



## Parks & Recreation

# PARKS ADVISORY BOARD MINUTES

Zoom Meeting  
 Tuesday October 11, 2022  
 3:00pm – 4:30pm

1. Call to Order.

A. Jacob Vail called the meeting to order at 3:05 pm.

B. There was a quorum present.

2. Roll Call

A. Voting Board Members –

Kirahy Meyers (Dist. 1)

Mary Rollins (Dist. 2)

Vacant (Dist. 3)

Steve Yandl (Dist. 4) (Notes)

Bob McCarty (Dist. 5)

x

David Divoky (At Large)

Mike Farrell (At Large) (Vice Chair)

Darrell Olson (At Large)

John Tam (At Large)

Vacant (At Large)

Jacob Vail (At Large) (Chair)

x
x
x
x

B. Staff (Parks and other County Departments or agencies) – Sharon Swan (Parks & Recreation Division Director), Gretchen Kaehler (Archaeologist), Rose Intveld (Communications Specialist).

C. Guests – Stephen Heise.

3. Review of September 2022 minutes.

A. Unanimous approval of September minutes with no changes.

4. Public Hearings/Meetings

A. Sharon Swan reported that there will be public meetings as the upcoming county budget process gets underway. She does not yet have dates to share.

B. Oral Requests from the Audience/Correspondence.

(1) Stephen Heise inquired about any updated status on filling vacant board positions. He has applied. Sharon responded that interviews with applicants still needed to be scheduled.

5. General Business, Administrative Matters.

A. Request for a volunteer to assume duties as note taker (Secretary).

(1) With no volunteers, Jacob Vail proposed that we appoint someone at the November meeting. No objections raised.

B. Update on progress in filling board vacancies.

- (1) See [4 – B - 1] earlier in the minutes.
6. Project Status Reports. – No project status reports this meeting but details distributed in an email from Carol Ohlfs on September 16 (Bi-Monthly Parks Capital Projects Update as of August 31).
  - A. Construction Projects
  - B. Design Projects
  - C. Preferred Plan Projects
  - D. Long Range Planning.
7. New Business.
  - A. Historic Preservation Report – Gretchen Kaehler gave a Power Point presentation.
    - (1) County has had individuals active in historic preservation in the past but no archeologist until recently.
    - (2) Historic Preservation Commission described.
    - (3) Register of historic places.
      - (a) In place since 1990s.
      - (b) Pictures of some structures shared.
    - (4) Specifications for a building to qualify for special valuation.
    - (5) Described some specific consultations on structures.
    - (6) Grants given with examples.
    - (7) Examples of participation in public events.
    - (8) New fair museum.
    - (9) Plans for a road show for next year to evaluate artifacts.
    - (10) Sharon Swan asked about a parks board member attending a historic preservation commission meeting. Jacob Vail expressed interest.
8. Old Business.
  - A. ADA/Park observations from board members.
    - (1) None brought up.
9. DCNR Director's Time. – Tom Teigen was unavailable; Sharon Swan filled in.
  - A. Asked about topics for next month.
  - B. Interest in doing a booth again at the fair next year.
  - C. Spoke about the success of the 2022 fair.
  - D. Currently in the budget process.
10. Messages from the Board. Around the Table
  - A. David Divoky
  - B. Tammy Dunn
  - C. Mike Farrell
  - D. Bob McCarty
  - E. Kirahy Meyers

- F. Darrell Olson
- G. Mary Rollins
- H. John Tam
- I. Jacob Vail
- J. Steve Yandl

(1) Asked Sharon Swan if there was a current staff duty list. Sharon will provide an organization chart that does not include a detailed list of duties but does show names, titles and organization hierarchy.

11. Adjournment

- A. Unanimous approval to adjourn at 3:58pm.

Monthly Report Schedule:

<b>January</b>	Arts Commission, Capital Property	<b>July</b>	Capital Maintenance, Property
<b>February</b>	Communications, Maintenance, WSU	<b>August</b>	No Meeting
<b>March</b>	Capital Property	<b>September</b>	Fee Schedule Review, Capital Property
<b>April</b>	Conservation Futures, Operations	<b>October</b>	Historic Preservation
<b>May</b>	Budget Discussion, Capital Property	<b>November</b>	Capital Property
<b>June</b>	Events, Fair	<b>December</b>	No Meeting

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