

Snohomish-Stillaguamish LIO Progress Report (Oct 1, 2021 to Dec 31, 2021)

Contract #	2022-23
Agreement Title	Snohomish/Stillaguamish LIO-FFY2022 Funding
Period of the Progress Report	Q1 (Oct-Dec)
Name & Position of Author	Kathleen Pozarycki, Senior Planner II
Due date for progress report	January 17th

When report is complete:	
<input type="checkbox"/>	Upload Progress Report to Box in 'deliverables pending' folder
<input type="checkbox"/>	Email Contract Paypack (invoicing spreadsheet) to PSP Fiscal
<input type="checkbox"/>	Upload completed deliverables to Box 'deliverables pending' folder
<input type="checkbox"/>	Notify PSP Contract Manager via email

Instructions:

- **Task Description column:** Task requirements are summarized here and customized for each LIO contract. Refer to contract statement of work and deliverables table for full expectations.
- **Activity Updates column:** Provide a detailed description of what has happened during the reporting period for each task including deliverables completed or in progress, milestones, lessons learned, outcomes achieved, and any other relevant information.
- **Task Status column:** Complete (drop down menu) for each task. Use Current or Behind Schedule if you have completed some but not all activities in the task.
- **Complication / Issues column:** Add notes as needed. This area can also be used for clarifying notes if more room is needed.
- **Budget Status column:** Complete (drop down menu) for each task.
- Attach additional materials to your report as needed to help describe progress being made and upload to Box.
- If you have questions, please bring them to your ERC.

TASK DESCRIPTION	ACTIVITY UPDATES Update on activities, activities completed this period, progress on deliverables	TASK STATUS	COMPLICATIONS / ISSUES: Description of any complication or issues in accomplishing the task or subtask	BUDGET STATUS
TASK 1				
Subtask 1.01-2 Maintain a local point of contact and local engagement coordination for the LIO.	Attended Monthly LIO Coordinators meetings including Action Agenda Hour and Coordinator Caucus <ul style="list-style-type: none"> • 10-5-21, 10-19-21, 11-2-21, 12-13-21 PSP check in meetings <ul style="list-style-type: none"> • 10-20-21, 11-1-21, 11-8-21, 11-23-21, 12-16-21 	Current		On task to spend down

Snohomish-Stillaguamish LIO Progress Report (Oct 1, 2021 to Dec 31, 2021)

<p>Subtask 1.03 Arrange LIO meetings, prepare agendas and facilitate meetings.</p>	<p>Facilitated the following meetings:</p> <ul style="list-style-type: none"> • LIO Implementation Committee co-chairs check in meeting on 10-27-21 • LIO Implementation Committee mtg 11-4-21 • LIO Executive Co-Chairs Prep mtg 11-18-21 • LIO Executive Committee mtg held on 11-19-21 <p>Prepared meeting agendas and minutes</p>	Current		On task to spend down
<p>Subtask 1.04 Develop and distribute summary notes and materials to LIO committees and the Partnership.</p>	<p>Draft summary notes completed, and meeting materials provided to LIO Committees and Partnership.</p>	Current		On task to spend down
<p>Subtask 1.05 Update name, organizational affiliation, contact information, and committee(s) role of each LIO member in MiradiShare. Notify ER liaison, and update member roster when there is a change to participation.</p>	<p>LIO members up to date in Miradi.</p>	Choose an item.		Choose an item.
<p>Subtask 1.06 Maintain publicly available information about the LIO, including notice of meetings, agendas, summary notes, and opportunities for content review. Maintain up to date LIO information on public website.</p>	<p>The Sno/Stilly LIO Website is up to date and has all information, files, meetings, agendas and meeting notes uploaded.</p>	Choose an item.		Choose an item.
<p>Subtask 1.07 Participate in regional meetings.</p>	<ul style="list-style-type: none"> • Set up a meeting for OSU to present to Sno/Stilly LIO, "Special Briefing Event for Snohomish LIO and Stillaguamish Watershed Council: "Exploring inequities in the impacts of marine biotoxins on 	Current		On task to spend down

Snohomish-Stillaguamish LIO Progress Report (Oct 1, 2021 to Dec 31, 2021)

	<p>human wellbeing in the Salish Sea”</p> <ul style="list-style-type: none"> • Held check in meeting with Island LIO staff to discuss barriers to restoration on 10-26-21 • Attended workshop hosted by King County, “Building Relationships: Tribal Treaty Rights & Local and State Government” 10-27-21 • Attended Salmon in the City 10-28-21 			
<p>Subtask 1.08 Coordinate with the salmon recovery Lead Entities. As needed, adaptively manage LIO structure to better reflect integration.</p>	<ul style="list-style-type: none"> • Held monthly coordinating meetings with Stillaguamish and Snohomish Lead Entities on 10-18-21, 11-15-21, 12-6-21 • Attended Snohomish Basin Salmon Recovery Forum 12-2-21 • Attended the Stillaguamish Watershed Council Meeting and presented results of LIO Barriers Theme Survey 11-17-21 	Current		On task to spend down
<p>Subtask 1.09 Host local forums at rotating management conference when scheduled.</p> <p>As applicable, prepare and participate on behalf of the LIO at Partnership Board or Council meeting, if requested.</p>	<p>Initial discussions to prepare for June 2022 Leadership Council Meeting have begun.</p>	Current		On task to spend down
<p>Subtask 1.10 Assist LIO in the process to nominate the LIO’s ECB representative and alternate ECB representative. Communicate nomination to PSP in writing.</p>	<p>On Task.</p>	Current		On task to spend down

Snohomish-Stillaguamish LIO Progress Report (Oct 1, 2021 to Dec 31, 2021)

