



Parks & Recreation

PARKS ADVISORY BOARD AGENDA

Zoom Meeting

<<https://us02web.zoom.us/j/86878969099?pwd=VWx0Rm9oM1U5aWdqaVNoQ3pzdklXZz09>>

Tuesday February 14, 2023

3:00pm – 4:30pm

- 1. Call to Order Chair
- 2. Roll Call: Secretary
 - A. Voting Board Members –

Kirahy Meyers (Dist. 1) (Notes)	<input type="checkbox"/>	David Divoky (At Large)	<input type="checkbox"/>
Carolyn "Dode" Carlson (Dist. 2)	<input type="checkbox"/>	Mike Farrell (At Large) (Vice Chair)	<input type="checkbox"/>
Nicholas Coelho (Dist. 3)	<input type="checkbox"/>	Darrell Olson (At Large)	<input type="checkbox"/>
David Green (Dist. 4)	<input type="checkbox"/>	Kevin Cronk (At Large)	<input type="checkbox"/>
Stephen Heise (Dist. 5)	<input type="checkbox"/>	Douglas (Doug) Shafer (At Large)	<input type="checkbox"/>
		Jacob Vail (At Large) (Chair)	<input type="checkbox"/>
 - B. Staff (Parks and other County Departments or agencies) – Dave McConnell, Associate Park Planner; Tom Teigen, DCNR Director; Sharon Swan, Parks & Recreation Division Director
 - C. Guests – Kara Underwood, Parks Division Manager, Operations; William Abram, Facility Maintenance Supervisor- Parks Division; Debbie Donk, Programs Specialist – Fairgrounds, Parks Division; Janet Jayne, Office Supervisor - WSU Extension, Parks Division; Rich Patton, Parks Division Manager - Capital; Carol Ohlfs, Principal Park Planner, Parks Division
- 3. Introductions, & Round Table (2 minutes per person) Chair
 - A. Introduce New Capital Division Manager Rich Patton? (2 min) Sharon Swan
- 4. Review of January 2023 minutes. (5 minutes) Chair
- 5. Public Hearings/Meetings. (3 minutes) Sharon Swan
 - A. None
- 6. Oral Requests from the Audience/Correspondence. Chair
- 7. Administration (10 minutes) Sharon Swan
 - A. New Board Members
 - (1) Picture
 - (2) Bio
 - (3) Onboarding – County email, training, etc., new board member packet
 - (4) Background Check

8. New Business:
- A. Comp Plan Policies Public Comment Period Carol Ohlfs
 - B. Maintenance Report (15 min) William Abram
 - C. WSU Extension Report (15 min) Janet Jayne
 - D. Fairgrounds Report (15 min) Kara Underwood
 - (1) Fair Events & Operations Kara Underwood
 - (2) New Fair Manager Position (5 min) Kara Underwood
 - (3) New Off-Leash Dog Park at Fairgrounds Kara Underwood
9. Old Business:
- A. None Chair
10. Park Observations (5 minutes) Chair
- (1) Accessibility
 - (2) Equity & Inclusion
 - (3) Community Outreach & Engagement
 - (4) Other
11. Park Director's Time (5 minutes) Sharon Swan
12. Messages from the Board, Roundtable, Items for Future Agendas Chair
- A. Kirahy Meyers (Dist. 1)
 - B. Carolyn "Dode" Carlson (Dist. 2)
 - C. Nicholas Coelho (Dist. 3)
 - D. David Green (Dist. 4)
 - E. Stephen Heise (Dist. 5)
 - F. David Divoky (At Large)
 - G. Mike Farrell (At Large) (Interim Vice Chair)
 - H. Darrell Olson (At Large)
 - I. Kevin Cronk (At Large)
 - J. Douglas (Doug) Shafer (At Large)
 - K. Jacob Vail (At Large) (Interim Chair)
 - L. Tammy Dunn (Ex Officio)
 - M. John Ewald (Ex Officio)
13. Adjournment.

Monthly Report Schedule

January	Arts Commission	July	Capital, Maintenance, Property
February	Maintenance, WSU Extension, Fairgrounds	August	No Meeting
March	Capital, Communications, Property	September	Fee Schedule Review, Capital, Property
April	Conservation Futures, Operations	October	Historic Preservation
May	Budget Discussion, Capital, Property	November	Capital, Property, Admin CORE & Shared Services
June	Events, Fair, Admin CORE & Shared Services	December	No Meeting

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.

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