



Parks & Recreation

PARKS ADVISORY BOARD AGENDA

Hybrid Meeting Location

Vista Room, Willis D. Tucker Community Park
6705 Puget Park Drive, Snohomish

Zoom Meeting Link

<<https://us02web.zoom.us/j/89316358005?pwd=TIJRRy9ERIJTNWpmZTJ6OGVPVFVaZz09>>

Tuesday July 11, 2023

3:00 p.m. – 5:00 p.m.

- | | | | |
|----|--|--------------------------|-------------|
| 1. | Call to Order | | Chair |
| 2. | Roll Call (2 minutes): | | Secretary |
| | A. Voting Board Members – | | |
| | Vacant (Dist. 1) | <input type="checkbox"/> | |
| | Carolyn "Dode" Carlson (Notes) (Dist. 2) | <input type="checkbox"/> | |
| | Nicholas Coelho (Dist. 3) | <input type="checkbox"/> | |
| | David Green (Dist. 4) | <input type="checkbox"/> | |
| | Stephen Heise (Dist. 5) | <input type="checkbox"/> | |
| | David Divoky (At Large) | <input type="checkbox"/> | |
| | Mike Farrell (At Large) | <input type="checkbox"/> | |
| | Darrell Olson (At Large) | <input type="checkbox"/> | |
| | Kevin Cronk (At Large) (Vice Chair) | <input type="checkbox"/> | |
| | Douglas (Doug) Shafer (At Large) | <input type="checkbox"/> | |
| | Jacob Vail (At Large) (Chair) | <input type="checkbox"/> | |
| | B. Staff – Dave McConnell, Associate Park Planner; Tom Teigen, DCNR Director; Sharon Swan, Parks & Recreation Division Director; Rich Patton, Parks & Recreation Division Manager. | | |
| | C. Guests/Presenters – | | |
| 3. | Introductions of Guests (2 minutes) | | Chair |
| 4. | Public Comments. (2 minutes per person) | | Chair |
| 5. | Review & Approve of Meeting Minutes | | Chair |
| | A. Review of June 2023 minutes. (5 minutes) | | |
| 6. | Public Hearings/Meetings. (2 minutes) | | Rich Patton |
| | A. Arts Commission, meets 6:30 PM, third Monday of each month | | |
| | B. Conservation Futures Program Advisory Board, meets twice per year, next meeting is August 30, 2023, at 5:30 PM | | |
| | C. Evergreen State Fair Advisory Board, meets 7:00 p.m. second Tuesday of each month | | |
| | D. Historic Preservation Commission, meets 7:00 PM, third Tuesday of the month | | |
| | E. Planning Commission, meets 5:30 PM, the fourth Tuesday of each month | | |

7. Administration (2 minutes) Rich Patton
- A. Board Members Needing to Miss a Meeting
8. New Business:
- A. Capital Projects Report (20 minutes) Rachel Dotson
- B. Maintenance Report (20 minutes) William Abram
9. Old Business: Chair
- A. Request to Lengthen Meeting to 2 Hours (5 minutes) Board
- B. Review Schedule of Reports and Scheduled Agenda Items (5 minutes) Rich Patton
- C. Special Meeting - Parks Advisory Board Tour in September (5 minutes) Rich Patton
- (1) Possible Dates
- (2) Preferred Locations
10. Park Director's Time (5 minutes) Sharon Swan
11. Messages from the Board, Roundtable, Items for Future Agendas (1 minute per board member) Chair
- A. NOTE: Each board member has 2 minutes to report on their top 3 observations. Please be brief! Observations may include: (a) Accessibility, (b) Equity and Inclusion, (c) Community Outreach & Engagement, (d) Other Observations, (e) Requests for Future Agenda Items
- B. Vacant (Dist. 1)
- C. Carolyn Carlson (Dist. 2)
- D. Nicholas Coelho (Dist. 3)
- E. David Green (Dist. 4)
- F. Stephen Heise (Dist. 5)
- G. David Divoky (At Large)
- H. Mike Farrell (At Large)
- I. Darrell Olson (At Large)
- J. Kevin Cronk (At Large) (Vice Chair)
- K. Douglas (Doug) Shafer (At Large)
- L. Jacob Vail (At Large) (Chair)
- M. Tammy Dunn (Ex Officio)
- N. John Ewald (Ex Officio)
- O. Steve Yandl (Ex Officio)
12. Adjournment.

