



## PARKS ADVISORY BOARD MINUTES

Zoom Meeting  
 Tuesday July 12, 2022  
 3:00pm – 4:30pm

1. Call to Order

A. Jacob Vail called the meeting to order at 3:00 pm.

2. Roll Call:

A. Voting Board Members –

Kirahy Meyers (Dist. 1)  
 Mary Rollins (Dist. 2)  
 Vacant (Dist. 3)  
 Steve Yandl (Dist. 4) (Notes)  
 Bob McCarty (Dist. 5)

Y
Y

David Divoky (At Large)  
 Mike Farrell (At Large) (Vice Chairman)  
 Darrell Olson (At Large)  
 John Tam (At Large)  
 Vacant (At Large)  
 Jacob Vail (At Large) (Chairman)

Y
Y
Y
Y

B. Staff (Parks and other County Departments or agencies) – Dave McConnell, Associate Park Planner; Tom Teigen, DCNR Director; Jeremy Husby, Parks & Recreation Division Director

C. Guests – William Abram, Debbie Donk, Emily Scott, Emily Griffith, and Rachel Dotson

3. Review of June 2022 minutes.

A. Mary Rollins moved to approve the June 2022 meeting minutes as written. Darrell Olson seconded, and the motion carried.

4. Public Hearings/Meetings.

A. Lord Hill Public Meeting 7/13/22 6:00 pm – Senior Park Planner Emily Griffith informed the Board that there would be a virtual public meeting for Lord Hill Park Preferred plan process. The meeting will be via Zoom and the link and information for the upcoming meeting will be sent to the Board and posted to the project’s webpage. DCNR Director Tom Teigen commented on the format of the meeting and stated that the meeting would present a summary of the final draft report on the Preferred Plan. The meeting will also be a time for the public to comment on the report and presentation. Staff will not be answering questions at the meeting but an updated FAQ summarizing the feedback from the meeting will be posted soon after the meeting was completed.

B. No other public hearings or meeting relevant to the Board were noted.

5. Oral Requests from the Audience/Correspondence.

A. One email with attachments was forwarded to the Board from Bigfoot BMX. The correspondence addressed questions from the earlier Parks Advisory Board Tour of the site in June. There was no discussion or comments from the Board.

## 6. Administration

### A. Park Board Volunteer Time Tracking

- (1) Jacob Vail asked that this item be moved to the next meeting. The Board agreed by consensus to move this to the next meeting agenda in August or September.

## 7. New Business:

### A. Fair/Events Overview

- (1) Debbie Donk and Emily Scott provided a report on the upcoming Evergreen State Fair and on special events this summer.
- (2) Evergreen State Fair – Emily Scott reported that the fair theme this year is “The Show Must Go On!”. Emily went on to summarize the attractions and events that would be featured at this year’s fair.
  - (a) Health & Safety - The health and safety of our guests is priority. We follow instructions from the Snohomish County Health District and CDC for COVID updates, animal safety, food safety, and more.
  - (b) Fair Admission - Regular Admission (13-61 yrs.) is \$16 for weekdays, \$18 for weekends, and \$14 for Labor Day. Seniors (62-89 yrs.), Military w/ID, and Youth (6-12 yrs.) are \$12 for any day and \$10 for Labor Day. Seniors (90+ yrs.) and Youth 5 yrs. & under are free. Advance discount tickets, carnival, group sales are on sale now! Parking: \$10 weekday/\$15 weekend.
  - (c) Grounds Attractions:
    - (i) NEW: Brad’s World Reptiles – educational entertainment in the Event Center
    - (ii) NEW: All Star Stunt Dog Show – 1pm, 3pm and 5pm
    - (iii) Butler Amusements Carnival (Rides, Games, Food)– 11am-11pm; 11am-7pm Labor Day
    - (iv) International Lumberjack Shows – new spar poles. 12pm, 4pm, and 7pm daily
    - (v) Aztec Indian Dancers: 2pm and 6pm daily
    - (vi) Courtyard Stage and Roving Entertainment – a variety of entertainment all day
    - (vii) Goat Playground – new in 2021
  - (d) Grandstand Events
    - (i) Thursday, Aug. 25: 9pm Opening Night Fireworks (free with paid fair gate admission)
    - (ii) Friday, Aug. 26: 6:55pm Monster Truck Show
    - (iii) Saturday, Aug. 27: 5:55pm Monster Truck Show
    - (iv) Sunday, Aug. 28: 2:55pm Monster Truck Show
    - (v) Monday, Aug. 29: 8:30pm Laser Show (free with paid fair admission)
    - (vi) Tuesday, Aug. 30: 7:30pm Gary LeVox of Rascal Flatts (75% RF songs and 25% solo songs) (Country Rock)
    - (vii) Thursday, Sept. 1: 7:30pm Scotty McCreery (Country)
    - (viii) Friday, Sept. 2: 7:30pm Bethel Music (Contemporary Christian)
    - (ix) Saturday, Sept. 3: 6pm Auto Races
    - (x) Sunday, Sept. 4: 6pm Demo Derby and Fireworks
    - (xi) Monday, Sept. 5: Auto X (free with paid fair gate admission)
  - (e) Special Events
    - (i) Food Drive: 12-5pm July 16, West Parking Lot (Donate 5 cans = 1 weekday fair pass)

