



Parks & Recreation

PARKS ADVISORY BOARD MINUTES

Zoom Meeting
 Tuesday November 8, 2022
 3:00pm – 4:30pm

1. Call to Order.

A. Jacob Vail called the meeting to order at 3:04 pm.

B. There was a quorum present.

2. Roll Call

A. Voting Board Members –

Kirahy Meyers (Dist. 1)

Mary Rollins (Dist. 2)

Vacant (Dist. 3)

Steve Yandl (Dist. 4) (Notes)

Bob McCarty (Dist. 5)

x
x
x

David Divoky (At Large)

Mike Farrell (At Large) (Vice Chair)

Darrell Olson (At Large)

John Tam (At Large)

Vacant (At Large)

Jacob Vail (At Large) (Chair)

x
x
x
x

Staff (Parks and other County Departments or agencies) – Sharon Swan (Parks & Recreation Division Director), Dave McConnell (Associate Park Planner), Tom Teigen (DCNR Director), Annique Bennett (Tourism Development Specialist), Kye Iris (Real Property Administrator), Kara Underwood (Division Manager), Rachel Dotson (Parks Planning Supervisor), Rose Intveld (Communications Specialist).

B. Guests – Stephen Heise, Carolyn Carlson.

3. Review of October 2022 minutes.

A. Unanimous approval of October minutes with no changes.

4. Public Hearings/Meetings

A. Sharon Swan advised that there was a public meeting on the county budget at 10am November 9.

5. Oral Requests from the Audience/Correspondence.

6. General Business, Administrative Matters.

A. Request for a volunteer to assume duties as note taker (Secretary).

(1) Kirahy Meyers agreed to serve as secretary/note taker.

B. Update on progress in filling board vacancies.

(1) Sharon Swan shared matrix showing current vacancies.

(2) Also confirmed that Bob McCarty and Steve Yandl will have reached term limits in January 2023.

(3) Several interested parties are currently in the interview and approval process.

7. New Business.

A. Capital Projects Report – Rachel Dotson

(1) Annual Paving Project: David is working with the contractor on kicking-off this construction work.

(2) Carousel Ranch: Decision made on the layout and the design consultants are working on revised plans that includes 2 artificial turf fields, parking lots, and an off-leash dog area. PDS and Corp of Engineers permitting is still under review but neither have received comments. Following redesign, the project may be ready for construction in the summer of 2023.

(3) Centennial Trail and Snohomish to Everett Trail: Emily is finishing the project charter and beginning planning work for these two trail projects which are likely to include several planning, design, and construction phases as well as several grants. Planning for feasibility study consultant next year (through late 2023) and then a separate RFQ for the project build (early 2024).

(4) Corcoran Park Playground: Construction of the new playground is progressing and should be complete in the spring of 2023.

(5) Fairgrounds Work: Continuing work on planning the Beef Judging Arena, Wash Rack, and demolition of the Commercial Building. Thomas is working with several others on a design for the space after the Commercial Building is demolished.

(6) Haller Bridge: Consultant recommends waiting on the new Arlington well (end of 2023). Feasibility study by consultant will help to determine whether we do a temporary fix now (\$400,000) or waiting on a permanent fix (drilled pier shaft) after the Arlington well is installed.

(7) Heybrook Ridge ADA Trail Improvement (Erinswood Trail): Communicated extension with RCO for the grant timeline and we are awaiting confirmation from RCO. 60% design is complete and submitting for permits is a next step. Emily is working on getting the Geotech report for permitting from the Public Works On-Call. Interviews for the Geotechnical work should occur in November. With that, the process will move into 90% prior to submitting for permits in early 2023.

(8) Kayak Point: The project is awaiting federal permits and the construction timeline is sliding.

(a) Permitting complete: before January 2023.

(b) Bidding/Contracting: Feb-April 2023.

(c) Construction: Fall 2023-Summer 2024 (Day Use Area closed, approximately).

