

1 ADOPTED: 11/14/16
2 EFFECTIVE: 01/01/17

3 SNOHOMISH COUNTY COUNCIL
4 Snohomish County, Washington

5
6 AMENDED ORDINANCE NO. 16-099

7
8 AMENDING SNOHOMISH COUNTY CODE CHAPTER 30.66A – PARK AND
9 RECREATION FACILITY IMPACT MITIGATION

10
11 WHEREAS, the Revised Code of Washington (RCW) Chapter 82.02 provides for local
12 jurisdictions to collect impact fees from development in order to support provision of capital
13 facilities needed to serve new population; and

14
15 WHEREAS, Snohomish County Code (SCC) Chapter 30.66A was adopted by Amended
16 Ordinance 04-016 on February 23, 2005, and established Snohomish County's Growth
17 Management Act (GMA) based impact mitigation fee program for park facilities pursuant to
18 RCW 82.02.050; and

19
20 WHEREAS, identification of capital facilities needed to support new population is based
21 upon adopted level-of-service standards; and

22
23 WHEREAS, Snohomish County adopted new level-of-service standards for provision of
24 park facilities with adoption of the 2015 Capital Facilities Plan (CFP) by Amended Ordinance 14-
25 135; and

26
27 WHEREAS, Snohomish County has identified the park classifications of 'Neighborhood,'
28 'Community,' 'Regional' and 'Regional Trails' as necessary to support development in the CFP;
29 and

30
31 WHEREAS, the Snohomish County Department of Parks & Recreation (Parks) has
32 identified park amenities needed to support projected population growth and meet adopted
33 level-of-service standards; and

34
35 WHEREAS, through review of Chapter 30.66A SCC staff has identified a number of
36 other modifications to promote code clarity and to align park impact fee implementation to the
37 method utilized for school impact fees; and

38
39 WHEREAS, Parks has conducted early and continuous public participation in developing
40 the proposed amendments to Chapter 30.66A SCC, which are proposed by this ordinance,
41 including a stakeholder meeting on June 21, 2016, and webpage postings; and

42
43 WHEREAS, State Environmental Policy Act (SEPA) requirements with respect to this
44 non-project action have been satisfied through the completion of an environmental checklist and
45 determination of non-significance issued on September 16, 2016; and

46
47 WHEREAS, the Snohomish County Planning Commission ("Planning Commission") held
48 a public hearing on September 27, 2016, to receive public testimony concerning the proposed
49 Chapter 30.66A SCC code amendments; and

1 WHEREAS, at the conclusion of the Planning Commission’s public hearing, the Planning
2 Commission voted six to one to recommend adoption of the code amendments contained in this
3 ordinance, as indicated in its recommendation letter dated September 28, 2016; and
4

5 WHEREAS, the County Council held a public hearing on November 14, 2016, after
6 proper notice, and considered public comment and the entire record related to the code
7 amendments contained in this ordinance; and
8

9 WHEREAS, following the public hearing, the County Council deliberated on the code
10 amendments contained in this ordinance;
11

12 NOW, THEREFORE, BE IT ORDAINED:
13

14 Section 1. The County Council adopts the following findings in support of this ordinance:
15

- 16 A. The foregoing recitals are adopted as findings as if set forth in full herein.
17
- 18 B. This ordinance amends Chapter 30.66A SCC to update park impact fees and support
19 the provision of park amenities to serve anticipated population growth through collection
20 and utilization of park impact fees.
21
- 22 C. This ordinance supports continued adherence to adopted level-of-service standards for
23 park amenities, within park classifications identified as ‘necessary to support
24 development’ in the CFP, a component of the Snohomish County Comprehensive Plan.
25
- 26 D. This ordinance establishes a biennial review and adjustment schedule for park impact
27 fees aligned with the school district CFP review cycle in order to promote consistency.
28
- 29 E. This ordinance promotes alignment between the methods of impact fee assignment
30 utilized for parks to that utilized for school impact fees.
31
- 32 F. This ordinance locates the park impact fee calculation equation within SCC in order to
33 facilitate access to the methodology and to align with code content provided for
34 assessment of school impact fees.
35
- 36 G. The adoption of this ordinance exercises the County’s authority to impose impact fees
37 pursuant to RCW 82.02.050.
38
- 39 H. This ordinance is consistent with Chapter 36.70A RCW and maintains consistency with
40 GMA.
41
- 42 I. This ordinance supports GMA Goal 12: “Public facilities and services. Ensure that those
43 public facilities and services necessary to support development shall be adequate to
44 serve the development at the time the development is available for occupancy and use
45 without decreasing current service levels below locally established minimum standards”
46 (RCW 36.70A.020(12)).
47
- 48 J. The proposed impact fee system will advance the goals of the GMA and the County’s
49 GMA Comprehensive Plan to provide adequate public facilities to accommodate new
50 growth.
51

