

# Snohomish-Stillaguamish LIO Executive Committee Meeting Summary

Thursday, December 10, 2015

1:00 – 3:00 p.m.

Snohomish County Campus, Drewel Building, 6A02

## Attendees:

Allan Giffen, City of Everett  
Ann Bylin, Snohomish County  
Beth Liddell, Snohomish County  
Bill Blake, City of Arlington, Acting Chair  
Christie True, King County, Co-Chair (by phone)  
Dan Calvert, Puget Sound Partnership (PSP)  
Gregg Farris, Snohomish County  
Jacqueline Reid, Snohomish County Planning & Development Services  
Jason Walker, City of Duvall/ Snoqualmie Watershed  
Joan Lee, King County  
Kit Crump, Snohomish County  
Mary Hurner, Snohomish County  
Monte Marti, Snohomish Conservation District  
Perry Falcone, Snoqualmie Watershed Forum  
Terry Williams, Tulalip Tribes  
Tom Stiger, Port of Everett

## Welcome, Introductions, Public Comments, Announcements

Chair Christie True initiated introductions. Christie then introduced the new Snohomish-Stillaguamish LIO Ecosystem Recovery Coordinator, Dan Calvert. Dan has a background in natural resources and studied outreach and education strategies as a part of his doctoral dissertation.

There was no public comment.

The Executive Committee approved the 9/22 Meeting Summary.

Terry Williams noted that several counties and tribes are working on climate change and sea level assessments and he would like to get these efforts better coordinated so there will be a conference on the subject next year. He agreed to keep the Executive Committee updated as more information is available.

## Status Report

Mary Hurner updated the Committee on staffing changes, and requested that members email any questions or concerns they might have to her and to Kit Crump.

Mary reviewed the work the LIO has accomplished since the September 22<sup>nd</sup> meeting, following a handout in the meeting packet titled, "LIO NTA Selection Steps and Schedule":

- October 8<sup>th</sup>: The "Early Elements" document was submitted to PSP on time.

- October 16<sup>th</sup>: LIO staff emailed a solicitation to all LIO members for NTA Pre-proposals.
- October 23<sup>rd</sup>: The NTA Pre-proposals were due. Fifty-five were received by LIO staff.
- October 27<sup>th</sup>: The LIO Implementation Committee held an all day workshop to screen the 55 NTA Pre-proposals, and accomplished the following tasks:
  - Pre-proposals were evaluated in small group discussions using criteria based on PSP's regional criteria and, using the prototype results chains as a base, how well the proposed projects addressed the priority vital signs and priority pressures.
  - An NTA Technical Review Subcommittee was formed to review the Full Proposals.
  - Draft NTA Full Proposal criteria were distributed for review and comment.
- November 5<sup>th</sup>: Staff emailed the NTA Pre-proposal owners, providing (1) comments on their Pre-proposals from the workshop, and (2) directions on how to submit an NTA through PSP's Submittal Portal.
- November 24<sup>th</sup>: The NTA Full Proposals were due. Forty-five were received. Those were distributed to the NTA Technical Review Subcommittee members in groups for review.
- December 3<sup>rd</sup>: The NTA Technical Review Subcommittee met. Subcommittee members were divided into 3 subgroups for the purpose of collaboratively developing a ranking and recommendation for each of the 45 NTA Full Proposals.

Mary stated that the product of today's meeting would be an Executive Committee-recommended list of NTAs that staff would submit to Puget Sound Partnership by December 31st for consideration for inclusion in the 2016 Action Agenda.

Along with this list, the LIO is responsible for submitting two other deliverables to PSP on that date:

- A chart that shows the progression of an NTA from the Pre-proposal stage to the Full Proposal stage and recommendation; specifying why some Pre-proposals or Full Proposals did not progress.
- A template completed by the LIO for PSP, the "Snohomish Stillaguamish LIO 2-Year Implementation Plan," which will detail the process of developing the NTAs.

Mary noted that the LIO has recently received comments from the Strategic Initiative Transition Teams (SITTs) on the October 8<sup>th</sup> Early Elements document. Staff will be addressing those during the next month, as they are not required to be addressed prior to December 31<sup>st</sup>.

### **Report from the Implementation Committee's NTA Technical Review Subcommittee**

Kit Crump provided an overview of the Subcommittee's review, corresponding to the "NTA Technical Review Subcommittee Comments on NTA Full Proposals" handout. Kit outlined the process that the Subcommittee sub-groups went through as they scored each proposal individually based on the criteria and then discussed their individual scores and reasoning in small groups to arrive at a consensus-based score.

The scores ended up clustering in "high", "medium" and "low" ratings. The NTA Full Proposals listed in the handout were organized by the high-medium-low categories and then numerically within the categories. Note that the number assigned to an NTA has to do with the order in which it was submitted and does not indicate any prioritization.

Kit also noted that out of the 45 proposals, 30 were focused on habitat, 14 were focused on stormwater and 10 were focused on shellfish. (These numbers do not add up to 45 because some proposals were

focused on more than one strategic initiative.) Dan Calvert noted that PSP is expecting approximately 600 NTAs from the region; probably 400 or so will be connected to habitat.

### **Discussion/Decision: List of NTAs to go forward**

Allan Giffen asked how much funding was expected. Dan stated that there will be approximately \$30 million in total funding. Allan asked if our LIO should be submitting all 45 Full NTA Proposals. Dan advised that limiting the number of NTAs was not necessary as the SITTs will rank the entire list of NTAs they receive for funding. Bill Blake agreed that the projects will receive additional scrutiny and there was no need to reduce the number now.

Perry suggested that we change the high-medium-low rankings to Tier 1, Tier 2 and Tier 3. Kit responded that the rankings won't be included on the list to PSP. Their purpose was mainly to provide information to the NTA sponsors regarding how well they addressed the questions on the NTA Full Proposal form.

Christie asked the Committee if they agreed the LIO should submit the entire list of 45 NTAs for PSP consideration. The Committee agreed by consensus.

She also requested that the LIO staff pass along the Executive Committee's appreciation of the work the Implementation Committee accomplished.

### **Next Steps**

Terry Williams suggested that the Committee consider, at some point in the future, having federal agencies involved in the LIO.

Mary stated that staff's next steps would be notifying the NTA Full Proposal owners of the Executive Committee's decision to endorse all 45 proposals for PSP consideration. She stated that an email would be sent out with that message as well as guidance on submitting the proposals through PSP's online portal.

Staff will also be working on the other elements of the December 31<sup>st</sup> deliverable, and hope to have them submitted early, if at all possible. Mary will send out an email at the end of the month, with a copy of the deliverables and confirmation that the LIO submitted the deliverables on time.

Mary also stated that the County will begin the process to retain a consultant to help with the completion of the LIO Ecosystem Recovery Plan, which is due in September 2016, and will also be hiring a new LIO Coordinator.

The meeting was adjourned at 2:00 p.m.