

**Snohomish Basin Salmon Recovery Forum
DRAFT 2017 Work Plan**

Activity	Time Commitment	Staff or Committee Leads	Deliverables/Tasks
Coordination			
Convene & staff Forum meetings	5 annual mtgs (includes SRFB decision)	LE staff team with support from PDC members	<ul style="list-style-type: none"> - Meeting agendas, summaries, meeting content, supporting materials, speaker coordination - 4-Year Work Plan update - 2017 SRFB grant round - 2018 SRFB/PSAR large Cap grant round - 10 year Status Report - Phase 2 - continue update and adaptive management of Recovery Plan - Other policy issues as they arise
Convene & staff PDC meetings	6 annual mtgs (8 on calendar)	LE staff team with support from Morgan, Perry, Beth, Colin, Scott	<ul style="list-style-type: none"> - Meeting agendas, summaries, meeting content, supporting materials, speaker coordination - 4-Year Work Plan update - 2017 SRFB grant round - 2018 SRFB/PSAR large Cap grant round - 10 year Status Report - Phase 2 - continue update and adaptive management of Recovery Plan - Other policy issues as they arise
Convene & staff TC meetings	8 annual mtgs	KC, Tulalip Tribes co-lead (Beth leDoux & Colin Wahl); support provided by LE County staff	<ul style="list-style-type: none"> - Meeting agendas, summaries, supporting materials - 4-Year Work Plan update - 2017 SRFB grant round - 2018 SRFB/PSAR large Cap grant round - 10 year Status Report - Phase 2 - continue update and adaptive management of Recovery Plan - Other policy issues as they arise
Convene & staff PWG meetings	4 annual mtgs, additional smaller working groups	Morgan	<ul style="list-style-type: none"> - Meeting agendas, summaries - scoring criteria - Coordination/funding - Permitting (cultural resources, streamlining)?
4-Year Work Plan/Biennial Report			
revise 4-Year Work Plan	Medium - coordination with committees, project partners	Morgan, with LE staff team support	- Update 4-Year Work Plan as needed, send to region
Biennial Report		LE staff team, with Morgan support	- Update narrative as needed, send to region

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SRFB/PSAR			
Administer 2017 SRFB round	High - multiple meetings, coordination with committees, RCO, region & Forum	Gretchen with support	- Approved, ranked project list(s) for funding - review criteria and scoring process
Develop 2018 SRFB/PSAR grant round process	High - multiple meetings, coordination with committees, RCO, region & Forum	LE staff team with support	- Refine RFP as needed
Adaptive Management			
M&AM Framework Phase 2	Medium - considerable coordination with committees, Forum, and development of the framework	Mostly TC (with PDC input); Forum review and approval	Phase 2 - continue update and adaptive management of Recovery Plan including: - condition binning - goal update - incorporating climate change and SBPP - refining, prioritizing, focusing indicators - Basin monitoring plan
Habitat Work Schedule			
General management	Medium-high - coordination with state and others to maintain the system and create more functionality/efficiency	LE Coordinator team (Alexa w/input from Morgan and Gretchen)	- Functional portal, participate on state advisory group, overall management of the system
Update 4-Year Work Plan project list	Medium - interaction w/project sponsors, PWG, committees, Forum	Morgan	- 4-Year Work Plan
Implementation reporting	High - requires a lot of training, discussion, coordination, etc.	Morgan	- Forum highlights report or part of 10 year Status Report
Other			
Regional coordination	Medium - regional coordination with Puget Sound Salmon Recovery Council, Watershed Leads and Whidbey Action Area ~3 full days per month	LE staff team, Jim Miller, Terry Williams; Scott Powell, Kirk Lakey, Dan Calvert	- Participation in regional meetings (PSP Ecosystem Coord. Board, PSSRC, etc.) - explore WB coordination
Funding strategy	Medium-high - interaction w/project sponsors, PWG, committees, Forum	Morgan	- Make specific recommendations to the PWG, committees and Forum on specific funding sources for projects in specific geographic locations
Organizational development	Medium-high - Refine Forum by-laws, operating procedures, decision making process; review and reinvigorate membership participation; assess meeting schedule and structure of committees and Forum	LE staff team	- Update operating guidelines and decision thresholds - Explore Forum reinvigoration, membership re-engagement - Update new member packet - Refine 2018 Meeting schedule
Agriculture and fish	High - coordination and input in the political process is fairly high	TBD	- Continue to represent the basin in ag/fish discussions within King and Snohomish Counties and the region
10 Year Status Report	High - coordination with Tulalip, King and Snohomish County teams; production of report	LE staff team, Morgan, Beth, Colin, Mike, Luke	- Complete 10 year Status and Trend Report
Explore LIO/LE Integration	Medium - coordination, interaction with Forum members and partners	LE staff team, Jessica Hamill	- Explore LE/LIO relationship; advise future function and structure