1 K. This ordinance complies with and implements the following Snohomish County Growth
2 Management Act Comprehensive Plan General Policy Plan (GPP) goals, objectives and
3 policies:

4
5 Goal PR 3 – Maintain and monitor minimum level-of-service standards for parks and for
6 park facilities that are necessary to support development.

7
8 Policy PR 3.A.1 – Apply a level-of-service method to: monitor the level-of-service of park
9 facilities necessary to support development; identify priority park projects that are
10 necessary to support development; and provide a basis for collecting and allocating park
11 impact mitigation fees.

12
13 Policy PR 3.A.3 – Impact fees should be used to: (1) develop park facilities that are
14 categorized as active recreation facilities, passive recreation facilities, regional trails,
15 waterfront, campsites, and parking spaces in Neighborhood Parks, Community Parks,
16 Regional Parks and Regional Trails; and (2) acquire park properties for Neighborhood
17 Parks, Community Parks, Regional Parks, and Regional Trails.

18
19 L. Procedural requirements.

- 20
21 1. SEPA requirements with respect to this non-project action have been satisfied
22 through the completion of an environmental checklist and issuance of a
23 determination of non-significance on September 16, 2016.
24
25 2. This proposal is a Type 3 legislative action pursuant to SCC 30.73.010.
26
27 3. Pursuant to RCW 36.70A.106(1), a notice of intent to adopt this ordinance was
28 transmitted to the Washington State Department of Commerce for distribution to
29 state agencies on September 14, 2016.
30
31 4. The public participation process used in the adoption of this ordinance has complied
32 with all applicable requirements of the GMA and the SCC.
33
34 5. The Washington State Attorney General last issued an advisory memorandum, as
35 required by RCW 36.70A.370, in December of 2015 entitled “Advisory Memorandum:
36 Avoiding Unconstitutional Takings of Private Property” to help local governments
37 avoid the unconstitutional taking of private property. The process outlined in the
38 State Attorney General’s 2015 advisory memorandum was used by Snohomish
39 County in objectively evaluating the regulatory changes proposed by this ordinance.
40

41 M. This ordinance is consistent with the record in that the code amendments proposed by
42 this ordinance were developed to reflect and support Snohomish County’s parks level-of-
43 service adopted in the 2015 Snohomish County Capital Facilities Plan.
44

45 N. This ordinance updates park impact mitigation fees based upon an impact fee
46 calculation formula which allocates a percentage of the estimated sum total cost of new
47 park amenities needed to support new development. The percentage of this sum total
48 cost of new park amenities allocated to new residential development is identified as S_{FAC}
49 and is included to meet requirements of RCW 82.02.050(2), which requires that the full
50 cost of new improvements not be fully borne by development. The impact fee schedule
51 adopted herein is based on an 80/20 proportionate share with Eighty percent (80%) of

1 said costs allocated to new residential development in the form of impact fees, and
2 Twenty percent (20%) allocated to other sources of funding
3

4 Section 2. The County Council makes the following conclusions:
5

- 6 A. This ordinance is necessary to comply with Chapter 36.70A RCW and to maintain
7 consistency with the new Park and Recreation Element of the County's 2015
8 Comprehensive Plan.
9
- 10 B. The proposal is consistent with the goals, objectives, and policies of the County's
11 GPP.
12
- 13 C. The proposal is consistent with Washington State law and the SCC.
14
- 15 D. The County has complied with all SEPA requirements in respect to this non-project
16 action.
17
- 18 E. The regulations proposed by this ordinance do not result in an unconstitutional taking
19 of private property for public purpose.
20

21 Section 3. The County Council bases its findings and conclusions on the entire record of
22 the County Council, including all testimony and exhibits. Any finding, which should be deemed
23 a conclusion, and any conclusion which should be deemed a finding, is adopted as such.
24

