



**Snohomish County District Court**  
 Cascade    Everett    Evergreen    South

1) \_\_\_\_\_  
 2) \_\_\_\_\_  
 Plaintiff(s),

vs.

1) \_\_\_\_\_  
 2) \_\_\_\_\_  
 Defendant(s).

No: \_\_\_\_\_

**EVIDENCE COVER SHEET**

Small Claims Department

**RULES FOR FILING EVIDENCE**

- (1) Documents must be printed on 8.5" x 11" paper, single-sided and legible.
- (2) Use paper clips rather than staples for the court's copy (for scanning purposes).
- (3) ONLY audio and video files may be saved, filed and served on a USB thumb drive.
- (4) Evidence that is not audio or video must be printed and filed on paper.
- (5) Evidence filed WILL NOT be returned; it becomes part of the official court record.

I am the:  Plaintiff    Defendant    Other: \_\_\_\_\_

I am attaching the following evidence for the Court's consideration:

- Photos of: \_\_\_\_\_
- Declaration(s) of: \_\_\_\_\_
- Other: *(describe each exhibit and attach them in the order listed)*

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_
6. \_\_\_\_\_
7. \_\_\_\_\_
8. \_\_\_\_\_

\_\_\_\_\_  
Print Name of Person Filing Evidence

\_\_\_\_\_  
Signature