- (ii) Opening Day Ceremony: 2pm, Thursday, August 25, Courtyard Stage
- (iii) Monroe Fair Days Parade: 11am, Saturday August 27, downtown Monroe
- (iv) Evergreen Youth Livestock Auction: 5pm, August 27, Judging Arena
- (v) Morning of Dreams: 9-11am, Tuesday August 30 (a morning for special needs guests – no lights or sounds, and less crowded)
- (vi) Public Contests: Pedal Tractors, Egg Toss, Water Balloon Toss, Bubble Gum Blowing, Quarter in the Haystack, Frisbee Throwing, and Kid's Steer Roping.

(f) Special Displays

- (i) Snohomish County Agriculture Display and Stage. Farmer for a Day (kid's interactive exhibit)
- (ii) Shannahan Cabin – hosted by Monroe Historical Society
- (iii) Antique Tractor Display and Pedal Tractors
- (iv) Sow and Litter Displays
- (v) Western Heritage Museum and Fair Museum

(g) Equestrian Events

- (i) 4H Horses: Aug. 25-30 and Sept. 1
- (ii) Western Regional Clydesdale Show: 5pm Aug. 25-27, and 2pm Aug. 28
- (iii) Western Regional Clydesdale Show: 5pm Aug. 25-27, and 2pm Aug. 28
- (iv) Snohomish County Western Games Sept. 3 & 4
- (v) Rodeo: 7pm Sat. Sept. 3; 7pm Sun. Sept. 4; and 2pm Mon. Sept. 5 (\$10 Adult/\$5 Youth/Sr.)
- (vi) Mini Horse Show – Sept. 5 Outdoor Covered Arena

(h) Other Fair Highlights

- (i) Animals, Fair Food, Competitive Exhibits, Commercial Vendors, Chainsaw Carvers, Master Gardeners, Educational Displays, Beer Gardens, Crafts and More!

B. Maintenance Overview

- (1) William Abram summarized the current operations and work of the Maintenance core and highlighted near term future work of the team. With the upcoming fair in August, Maintenance is working to complete other projects prior to focusing on preparations for the fair. There are several positions that are unfilled, and this limits the team's capacity to meet all the top priorities. Work on mowing, numerous repair projects and at Lord Hill Regional Park have been prioritized. DCNR Director Tom Teigen also commented on the team. Discussion followed.

C. Lord Hill Status Update

- (1) Senior Park Planner Emily Griffith reported on the Lord Hill Regional Park Preferred Plan Process. In preparation for the upcoming final public meeting and publishing of the final Preferred Plan report and maps, Emily presented a summary of the full report and presentation to the Board. The history of the park and planning process was described as well as the current work to complete and publish the plan. The preferred plan will guide future management, trail work and other improvements going forward. The preferred plan and other related documents can be found at the project [webpage](#).