25 Section 4. Snohomish County Code Section 30.66A.010, added by Amended Ordinance
26 No. 04-016 on February 23, 2005, is amended to read:
27

28 **30.66A.010 Purpose and applicability.**

29 (1) The purpose of this chapter is:

- 30 (a) To ensure that adequate park land and park facilities are available to serve new
31 growth and development as defined in SCC 30.91D.200;
32 (b) To require that new growth and development pay its proportionate share of the costs
33 of new park land and park facilities identified in the capital facilities plan element of the
34 comprehensive plan that are reasonably related to the new development;
35 (c) To ensure that impact fees are imposed through established procedures and criteria
36 so that specific developments do not pay arbitrary or duplicative fees for the same
37 impact; and
38 (d) To implement the policies established in the (~~comprehensive park and recreation~~
39 ~~plan~~) Snohomish County Comprehensive Plan.

40 (2) This chapter shall apply to all development, except for development that was subject to a
41 prior SEPA threshold determination that provided for mitigation under chapter 30.66A SCC as
42 codified prior to March 11, 2005. (~~the effective date of this chapter.~~) An applicant subject to a
43 SEPA based mitigation fee imposed under a prior version of this chapter may consent in writing
44 to the application of this chapter and imposition of the then current GMA based impact
45 mitigation fee in lieu of the prior SEPA based impact mitigation fee.
46

47 Section 5. Snohomish County Code Section 30.66A.020, amended by Amended
48 Ordinance No. 16-060 on August 24, 2016, is amended to read:
49

1
2 **30.66A.020 Park and recreation impact fee required.**

3 (1) Each development, as a condition of approval, shall be subject to the park and recreation
4 impact fee established in Table 30.66A.040(1) or as provided in SCC 30.66A.020(2).

5 (2) For development applications filed on or after January 1, 2017, the amount of the fee shall
6 be based upon the rate in effect at the time of filing of a complete building permit application for
7 each residential structure/dwelling unit constructed upon the approved development subject to
8 impact fees. For development applications filed on or before December 31, 2016, ((The))the
9 amount of the fee shall be based upon the rate in effect at the time of filing a complete
10 application for development; provided however, that those development applications deemed
11 complete before ((the adoption of the GMA based impact fee contained in this section)) March
12 11, 2005, shall be required to pay the SEPA-based mitigation fee in effect at the time the
13 application was deemed complete unless the applicant elects to be subject to the then current
14 GMA based impact fee as provided in SCC 30.66A.010(2) above.((and further provided that if
15 the building permit is not issued within five years after the application is deemed complete the
16 fee shall be based upon the rate in effect at the time of building permit issuance.))

17 (3) Payment of a park and recreation impact fee is required prior to building permit issuance
18 except as provided in SCC 30.66A.020(4).

19 (4) An applicant may request a deferral of the payment of park and recreation impact fees. The
20 deferral of park and recreation impact fees shall be allowed only for single-family attached and
21 detached residential construction by a property owner having a contractor registration number
22 or other unique identification number. The amount of impact fees that may be deferred under
23 this subsection shall be determined by the fees in effect at the time the applicant applies for a
24 deferral.

25 (a) For this subsection:

26 (i) "Applicant" means the property owner which includes an entity that controls, is
27 controlled by, or is under common control with the applicant.

28 (ii) "Common control" means two or more entities controlled by the same person or
29 entity.

30 (iii) "Control" means the possession, directly or indirectly, of the power to direct or
31 cause the direction of the management and policies of an entity, whether through the
32 ownership of voting shares, by contract, or otherwise.

33 (b) An applicant wishing to defer the payment of a park and recreation impact fee shall:

34 (i) Submit a signed and notarized deferred impact fee application and completed lien
35 form signed by all owners of the property subject to the lien concurrent with the
36 building permit application for the building subject to the impact fees. Multiple
37 deferrals can be included on one application as long as the building permit
38 applications are located within the same development and the applicant pays a
39 separate administrative fee as required below for each single-family dwelling unit
40 whether detached or attached;

41 (ii) Submit a signed and notarized certification that the applicant has requested
42 deferral of impact fees for no more than a total of twenty building permits in the
43 calendar year within unincorporated Snohomish County; and

44 (iii) Pay a non-refundable \$250.00 administration fee for each deferred impact fee
45 application.

