

# Snohomish County Tomorrow

*A GROWTH MANAGEMENT ADVISORY COUNCIL*



## COMMUNITY ADVISORY BOARD MEETING

Thursday, May 21, 2020

Via Zoom

6:00 pm to 8:00 pm

## MINUTES

### Participating Jurisdictions/Members:

Alice Armstrong	Snohomish
Pam Baker	Monroe
Carrie Brausieck	Bothell
Isaac Harrison	Mountlake Terrace
Phil Lovell	Edmonds, Co-chair
Katherine Nesse	Edmonds
Tony Niolu	Maltby area
Bruce Overstreet	Everett
Jeanine SanClemente	Maltby area, Co-chair
Linda Wills	Lynnwood area

### Other Attendees/Presenters:

Cynthia Pruitt	SCT Coordinator
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### 1. Call to Order

The meeting was called to order at 6:07 p.m. by Co-chair Jeanine SanClemente.

### 2. Roll Call

Roll call was taken, with attendees as listed above.

### 3. Action Items

#### a. Approval of minutes (2-20-20)

Phil Lovell moved and Pam Baker seconded a motion to approve the minutes. They were approved with one abstention.

#### c. Confirm CAB representative to the May 27<sup>th</sup>, June 24<sup>th</sup> and July 22<sup>nd</sup> Steering Committee meetings

Alice Armstrong offered to be the CAB representative on May 27<sup>th</sup>. Phil Lovell agreed to be the representative for the June 24<sup>th</sup> meeting and Isaac Harrison agreed to attend the July 22<sup>nd</sup> meeting.

#### 4. Discussion Items

##### a. CAB role/SCT Restructuring

Jeanine SanClemente opened the discussion by summarizing the context of CAB's role in SCT. She explained that the purpose of tonight's discussion was to address the questions: How can we best realize our potential, how can we be the best possible resource for SCT and what do we need to put in place to support these objectives?

She asked members, "If there could be one change to CAB meetings immediately that would enhance your participation, what would that be for you?"

Members answered:

- The makeup of CAB reflects the makeup of the community
- Address just one issue per CAB meeting
- Being able to take on issues without waiting for Steering Committee to "ask"
- Only one presentation per meeting so there is time to discuss the issue and interact [with speaker and other CAB members]
- Assign each issue that comes to Steering Committee to a CAB member with that expertise (or who desires to develop expertise). Then that person monitors and reports back to CAB.
- Have a better understanding of how the CAB discussion is used in decision-making
- Be clearer about what CAB's outcome is and how it is used
- Review SC agenda at each meeting and ensure a CAB member attends every SC meeting
- Be more proactive; have two meetings – the first for the presentation and then the second for discussion [and recommendation]
- Have additional meetings in the year
- Meet with county councilmembers and Executive Somers
- Reduce the amount of routine business on the agenda
- Meet every other month
- Write advisory letters to Steering Committee

Jeanine then asked the members to discuss what is working now that we don't want to lose?

- Many members like the Zoom format for ease of attending meetings and the increased order in the discussion
- Hearing reports on county issues
- The diversity of background and expertise; would like to emphasize it more

The members discussed what is inhibiting their ability as a group to contribute.

- Not getting issues in a timely way
- The limits on their role in the Operating Guidelines
- CAB does not have representatives from all parts of the county geographic area
- Rethink how we run our meetings; perhaps have every other meeting be via Zoom
- How to be inclusive of others
- Be the voice of the community, going to north and east county to listen

Jeanine asked members what opportunities does CAB currently have and are not using?

- Communication with elected officials

- Have Zoom check ins regularly with elected officials
- Other SCT committees have resources that CAB could access
- New ways to communicate online

Jeanine asked what CAB members would like to add or modify to leverage their ability to contribute to SCT.

- Add a broader interpretation of CAB's role
- Increase CAB's power
- Address what members want to do, e.g. a role addressing conflict, and/or be a listening post in the community and/or engaging the community during the pandemic, etc.
- Be "pulse" of the entire community

**b. Coordinator's Report**

**i. Updated CAB Roster**

Ms. Pruitt said that a new member may join CAB this week and to watch for a new roster afterwards.

**ii. County Email Addresses**

Ms. Pruitt reminded members to reply to both their county and personal addresses so it is easy to search emails if there is a public records request.

**iii. Board/Commission training**

Ms. Pruitt said she had no further information on this training.

**c. Members "Go-Round"**

Not discussed at this time.

**5. Discussion of Future Agenda items**

Not discussed at this time.

**6. Next Meeting Dates**

**a. Steering Committee:** Wednesday, May 27, 2020

**b. Community Advisory Board:** July 30, 2020

**7. Adjournment**

The meeting was adjourned at 7:57 pm by Co-chair Jeanine SanClemente.