(9) Lord Hill: The final preferred plan is complete and the RCO grant is closed out. Emily is working with the public, maintenance, and rangers on the parking lot swap implementation plans and Emily is also working on developing the wayfinding and signage plan.

(10) Meadowdale Beach Park: The railroad bridge installation is complete, the stream bypass is removed, and the beach and estuary grading are complete and planting work is ongoing. The pedestrian bridge is being installed this week and will be followed by work on the paths, site furnishings, and the restroom enclosure. Planning work is underway for the new picnic shelter. The project is estimated to be completed in the spring 2023 with public beach access anticipated at the end of 2022. Parks and Rec Element: currently on-track to complete the first draft for review in January.

(11) SR 530 Slide Memorial: Konnerup Construction began work in October. Rough grading and earthwork is being completed along with underground utility installation and installation of the structure foundations. Carol is leading the ongoing work to design the site signs and interpretive elements and work with the artist for the Beacon and Memorials is ongoing.

- (12) Snohomish County FFC: The consultant agreement for the Owner's Representative was sent to ECAF for Council approval. A project kick-off is likely to occur in December after Council approval. RFPs for the Legal consultant, watershed analysis, and a project partner/operator is ongoing.
- (13) Whitehorse Campground: Stonework on the fireplace shelter and installation of the restroom building is being completed. Maintenance will be delivering and installing the site furnishings soon. Campground will likely be open next season rather than this season.
- (14) Whitehorse Trail: BCE engineers and Shannon and Wilson is the consultant team and they have received notice to proceed. Hydraulic modeling, surveyor, Geotech, civil, permitting support, structural consultants are also on the team. A kick-off meeting at the site is scheduled for 11/9/22. The process may include 2 public meetings. Tentative construction start is in 2024.
- (15) Wenberg Group Camping Area: ongoing design work and coordination with Rangers and Maintenance for a new group camping area in place of the existing cabin.

B. Property Management and Conservation Futures – Kye Iris

- (1) Shared that some exciting developments were in play but it was too early to share specifics with the advisory board. Without sharing specifics, Kye indicated that there was a developer willing to provide financial support for projects that met his criteria.
- (2) Kye shared a list of recent donations from various landowners to support preservation of natural areas.
 - (a) In response to a question from Darrell Olson, Kye discussed Cutthroat Creek; its location and benefit (vital to salmon spawning into Little Bear Creek).
 - (b) Brief discussion on progress with potential donation near Haller Bridge.

C. December Advisory Board Meeting.

- (1) Unanimous approval to not hold a meeting in December 2022.

8. Old Business.

A. ADA/Park observations from board members.

- (1) None brought up.

9. DCNR Director's Time.

- A. Tom Teigen shared that Sharon Swan has been named permanent Parks and Recreation Director. Some outside hiring is being done to fill other critical needs.
- B. Budget process near complete. A summary was provided.
- C. Looking at bringing back a manager at the Fair Park.
- D. Focus on Farming a big current activity going on.

10. Messages from the Board. Around the Table

A. David Divoky

- (1) Congratulated Sharon on her selection as permanent director.

B. Tammy Dunn

C. Mike Farrell

D. Bob McCarty

- (1) Commented on dealing with knotweed (noxious weed) in his area.

E. Kirahy Meyers

(1) Congratulated Sharon.

F. Darrell Olson

(1) Congratulated Sharon.

G. Mary Rollins

H. John Tam

I. Jacob Vail

J. Steve Yandl

(1) Congratulated Sharon.

(2) Offered to assist Kirahy with formatting issues etc. as he takes over note taking for the advisory board.

(3) Commented on features of the PDS map portal.

11. Adjournment

A. Unanimous approval to adjourn at 4:08pm.

Monthly Report Schedule:

January		July	
February		August	
March		September	
April		October	
May		November	
June		December	No Meeting

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.