46 (c) The lien shall:

47 (i) Be in a form approved and provided by the county;

48 (ii) Include the legal description, property tax account number, and address for each
49 lot or unit the lien will encumber and identify the type and amount of the deferred
50 impact fees;

51 (iii) Be binding on all successors in title after the recording;

1 (iv) Be junior and subordinate to a first mortgage for the purpose of construction
2 upon the same real property granted by the person who applied for the deferral of
3 impact fees, but in no case shall the lien be in less than second place; and

4 (v) Be signed by all owners of the property, with all signatures acknowledged as
5 required for a deed.

6 (d) The lien shall be recorded prior to the issuance of the building permit for the building
7 subject to the impact fees.

8 (e) Each applicant eligible to defer impact fees shall only be entitled to receive deferrals
9 for no more than a total of twenty building permits within unincorporated Snohomish
10 County during each calendar year.

11 (f) The applicant shall be responsible for the payment of all recording fees.

12 (g) The deferred impact fees for each single-family dwelling unit whether detached or
13 attached shall be paid in full prior to whichever of the following occurs first:

14 (i) Scheduling final inspection;

15 (ii) Issuance of a certificate of occupancy;

16 (iii) The closing of the first sale of the property occurring after the recording of the
17 lien; or

18 (iv) Eighteen months from the date of building permit issuance.

19 (h) If the building for which the deferral of the impact fees is requested is located within
20 a subdivision or short subdivision, the subdivision or short subdivision shall be recorded
21 prior to recording the lien for impact fees and issuance of the building permit.

22 (i) Upon receipt of final payment of all deferred impact fees for a building permit, the
23 county shall execute a release of the deferred impact fee lien. The applicant is
24 responsible for submitting a lien release application to PDS. The applicant, at their own
25 expense, will be responsible for recording the lien release after all deferred impact fees
26 associated with a lot or unit subject to a lien have been paid.

27 (j) Compliance with the requirements of the deferral option shall constitute compliance
28 with subdivision or short subdivision conditions pertaining to the timing of the impact fee
29 payment.

30 (k) If deferred impact fees are not paid in accordance with terms authorized by state law
31 and this section, the county may initiate foreclosure proceedings for the unpaid impact
32 fees and all costs associated with the collection of the unpaid impact fees.

33 (l) A request to defer park and recreation impact fees under this section may be
34 combined in one application with a request to defer road system impact fees under SCC
35 30.66B.340(5) and school impact fees under SCC 30.66C.200(2).

36
37 Section 6. A new section is added to Chapter 30.66A of the Snohomish County Code to
38 read:

39
40 **30.66A.035 Impact fee calculation formula.**

41 (1) General. The formula in this section provides the basis for the impact fee schedule for each
42 PSA serving the county.

43 (2) Determination of projected parks amenities needed for serving growth. Parks shall
44 determine, as part of updating the impact fee schedule, projected park amenity needs required
45 to respond to anticipated growth and the estimated capital cost of providing those amenities.
46 Those costs shall provide the basis for the impact fee calculations set forth in this section.

47 (3) Cost calculation by element. The fees shall be calculated on a "per dwelling unit" basis, by
48 "dwelling unit type" as set forth below.

49
50 (a) Single Family Impact Fee Calculation Formula

51
$$\frac{[[\Sigma C_{PA}] [H_{SF}] / [SF_{TOT}]] [S_{FAC}]}{}$$

1
2 (b) Multi Family Impact Fee Calculation Formula

3
$$\frac{[\Sigma C_{PA}] [H_{MF}] / [MF_{TOT}] [S_{FAC}]}$$

4
5 Where:

6 ΣC_{PA} = The sum (total) cost of park amenities

7 H_{SF} = Population proportion factor from single family housing starts

8 H_{MF} = Population proportion factor from multi family housing starts

9 SF_{TOT} = Total projected single family housing starts over six years

10 MF_{TOT} = Total projected multi family housing starts over six years

11 S_{FAC} = The proportion of new parks amenities to be paid with impact fees from new
12 development

13
14 Section 7. Snohomish County Code Section 30.66A.040, added by Amended Ordinance
15 No. 04-016 on February 23, 2005, is amended to read:

16
17 **30.66A.040 Impact fee schedule.**

18 (1) Developments subject to this chapter shall pay the fees set forth in Table 30.66A.040(1).
19

