



**DUE DATE**  
**APRIL 30TH, 2020**

**PERSONAL PROPERTY LISTING FOR 2021 TAX YEAR**

ACCOUNT NUMBER: **9999999** PROPERTY CLASS: **399** WA STATE UBI:

**TAXPAYER INFORMATION**

NAME AND MAILING ADDRESS:

BUSINESS SAMPLE  
PP DEPT - SNOHOMISH CO ASSESSOR  
3000 ROCKEFELLER AVE M/S 510  
EVERETT WA 98201

MAILING ADDRESS CHANGE:

New Address:

DOING BUSINESS AS:

NEW BUSINESS SAMPLE

BUSINESS NAME CHANGE:

New Name:

BUSINESS ADDRESS:

3000 ROCKEFELLER AVE  
EVERETT WA 98201

BUSINESS ADDRESS CHANGE:

New Address:

What year did you start this business in Snohomish County?

**HEAD OF FAMILY EXEMPTION - THIS AREA MUST BE COMPLETED ANNUALLY TO QUALIFY**

**EXEMPTIONS**

OWNERSHIP TYPE:  Partnership  Corporation  Sole Proprietor  LLC  LLP  Trust

IF SOLE PROPRIETOR, ARE YOU: *(check all that apply)*

The head of a family?  A U.S. citizen, over 65 yrs old, with 10 yrs continuous state residence?   
A widow or widower?  Claiming this exemption on any other form in this or any other county?

**FARM MACHINERY AND EQUIPMENT EXEMPTION**

Under RCW 84.36.630 farm machinery and equipment is exempt from the state portion of property tax.

Applications for this and other tax exemptions can be found online [www.snohomishcountywa.gov/personal-property](http://www.snohomishcountywa.gov/personal-property)

**BUSINESS SOLD (INCLUDE COPY OF SALES AGREEMENT OR BILL OF SALE)**

NEW OWNER:

NEW OWNER UBI #:  SALE DATE:  /  /

NEW OWNER ADDRESS:

NEW OWNER PHONE #: (  )

\$  = \$  + \$  + \$  + \$  + \$

TOTAL SALE PRICE EQUIPMENT INVENTORY BUILDING IMPROVEMENTS INTANGIBLES OTHER (Describe)

**BUSINESS CLOSED**

CLOSURE DATE:  /  /  CONTACT INFO:

DISPOSITION OF ASSETS: (EXAMPLE: SOLD, STORAGE, DONATED, DESTROYED)

ADDRESS OF STORED ASSETS:



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## SPACE IMPROVEMENTS / LEASEHOLD IMPROVEMENTS

Detailed description of space improvements must be completed fully for each account. If additional space is needed, add a continuation sheet. Total costs on this schedule should agree with or be reconciled to the totals shown in your accounting books and records. List ALL improvement costs. Do not exclude those you consider real estate, or those that become property of the lessor at time of installation or construction. Examples include: counters, walk-in coolers, shelving, walls, wiring, plumbing, permit and architecture fees, etc.

Detailed Description of Improvements	Cost	Year
<b>Total Cost:</b>		

## LEASED EQUIPMENT

Currently Leased Equipment - List all assets being leased as of Jan 1st. Do NOT include sales tax, interest or finance charges.							
Lessor & Address (& Phone #)	Start Date	Description of Equipment	Lessee's Cost	\$ Per	Term	Lessor's Lease ID#	Lease Tax # w/ Snohomish Co.