D. Capital Projects Update

- (1) Planning Supervisor Rachel Dotson provided a report to the Board on current capital projects.
- (a) Budgeting – The budgeting process is near complete from our end and has been submitted to the County Executive.
  - (b) Conservation Futures – Presentations have been made and all 5 submitted projects were recommended by the board for approval for funding by the County Council. The funding request total was \$4,697,970.00.
  - (c) On-Call Interviews – Interviews for the revised Public Works On-Call list were completed for the disciplines of Landscape Architecture and Septic and the new contract will begin in January 2023.
  - (d) RCO Grants:
    - (i) RCO grant for Kayak Point federal/LWCF for Phase 2 was submitted for \$2 million on May 3rd. Carol Ohlfs is working on a presentation for final review on the 18th.
    - (ii) RCO Willis Tucker – The final grant application is due on the 18th.
    - (iii) Reminder to the Board that the Letters of support are due to be uploaded to PRISM on the 19th of this month.
  - (e) Corcoran Park Playground - The installation of the new playground equipment is nearly complete. Senior Park Planner Thomas Hartzell is working on a planting plan and plans to use rubber tiles instead of wood fiber mulch play surfacing. Thomas is coordinating the new perimeter fence installation.
  - (f) Meadowdale Beach Park - Construction work is continuing. BNSF has completed work on pile driving and is going to begin installation of the temporary railroad track crossing to install the railroad bridges. Installation of two bridges is anticipated in August. The picnic shelter is demolished, and the consultants have direction for a replacement shelter.
  - (g) Whitehorse Campground - Trails and paths are going in and a water line was installed. Site furnishings are backlogged and may go in this year which would open the tent sites this year. Romtec will send the restroom drawings this week and that will open the door for permitting which should take about 2 months.
  - (h) Lord Hill - Public meeting to introduce the Preferred Plan and next steps will happen on July 13th. Senior Park Planner Emily Griffith completed a draft of the plan and is working with the consultants to finalize it and get it approved ahead of this meeting.
  - (i) SR 530 Slide Memorial - Submitted the final bid set to Purchasing yesterday. If everything stays on schedule, the project should go out to bid on the 25th. Work will continue including coordination with artist, permit reviewers, and the Timber Framers' Guild. Work to complete the application for water rights at the site is underway. Construction is anticipated fall 2022 through fall 2023.
  - (j) Annual Paving Project -Associate Park Planner David McConnell submitted a project for pavement repairs to 11 sites to Purchasing on April 28th. Bids are due for the project today and were received.
  - (k) Whitehorse Trail – Senior Park Planner Emily Griffith is working on contracting for the next phase of trail work on the Whitehorse Trail. Construction may occur in 2024.
  - (l) Whitehorse Park - The dugout covers are on their way for delivery and the ballfield improvements will include new bleachers and a drinking fountain. After the fair but before the end of the year, maintenance staff plans to install the dugout covers and the drinking fountain.
  - (m) Carousel Ranch - A consultant cost estimate came back millions over budget and we are currently reviewing options with the consultant to revise the design to fit within budget.
  - (n) McCollum FFC - We have started scope and fee negotiations and aim to begin more likely in September due to the Council Recess and the August budgeting process.

(1) The Board agreed by consensus to table all but one of the remaining agenda items to the next meeting. As a vote had not been taken on whether to hold the August board meeting, board chair Jacob Vail will consult staff and send out an email to the board members.

8. Old Business:

A. Board Member Recognition

Chair

(1) The retirement recognition of John Dewhirst and Shawn Tobin was moved to the next meeting.

B. Field Trip Review (10 minutes)

Board

(1) The review of the June Parks Advisory Board field trip was moved to the next meeting.

C. Board Members ADA/Park Observations (5 minutes)

Board

(1) Board members ADA observations was not discussed.

9. DCNR Director's Time (5 minutes)

Tom Teigen/Jeremy Husby

A. DCNR Director Tom Teigen commented on the search for a new Parks Division Director to replace Jeremy Husby who has left Snohomish County for a new position. Tom Teigen also thanked the Board for their continued service.

10. Messages from the Board, Roundtable, Items for Future Agendas

Board

A. David Divoky

B. Tammy Dunn

C. John Ewald

D. Mike Farrell

E. Bob McCarty – Bob commented that the tour was great, and he especially enjoyed the urban creek, great interpretive signage! He plans to ask his City Council to take the tour in future.

F. Kirahy Meyers

G. Darrell Olson

H. Mary Rollins

I. John Tam – The tour was great!

J. Jacob Vail

K. Steve Yandl

11. Adjournment.

A. Meeting adjourned at 4:40 PM by consensus.

Monthly Report Schedule

January	Arts Commission, Capital, Property	July	Capital, Maintenance, Property
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<b>February</b>	Communications, Maintenance, WSU	<b>August</b>	No Meeting
<b>March</b>	Capital, Property	<b>September</b>	Fee Schedule Review, Capital, Property
<b>April</b>	Conservation Futures, Operations	<b>October</b>	Historic Preservation
<b>May</b>	Budget Discussion, Capital, Property	<b>November</b>	Capital, Property
<b>June</b>	Events, Fair	<b>December</b>	No Meeting

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.

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