

PY 2024 – 2025 CBDG-PS Application Q&A

Update 10/12/2023

Q: Can you explain the grading system? Who does it?

A: REVIEW AND DECISION-MAKING PROCESS

Step 1: Staff Review and Assessment. OCHS staff will perform a technical review of the applications received and prepare a technical summary and analysis for the Technical Advisory Committee (TAC).

The technical summary and analysis will include reporting on past performance for applicants who have received previous years' funding.

Step 2: Review by Technical Advisory Committee. The Technical Advisory Committee (TAC) has twenty-seven seats: one representative appointed by seventeen cities or towns in the Snohomish County Urban County Consortium, one representative of the Housing Authority of Snohomish County, one representative of the County Executive's office, and eight citizens (representing seniors, minorities, disabled, and low-income persons).

Step 3: Review by Policy Advisory Board. The Snohomish County Community Development Policy Advisory Board (PAB) has nine members including three County Council members, a representative of the County Executive's office, four mayors or city/town council members, and a chairperson selected from the community by the other eight board members. The PAB will meet to discuss the TAC recommendations and finalize a prioritized list of recommended funded proposals for presentation to the County Council. The PAB is tentatively scheduled to meet in March 2024 for Program Year 2024 applications and in March 2025 for Program Year 2025 applications.

Step 4: Final decision by Snohomish County Council. The Snohomish County Council makes the final funding awards. The tentative date for Council funding decisions is May 2024 for Program Year 2025 awards and May 2025 for Program Year 2025 awards.

NOTE: Disposition of final project awards is contingent on project eligibility and funding availability, as well as federal, state, and local statutes, regulations, policies, and contract requirements.

Q: We receive all our clients from 211, so some are from Everett, but we serve them in Monroe. How does that work if CBDG funds cannot be used for those living in the City of Everett, the City of Marysville, and the King County portion of Bothell?

A: You wouldn't be able to serve them using CBDG funds, however, if you have other funding sources, you could serve them with those funds if the client is eligible.

Q: Do you typically receive more applications than what the County can fund?

A: Yes.

Q: Our agency didn't receive our full request last cycle. Can we still request more funding this cycle?

A: Yes.