Formerly Leased Equipment - List all previously leased equipment for leases ended prior to Jan 1st. Show original cost of equipment NOT pay-off amount. Check appropriate box for disposition.					
Lessor & Address (& Phone #)	Start Date	Description of Equipment	Lessee's Cost	Disposition of Equipment	
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)
				<input type="checkbox"/> Now Owned <input type="checkbox"/> Returned to lessor	<input type="checkbox"/> Other (describe)

## PLEASE ATTACH A COPY OF YOUR CURRENT DEPRECIATION SCHEDULE

Prepared By:  Date:  /  /

Phone:  (  )  Email Address:

**THIS RETURN SUBJECT TO AUDIT AND VERIFICATION BY THE COUNTY ASSESSOR AND STATE DEPARTMENT OF REVENUE**

RETURN COMPLETED FORM TO:	PERSONAL PROPERTY CONTACT INFORMATION
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**Linda Hjelle**  
Office of the Assessor  
Snohomish County  
3000 Rockefeller Ave. M/S 410  
Everett, Washington 98201-4046

**Email:** contact.personalproperty@snoco.org  
**Phone:** (425) 388-3656  
**Website:** [www.snohomishcountywa.gov/personal-property](http://www.snohomishcountywa.gov/personal-property)



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RCW 84.40.130; WAC 458.12.110 PERSONAL PROPERTY LISTING RCW 84.40.040  
PENALTIES INCURRED FOR UNTIMELY FILING OR WILLFUL FAILURE TO FILE

**PERSONAL PROPERTY LISTING FOR 2021 TAX YEAR**

**ALL ASSETS EXISTING AS OF JANUARY 1, 2020**

**SUPPLIES NOT HELD FOR SALE**

January 1, 2019 Inventory (if representative of monthly average). Consists of supplies and materials not normally held for sale or which do not become an ingredient or component of an article being produced for sale.

DIVIDE YEARLY FIGURE BY 12 AND ENTER RESULT:

\$

Assets will be removed ONLY when disposition is marked on the corresponding line item. Cross out original cost and enter revised cost to the right. IMPORTANT: It is NOT sufficient to write "See attached schedule for dispositions". New assets must be categorized by asset group, year acquired, and subtotaled original cost on an attachment.

ASSET GROUP	LINE NO.	ITEM DESCRIPTION ENTER ADDITIONAL ASSETS BELOW	YEAR ACQUIRED	ORIGINAL COST	REVISED COST
ART	0010	Artwork	2017	\$1,200	
COMP	0010	Computer & peripheral equipment	2017	\$4,500	
CONS	0010	Construction machinery & equipment	2010	\$4,356	
COOL	0010	Coolers-walk in	2017	\$1,500	
COPY	0010	Copier	2012	\$2,573	
ESPR	0010	Espresso equipment	2015	\$1,250	
FARM	0010	Farm machinery & equipment	2000	\$3,575	
FORK	0010	Forklift	2017	\$3,200	
FORK	0020	Forklift	2001	\$4,200	
LAND	0010	Landscaping equipment	2017	\$6,000	
M&E	0010	Machinery & equipment	2017	\$6,500	
M&E	0020	Machinery & equipment	2000	\$12,525	
MISC	0010	Miscellaneous uncategorized equipment. Please follow instructions, correcting each line item	2018	\$16,500	
NTWK	0010	Network computer equipment	2000	\$10,450	
OFFC	0010	Electronic office equipment	2017	\$2,550	
PHNS	0010	Telephone equipment	2018	\$1,000	
POS	0010	Point of sale equipment	2016	\$850	
RETL	0010	Retail furniture, fixtures & equipment	2017	\$500	
SECU	0010	Security equipment	2014	\$19,541	
SFTW	0010	Software	2017	\$1,500	
SMTL	0010	Small tools	2017	\$2,400	
SPCE	0010	Space improvements	2018	\$10,000	
SUPL	0010	Supplies not held for sale	2017	\$550	
TI	PERMIT NUM	Tenant improvement. City Of Everett sign permit # Permit Number 1/1/2017. Please provide actual costs/improvement description, purchase year in order to assign the correct depreciation	2017	\$65,000	
VALU	RCW 8440200	We have made an assessment using an Industry Average. You have not listed any personal property. To correct please file a list of costs of equipment used to operate the business	2019	\$24,000	
WELD	0010	Welding equipment	2018	\$1,500	

**Total: \$207,720**

(End of Report)