Subtask 1.11 Develop an annual work plan for the LIO.	Facilitated Meetings with LIO workplan Subcommittee on:11-2-21, 11-16-21, 11-3-21, 12-6-21	Current		On task to spend down
TASK 2				
Subtask 2.01 Coordinate and catalyze implementation of the 2018-2022 Action Agenda – see <i>contract for specifics</i> .	Attended the following workshops: <ul style="list-style-type: none"> • Action Agenda Workshop A, Mtg 1, 11-2-21 • Action Agenda Workshop B, Mtg 1, 11-3-21 • Action Agenda Workshop C, Mtg 1, 11-4-21 • Action Agenda Workshop D, Mtg 1, 11-5-21 • Action Agenda Workshop E, Mtg 1, 11-9-21 • Action Agenda Workshop F, Mtg 1, 11-10-21 • Action Identification, Workshop A, Mtg 2, 11-30-21 • Action Identification, Workshop C, Mtg 2, 12-2-21 • Action Identification, Workshop D, Mtg 2, 12-3-21 • Action Identification, Workshop E, Mtg 2, 12-7-21 • Action Identification, Workshop F, Mtg 2, 12-8-21 	Current		On task to spend down
Subtask 2.02 Engage with SILs, Partnership, and EPA in discussions to outline and plan collaborative planning and implementation processes.	On Task.	Current		On task to spend down
Subtask 2.03 Prior to each ECB meeting, engage the LIO ECB representative regarding issues and preferences of the LIO.	<ul style="list-style-type: none"> • Held pre-ECB meeting check-in with LIO ECB Rep, Snohomish County Executive Somers and Alternate Gregg Farris on 10-18-21. • Held internal briefing prep meetings on 10-14-21, 10-18-21, and 10-19-21 to prepare for WSPER LIO workshop. • Prepared ECB Talking Points memo prior to ECB 	Current		On task to spend down

Snohomish-Stillaguamish LIO Progress Report (Oct 1, 2021 to Dec 31, 2021)

	<p>meeting with Sno/Stilly LIO specific talking points for Exec. Somers.</p> <ul style="list-style-type: none"> • Attended Whidbey Basin ECB Prep Meeting 10-21-21. • Attended ECB Meeting 10-28-21. • Facilitated ECB Local Forum debrief, 12-8-21 with Kirvie Mesebeluu-Yobech • Attended WSPER Working Group Meeting 12-14-21 			
<p>Subtask 2.04 Coordinate local contributions and content for the 2022-2026 Action Agenda. Engage with the Partnership and SIL baseline conversations around the development and execution of the 2022-2026 Action Agenda.</p>	<ul style="list-style-type: none"> • Attended Action Agenda Coordinating Group meeting November 9, 2021 • Provided updates and announcements to LIO list on how to provide input on Action Agenda and to encourage members to sign up for Action Agenda Workshops • Sent requests to SILs to provide clarification on EPA/SIL direct allocation funding • Sent email Dec. 5 to indicate Sno/Stilly LIO Choice of Option A, work with SILs to develop \$500,000 five-year workplan. 	Current		On task to spend down
TASK 3				
<p>Subtask 3.03 Support local NTA owners to track implementation status.</p>	Support provided as necessary. Sent out emails to all NTA owners to remind them to report in Action Agenda Tracker.	Current		On task to spend down
TASK 4				
<p>Subtask 4.01 Update and adaptively manage LIO Plan – see <i>contract for specifics</i>.</p>		Planned		On task to spend down
<p>Subtask 4.02 Develop and distribute an LIO Plan progress report to the LIO committees and the Partnership 1x a year.</p>		Planned		On task to spend down
<p>Subtask 4.03 Review materials and provide feedback on needed</p>		Planned		On task to spend down

Snohomish-Stillaguamish LIO Progress Report (Oct 1, 2021 to Dec 31, 2021)

materials for Puget Sound Info platform.				
TASK 5				
Subtask 5.01 Support LIO participation in regional planning and coordination groups.	<ul style="list-style-type: none"> Attended PSP Leadership Council Meeting on December 9, 2021 	Current		On task to spend down
Subtask 5.02 Work with LIO committee members to determine opportunities to inform and educate decision makers on the work of the LIO, including LIO Plan and associated gaps and barriers.	<ul style="list-style-type: none"> In progress 	Current		On task to spend down
Subtask 5.03 Support or reactivate the local ecosystem recovery outreach network.	N/A	Choose an item.	N/A	Choose an item.
Subtask 5.04 Facilitate removal and/or reductions of LIO priority barriers using coordination and capacity.	<ul style="list-style-type: none"> Attended Onsite Septic Meeting with DOE to discuss unknown septic system mapping on 11-29-21 and 12-16-21 Also Listed Under Task 1- Facilitated Meetings with LIO workplan Subcommittee on: 11-2-21, 11-16-21, 11-3-21, 12-6-21. Subcommittee work has been focused on removal of key LIO barriers to restoration and recovery of Puget Sound. 	Current		On task to spend down
Subtask 5.05 Support priority NTAs and Action Agenda implementation by building LIO capacity to efficiently and effectively compete for project funding.	<ul style="list-style-type: none"> In Progress 	Current		On task to spend down
Subtask 5.06 Use structured decision-	N/A	Choose an item.	N/A	Choose an item.

Snohomish-Stillaguamish LIO Progress Report (Oct 1, 2021 to Dec 31, 2021)

making (SDM) process to define LIO Plan priorities.				
Subtask 5.07 Discuss and Integrate principles of Justice, Equity, Diversity, and Inclusion into LIO governance, structure, and/or planning.	N/A	Choose an item.	N/A	Choose an item.