Park Service Area	PSA Name	Single Family and Duplex - \$/unit	Multi-Family and Townhouse \$/unit
301	Kayak Point	\$811.29\$420.98	\$594.01\$279.49
302	River Meadows	\$48.82\$420.98	\$35.75\$279.49
303	Robe Canyon	\$0.00\$579.68	\$0.00\$386.16
304	White Horse	\$0.00\$420.98	\$0.00\$279.49
305	Lord Hill	\$344.52\$420.98	\$473.16\$279.49
306	Centennial	\$1,361.22\$420.98	\$1,037.92\$279.49
307	Nakeeta Beach	\$1,244.49\$1,624.59	\$491.05\$1,050.49

20
21 (2) The impact fee schedule ~~may~~ should be reviewed and/or adjusted in conjunction with
22 revisions to the County's comprehensive plan, and/or ((at any time that the County Council
23 determines that economic or budgetary circumstances warrant review)) every two years in
24 conjunction with revision of the school district capital facility plans.

25 (3) The following types of development are exempt from park impact fees under this chapter:

26 (a) Nursing homes.

27 (b) Low-income housing. The director of parks and recreation may, on a case-by-case
28 basis, grant exemptions to the application of the fee schedule for low-income housing as
29 defined in SCC 30.91H.220 and in accordance with the conditions specified under RCW
30 82.02.060 (2). To qualify for the exemption, the developer shall submit a petition to the
31 director prior to application for building permit. Conditions for such approvals shall meet
32 the requirements of RCW 82.02.060 (2) and shall include a requirement for a covenant
33 to assure the projects continued use for low-income housing. The covenant shall be an
34 obligation that runs with the land upon which the housing is located, and shall be
35 recorded against the title of the real property.
36

1 Section 8. Snohomish County Code Section 30.66A.060, added by Amended Ordinance
2 No. 04-016 on February 23, 2005, is amended to read:

3
4 **30.66A.060 Credit for in-kind contributions.**

5 (1) A developer may request a credit against park and recreation impact fees due under this
6 chapter for the dedication of land, or improvement to or construction of any capital facilities
7 identified in the capital facilities plan.

8 (2) All credit requests must be submitted to the parks department concurrently with the
9 development application and be accompanied by supporting documentation.

10 (3) The director of parks and recreation shall review a credit request to determine whether the
11 proposed in-kind contribution is eligible for credit under the following eligibility criteria:

12 (a) A proposal for purchase, installation and/or improvement of park and recreation
13 facilities located on land owned by the county shall be eligible for credit if:

14 (i) The county is responsible for continuing maintenance and operation of the
15 facilities;

16 (ii) The director determines that the facility contribution corresponds to the type(s) of
17 park and recreation facilities listed in the capital facilities plan;

18 (iii) The facility contribution is located in the same PSA; and

19 (iv) The director determines, after analysis of supply and demand data and the
20 ~~((comprehensive park and recreation plan))~~ Snohomish County Park and Recreation
21 Element, that the proposed park and recreation facility contributions would better
22 meet the community's need for facilities than would an impact fee.

23 (b) A proposal to dedicate or convey land to the county for park and recreation facilities
24 may satisfy some or all of a developers park and recreation impact fee obligation if the
25 director determines, after analysis of supply/demand data and the ~~((county~~
26 ~~comprehensive park and recreation plan))~~ Snohomish County Park and Recreation
27 Element, that the proposed land dedication or conveyance would better meet the
28 community's need for facilities than would an impact fee. The director shall also
29 consider, among other criteria, the extent to which the proposed dedication or
30 conveyance meets the following criteria:

31 (i) The land should be suitable for future active park and recreation facilities;

32 (ii) The land should have public access via a public street or an easement of an
33 equivalent width and accessibility;

34 (iii) The land should be surveyed or otherwise readily distinguishable from adjacent
35 property;

36 (iv) The land must have no known physical defect, such as problems with drainage,
37 erosion or flooding, or the presence of hazardous waste, which the director
38 determines would cause inordinate demands on public resources for maintenance
39 and operation;

40 (v) The land should have no known on-site safety hazards; and

41 (vi) The developer must be willing to provide and fund, for an interim period of three
42 years, unless extended in writing by the director, a method acceptable to the director
43 for managing and maintaining the land.

44 (4) The credit granted for any in-kind contribution may not exceed the developments impact fee
45 obligation, except as provided in SCC 30.66A.065.

