

Snohomish County Tomorrow

A GROWTH MANAGEMENT ADVISORY COUNCIL



COMMUNITY ADVISORY BOARD MEETING
Thursday, February 20, 2020
SNOHOMISH COUNTY ADMINISTRATION BUILDING WEST
Second Floor Conference Room 2B
6:00 pm to 8:00 pm

MINUTES

Participating Jurisdictions/Members:

Lael Fournier	Edmonds area
Chris Glenn	Lynnwood area
Isaac Harrison	Mountlake Terrace
William Khadivi	Southwest County
Phil Lovell	Edmonds, Co-chair
Tony Niolu	Maltby area
Jeanine SanClemente	Maltby area, Co-chair
Linda Wills	Lynnwood area

Other Attendees/Presenters:

Mitchell Brouse	Snohomish County PDS
Steve Toy	Snohomish County PDS
Luke Hilt	CAB Applicant
Cynthia Pruitt	SCT Coordinator

1. **Call to Order**

The meeting was called to order at 6:05 p.m. by Co-chair Phil Lovell.

2. **Roll Call**

Roll call was taken, with attendees as listed above.

3. **Action Items**

a. Approval of minutes (9-19-19)

Linda Wills moved and Tony Niolu seconded a motion to approve the minutes. They were approved unanimously.

b. Election of Co-chairs

Tony Niolu moved to reappoint Phil Lovell and Jeanine SanClemente to the Co-chair positions. Isaac Harrison seconded the motion and it passed unanimously.

c. Confirm CAB representative to the February 26th, March 25th and April 22nd Steering Committee meetings

Luke Hilt offered to be the CAB representative at the February 26th meeting since he would be there already to be officially appointed. Phil Lovell agreed to be the representative for the March 25th meeting. Ms. Pruitt agreed to send an email out asking for a volunteer for the April 22nd meeting.

5. Discussion Items

a. Buildable Lands Report

Steve Toy described how the Buildable Lands data – a precursor to the Countywide Planning Policies (CPPs) and comprehensive plan updates – would be gathered and analyzed. Members asked about links between land use and infrastructure, how wetlands figure into buildability, how developed land was estimated to be re-developable and whether affordability was taken into account.

His presentation can be viewed [here](#).

b. 2023 Update: Countywide Planning Policy

Mitchell Brouse gave an overview of the approach and timing to update the CPPs in the next year.

His presentation can be viewed [here](#).

c. SCT Restructuring

The members asked what role CAB could play in the restructured SCT. How can they be more effective within SCT and the new structure?

They recognized that meeting only once per quarter means that their meetings are filled up completely with presentations on CPP-related things. There is little time available for discussion on other issues or to get reports back from Steering and Executive Committee meetings.

They would like to give input earlier on projects coming to SCT.

Lael Fournier made the motion for the CAB to meet on the third Thursday in March to discuss the CAB's role, get a report out on other SCT committees, and discuss whether to meet more frequently. Tony Niolu seconded the motion and it passed unanimously.

d. Coordinator's Report

i. Timing for Receipt of meeting materials

(Discussed under 'SCT Restructuring' above).

ii. Updated CAB Roster

Ms. Pruitt pointed out the updated roster in members' packets.

iii. Final SCT 2020 Work Program

Ms. Pruitt noted the Work Program in the members' packets and pointed out key projects that will come before them during the year.

iv. 2020 Schedule of meetings

Ms. Pruitt brought the committee meeting schedule in the packet to the members' attention.

v. County Email Addresses

Ms. Pruitt described the current practice of sending emails to both the CAB members' county-based email addresses and personal addresses. Individual members can choose to just use their county-based email address. She asked that members reply "to all" so it is easy to search emails if there is a public records request.

vi. Board/Commission training

Ms. Pruitt said that the Executive department is trying to set up online training.

e. Members "Go-Round"

Not discussed at this time.

6. Discussion of Future Agenda items

Not discussed at this time.

7. Next Meeting Dates

a. Steering Committee: Wednesday, February 26, 2020

b. Community Advisory Board: Thursday, March 19, 2020

8. Adjournment

The meeting was adjourned at 8:02 pm by Co-chair Phil Lovell.