



Superior Court
Of Snohomish County

ADMINISTRATIVE ORDER 38 - 22

Procedures for Submission of Evidence in RCW
7.105 Proceedings

Adopted: September 1, 2022

Effective immediately, Snohomish County Superior Court hereby adopts the following standards regarding the use and filing of evidence in civil protection order hearings governed by RCW 7.105:

1. FOR ALL EVIDENCE:
 - A. Each party shall ensure that all evidence filed or presented as an exhibit at the hearing is timely provided to the opposing party in advance of the hearing.
 - B. Any evidence capable of being offered in documentary form must be offered in documentary form in order to be considered.
 - C. Videos, audio recordings, and other evidence that cannot be printed and presented in paper form must be transferred to CD/DVD, removable disk, or other storage device that may be offered into evidence at the hearing.
 - D. Parties seeking to seal portions of the record are responsible for complying with GR 15 or other applicable rules and laws.

2. TEXT MESSAGES/SOCIAL MEDIA:
 - A. Text messages, social media posts or similar evidence shall be presented in paper form and numbered sequentially at the bottom of each page.
 - B. If a party files or presents text messages, social media posts or similar items of evidence that exceed a total of 5 pages in length, that party shall highlight the specific text messages, social media posts or similar items relied upon and shall file or present them with a coversheet that identifies the specific messages or posts relied upon.

3. VIDEO OR AUDIO RECORDINGS AND DIGITAL PHOTOGRAPHS:
 - A. Absent prior approval by the court, any party seeking to submit video or audio recordings of spoken words requiring the Court's consideration and exceeding 2 minutes in length shall submit a formal transcript of any such recording. The Court may decline to have the recording played in open court. The transcription shall be filed or presented and provided to the opposing party as set forth in 1A above.
 - B. Any party who wishes to present evidence that consists of digital photographs or audio or video recordings must bring a computer, tablet, smartphone or other device capable of playing the evidence in open court.
 - i. If the evidence consists of video or digital photographs, the device must also be able to accept a USB clickshare device (provided by the court) that will play/display the video or photograph to the courtroom screens.
 - ii. If the evidence consists of video or digital photographs, the party offering the evidence must also bring the evidence on a removable device that can be admitted into evidence at the hearing as an exhibit as set forth in 1C, above.

Dated this 1st day of September, 2022

GEORGE F.B. APPEL

George F.B. Appel, Presiding Judge