46 (5) The developer's credit request shall be reviewed in accordance with the eligibility criteria set
47 forth above. The director shall then notify the developer in writing whether the department will
48 accept some or all of the developer's proposal as an in-kind credit.

49 (6) The director may find it necessary to establish the value of the credit on a per-unit basis as a
50 part of the development approval for subdivisions, PRDs and other large-scale developments
51 where credits for in-kind contributions ~~((or))~~ on pre-existing lots are proposed or required. The
52 resulting credit values will then be recorded as part of the subdivision or other instrument of

1 approval and will be used in determining the fee obligation, if any, at the time of building permit
2 application for the development activity.
3 (7) If the developer disagrees with the director's valuation of proposed in-kind contributions, the
4 developer may appeal the decision pursuant to the procedures in SCC 30.66A.140.
5

6 Section 9. Snohomish County Code Section 30.66A.065, added by Amended Ordinance
7 No. 04-016 on February 23, 2005, is amended to read:
8

9 **30.66A.065 Credit to developer for land dedication or conveyance in excess of required**
10 **impact fees.**

11 The director of parks and recreation, in consultation with the planning and development services
12 department, may reimburse or credit the developer if the fair market value of the land dedication
13 or conveyance exceeds the developer's impact fee obligation for a development. The developer
14 may be reimbursed or credited with any one or more of the following:

- 15 (1) Direct cash payments from the trust fund(s);
16 (2) An adjustment in allowable dwelling units equal to the value of the excess dedication for
17 subdivisions, short subdivisions or planned residential developments in residential zones as
18 follows: R 7,200, R 8,400, R 9,600, R 12,500 and R 20,000 providing all minimum requirements
19 of the zone are met or;
20 (3) Issuing a parks and recreation impact fee credit document equal to the dollar value of the
21 excess dedication or conveyance of the land. The impact fee credit document shall be valid for
22 six years from the date of issuance and may be applied toward a developer's impact fee
23 obligation within the PSA where the development generating the credit is located.
24

25 Section 10. Snohomish County Code Section 30.66A.080, amended by Amended
26 Ordinance No. 12-018 on May 2, 2012, is amended to read:
27

28 **30.66A.080 Use of fees.**

- 29 (1) Park and recreation impact fees collected under this chapter shall be deposited into an
30 interest-bearing (~~account~~) accounts established for each PSA and for county-wide/regional
31 use. Funds deposited into these accounts shall be expended or encumbered within ten years of
32 receipt, unless there exists an extraordinary and compelling reason, as identified in written
33 findings by the county council, for the funds to be held longer than ten years.
34 (2) All impact fees collected under this chapter shall be used to mitigate development impacts
35 (~~within the PSA in which the development is located~~) through purchase or development of land
36 and/or purchase or improvement of facilities identified in the capital facilities element and the
37 (~~comprehensive parks and recreation plan~~) Snohomish County Park and Recreation Element.
38 (3) Park impact fees may be used to pay debt service on such bonds or similar debt instruments
39 to the extent that the capital facilities provided are consistent with the requirements of this title.
40

41 Section 11. Effective date, implementation. This ordinance shall take effect January 1,
42 2017. The Snohomish County Planning and Development Services and Parks and Recreation
43 Departments are authorized to take such actions as may be necessary to implement this
44 ordinance on its effective date.
45

46 Section 12. Severability and savings. If any section, sentence, clause, or phrase of this
47 ordinance shall be ruled to be invalid or unconstitutional by a court of competent jurisdiction,
48 such ruling shall not affect the validity or constitutionality of any other section, sentence, clause,
49 or phrase of this ordinance, and the section, sentence, clause, or phrase in effect prior to the
50 effective date of this ordinance shall be in full force and effect for that individual section,
51 sentence, clause, or phrase as if this ordinance had never been adopted.
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PASSED this 14th day of November, 2016.

SNOHOMISH COUNTY COUNCIL
Snohomish County, Washington




Council Chair

ATTEST:



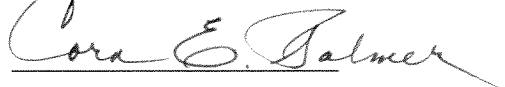
Clerk of the Council

- APPROVED
- EMERGENCY
- VETOED

DATE: 11/29/16, 2016


County Executive

ATTEST:



Cora E. Palmer

Approved as to form only:

Deputy Prosecuting Attorney