

# ADA Citizen Advisory Committee

## Follow-Up / Action Items

**Date** 09/23/2015

**Time:** 9:00 a.m. to 11:00 a.m.

**Location:** Administrative East Building Conference Room 5F02

### Agenda Items:

(1) Introductions / Welcome New Member(s)

- Ryan will carbon-copy Corinna Fale to ADAPROW Committee meeting invites and all other email correspondence.

(2) Review the Committee By-Laws

- *Ryan will provide a hard copy of the ADAPROW Committee by-laws to Laura Akers.*
- *Ryan will look into printing business cards for ADAPROW Committee Members to hand out to people with whom they interact should they have questions/comments about the ADA program.*
- *Ryan will send-out a copy of the meeting follow-up / action items to committee members prior to the next meeting.*

(3) Elect a Citizen Co-Chair

- *George Basioli was elected as the ADAPROW Committee Citizen Co-Chair.*

(4) Transition Plan Update

- Pushbutton Inventory
  - *While all of the pushbutton measurements have been recorded, the pushbutton measurements still need to be evaluated to determine if each pushbutton is compliant. The ADA Team will report back at the next meeting.*
  - *There is an uneven number of pushbuttons measured. Since there have to be at least two pushbuttons for each crossing this is likely an error. The ADA Team is still working through the QC process for the pushbutton data and will report back at the next meeting.*
  - *Ryan will provide George with the GPS coordinates of each signalized intersection with APS pushbuttons so he can investigate integrating the information into the navigation software that he uses.*

- Sidewalk Inventory
  - *Brian asked whether or not Public Works has a plan to retrofit existing sidewalk that is less than 5 ft. in width to provide passing spaces every 200 ft. as required by the 2005 PROWAG. The ADA Team will come up with a plan as part of the transition planning process.*
  - *The Transition Plan should include a plan to remove utility lids and covers that are not firm, stable, and slip resistant and/or that have hand holes or openings – usually to allow for the insertion of a tool to lift the lid/cover – that are greater than 0.5 inches in diameter.*
  - *The County will need to have a process to keep the sidewalk inventory up-to-date. Whereas slopes may not need to be measured again, the County will need to track and take care of discontinuities that are created over the years. Basically - a maintenance plan.*
- 128 ST SW Vicinity Transition Plan Upgrades Project
  - *Per a request from Laura, the ADA team will investigate whether the pushbutton volumes at 4<sup>th</sup> Ave W @ 128 ST SW and at Gibson Road @ 128 ST SW are sufficient.*
  - *Ryan will send George the contact information for the City of Everett ADA specialist(s) so he can contact them about pushbuttons in the City of Everett.*
  - *Ryan will work with George to determine if given a coordinate point for an intersection and a text description of a detour route around one or more of the intersection quadrants the information can be put in the navigation tool he uses.*

(5) Self-Evaluation/Public Outreach Update

- No follow-up / action items