

DATE: December 9, 2010  
TO: The Snohomish County Council  
FROM: Kymber Waltmunson  
TOPIC: Follow Up of the Payment Cards and E-Payments Performance Audit

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The purpose of this memo is to provide information regarding the current status of the implementation of audit recommendations made in the performance audit of Snohomish County's receipt of Payment Cards and E-Payments completed in May 2008. This follow up evaluation was completed in December of 2010.

Thank you for the opportunity to work with Snohomish County on this project.

### Summary of Findings

Finance, the Treasurer, and DIS have implemented both of the open recommendations during the follow up period.

#	Recommendation	Status	Notes
1	Provide E-payment Guidance	CLOSED	
3	Information Security Training	CLOSED	

### Provide E-Payment Guidance

#### Recommendation 1

Snohomish County Finance/Treasurer/DIS should continue to implement new management processes related to e-payment and payment cards including:

- setting direction and providing expertise;
- effectively training staff; and
- performing legal due diligence.

Since follow up work last year there has been new e-payment activity at the county. Finance, the Treasurer, and DIS have demonstrated leadership and guidance in these new efforts. This has been validated through discussions with the parties who implemented or are implementing new electronic payment systems.

### Information Security Training

#### Recommendation 3

Snohomish County Finance/Treasurer/DIS should continue development and implementation of a countywide information security awareness program that includes payment card security information

To implement this recommendation, DIS developed a countywide information security awareness program that includes payment card security information. Finance recently required all county staff involved in receipting electronic payments to take the data security training by the end of January 2011.