b. Confirm CAB Rep to January 25th and February 22nd Steering Committee meetings

Sean Standefer confirmed he will attend the January 25 meeting, and Kate Nesse volunteered to attend the February 22 meeting.

5. Discussion Items

a. SCT Position Update and [2023 Meeting Dates](#)

Snohomish County Planning and Development Services Director, Mike McCrary, gave an update on the SCT Manager position. The position duties and pay classification have been updated. We anticipate it will be posted within the next month.

The 2023 SCT schedule has been drafted and will be posted soon on the SCT public calendar.

b. HO-5 Report Update

Amber Piona, Senior Planner at Snohomish County, presented the draft Housing Characteristics and Needs Report. The GMA planning goals for housing has been significantly amended with the passage of HB 1220 and includes new language that requires planning for and accommodating housing for all economic segments of the population in the state. The HO-5 Report is directed by CPPs and the HO-5 policy. The report is prepared by the SCT HO-5 working group and provides data for jurisdictions to conduct comprehensive plan updates. The report includes data on population and housing demand, existing housing stock, forecasting future housing needs, displacement, residential land supply and housing capacity, measures taken to address housing needs, tools and resources and monitoring outcomes. A new chapter in the report is displacement.

The report's data sources include the 2021 Buildable Lands Report, 2020 Census, 2020 American Community Survey, Housing Authority of Snohomish County, the Housing Strategies Survey, Commerce, and the Office of Financial Management.

Ms. Piona briefly reviewed chapters 1-3, 5-9, and the appendices of the report. She addressed the maps and data tables and sources used in each of the chapters. She then presented chapter 4, "Forecast Future Housing Needs".

To forecast future needs, Commerce has been tasked with providing countywide projected housing need data, as well as allocation guidance. Commerce has developed the Housing for All Planning Tool (HAPT), which includes two methodologies for allocating housing needs. Method A gives every jurisdiction proportionally the same allocation as the countywide 2020-2024 net need. Special housing needs are proportional to each jurisdiction's target share of the countywide growth. Method B gives every jurisdiction an allocation such that by the target year 2044 the total future housing supply in every jurisdiction proportionally matches the 2044 countywide projected future need. Special housing needs are allocated proportional to each jurisdiction's share of the 2020 population.

The HO-5 working group reviewed these methods and developed a Method C for consideration. Method C is a hybrid of methods A and B. A jurisdiction's permanent housing allocation is calculated by starting from proportionally the same allocation as the countywide 2020-2024 net need. It also addresses the fact that the housing supply in every jurisdiction is not the same, but avoids the negative numbers that can come out of Method B.

The HO-5 report is expected to be completed by spring of 2023. Next steps for the HO-5 Report will be for the PAC will make a recommendation of the report, a table of housing targets, and a methodology to the Steering Committee. The Steering Committee will then review it for adoption. The timeline for next steps is dependent on the distribution of the final housing allocation needs numbers from Commerce which are anticipated to be available in February.

The Draft H0-5 Report and appendices can be found [here](#).

c. Draft 2023 Workplan

Committee members reviewed the draft 2023 workplan. Members requested a presentation on transportation at the March or May meeting, an update on the Comprehensive Plan Update in March, and an update of Sound Transit 2 & 3 late in the year.

6. Steering and Executive Committees Rep Report

No reports were given.

7. Public Comment

No comments.

8. Next Meeting Dates

a. Steering Committee: Wednesday, January 25, 2023

b. Steering Committee: Wednesday, February 22, 2023

c. Community Advisory Board: Thursday, March 16, 2023

9. Adjournment

The meeting was adjourned at 7:00 pm by Hillary Moralez.