New Proposed Monthly Report Schedule – Updated: 06/27/2023

Quarter 1 – January to March

January

1. DCNR Budget Update 1 – Review 2024 Approved Budget (2 per Year)
2. Arts Commission Report (1 per Year)
3. Archeology/Historic Preservation (1 per Year)
4. PAB Program of Work
 - A. Elect Officers – Chair, Vice Chair, Recording Secretary
 - B. 2024 Goals
 - C. Future Agenda Items

February

1. Communications Report 1 (2 per Year)
2. WSU Extension Report (1 per Year)
3. Evergreen State Fair Report 1 (3 per Year)

March

1. Capital Projects Report 1 (5 per Year)
 - A. Tree Canopy Discussion & Current Policies
 - B. How DCNR, Parks Division Coordinates with Other Agencies for Park Planning/Long Range Planning?
 - C. How does Public Transit and Transportation Planning Interact with Parks Planning?
2. Operations Report 1 - Volunteer Program, Special Events (1 per Year)

Quarter 2 – April to June

April

1. Conservation Futures & Property Report 1 (3 per Year)
2. Maintenance Report 1 (2 per Year)
 - A. Playgrounds – New, Replacement, Maintenance & Safety Inspection Program

May

1. DCNR Budget Update 2 – 2025 Budget Process & Request
 - A. DCNR, Parks Division Funding – Sources, How Spent? – Priority 1 (May-June, Present in July)
2. Capital Projects Report 2 (5 per Year)

June

1. Communications Report 2 (2 per Year)
2. Evergreen State Fair Report 2 (3 per Year)

Quarter 3 – July to September

July

1. Capital Projects Report 3 (5 per Year)
2. Maintenance 2 (2 per Year)

August

1. No Meeting, Fair Booth

September

1. 2023 Fee Schedule Review 1 (2 per Year)
2. Capital Projects Report 4 (5 per Year)
3. Conservation Futures & Property (3 per Year)
4. September Special Meeting – Parks Advisory Board Tour 1

Quarter 4 – October to December

October

1. 2024 Proposed Fee Schedule 2 (2 per Year)
2. Admin CORE & Shared Services Report 1 (1 per Year)
3. Snohomish County Sports Commission (1 per Year)

November

4. Capital Projects Report 5 (4 per Year)
5. Conservation Futures & Property (3 per Year)

December

1. No Meeting

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.

Meeting Invitation

David McConnell is inviting you to a scheduled Zoom meeting.

Topic: 2023 Parks Advisory Board Regular Monthly Meeting

Time: Jul 11, 2023 03:00 PM Pacific Time (US and Canada)

Jul 11, 2023 03:00 PM

Aug 8, 2023 03:00 PM

Sep 12, 2023 03:00 PM

Oct 10, 2023 03:00 PM

Nov 14, 2023 03:00 PM

Dec 12, 2023 03:00 PM

Please download and import the following iCalendar (.ics) files to your calendar system.

Monthly: https://us02web.zoom.us/meeting/tZ0udu-rqzMqGtHTV69FAdlBwcRlt5DiRsHe/ics?icsToken=98tyKuGhrTosGdGdsBmCRpx5A4j4M-nwmFxfibd1qCmzWgZyZg_UleFwPqYgNNHi

Join Zoom Meeting

<https://us02web.zoom.us/j/89316358005?pwd=TIJRRy9ERlJTNWpmZTJ6OGVPVFVaZz09>

Meeting ID: 893 1635 8005

Passcode: 935419

One tap mobile

+12532158782,,89316358005#,,,,*935419# US (Tacoma)

+12063379723,,89316358005#,,,,*935419# US (Seattle)

Dial by your location

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- +1 206 337 9723 US (Seattle)
- +1 669 900 6833 US (San Jose)
- +1 346 248 7799 US (Houston)
- +1 301 715 8592 US (Washington DC)
- +1 312 626 6799 US (Chicago)
- +1 929 205 6099 US (New York)

Meeting ID: 893 1635 8005

Passcode: 935419

Find your local number: <https://us02web.zoom.us/j/89316358005>

Join by SIP

• 89316358005@zoomcrc.com

Join by H.323

- 162.255.37.11 (US West)
- 162.255.36.11 (US East)
- 115.114.131.7 (India Mumbai)
- 115.114.115.7 (India Hyderabad)
- 213.19.144.110 (Amsterdam Netherlands)
- 213.244.140.110 (Germany)
- 103.122.166.55 (Australia Sydney)
- 103.122.167.55 (Australia Melbourne)
- 149.137.40.110 (Singapore)
- 64.211.144.160 (Brazil)
- 149.137.68.253 (Mexico)
- 69.174.57.160 (Canada Toronto)
- 65.39.152.160 (Canada Vancouver)
- 207.226.132.110 (Japan Tokyo)
- 149.137.24.110 (Japan Osaka)

Meeting ID: 893 1635 8005

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