



SNOHOMISH COUNTY SHERIFF'S OFFICE

INTEGRITY • DIGNITY • COMMITMENT • PRIDE

OTHER COURT ORDERS - INTAKE FORM

UNLAWFUL HARASSMENT ORDERS RESTRAINING ORDERS
 ORDER TO SHOW CAUSE GARNISHMENT OTHER

The Civil Unit accepts the above legal documents for service. We will make attempts to serve the named person(s), but success is partially based on how much time we have to serve and our ability to locate the person(s). We do not guarantee service.

DOCUMENTS NEEDED:

- A set of court documents for each person requiring service
- Law Enforcement Information Sheet or Completed Civil Unit Service Information Form

ADVANCED FEES:

- Form of payment is cash, checks, or money orders. Checks and money orders should be made payable to SNOHOMISH COUNTY SHERIFF'S OFFICE (SCSO).
- Estimated Advance Fees are required prior to service attempt. If the fees are less, a refund check will be issued. If the fees are more, a bill will be sent for additional fees. Refer to Sheriff's fee list at www.snoco.org.

IN STATE ADVANCE FEES: \$ 120.00 for each type of court process served

OUT OF STATE ADVANCE FEES: \$ 200.00 for each type of court process served

(Double the advance fees for remote location within the county such as DARRINGTON, GOLD BAR, INDEX, or SULTAN.)

TIME LINES:

Unlawful Harassment Protection Orders – 5 Court Days Prior to Court Date
Ex-Parte Restraining Orders - 12 Days Prior to Court Date
Superior Court Family Law Papers - 10 Calendar Days, Per Local Court Rules