



PARKS ADVISORY BOARD AGENDA

Willis Tucker Park

6705 Puget Park Drive Snohomish Washington
Tuesday February 14, 2017 3:00pm - 4:30pm

10. Call to Order

20. Roll Call

20.1. Voting Board Members –

- | | | | |
|---------------------------------------|--------------------------|----------------------------------|-------------------------------------|
| John Briney (District 3 – Vice Chair) | <input type="checkbox"/> | Darrell Olson (At Large) | <input type="checkbox"/> |
| Catherine Collins (At Large) | <input type="checkbox"/> | Bob McCarty (District 5) | <input type="checkbox"/> |
| Debbie Copple (At Large) | <input type="checkbox"/> | Robert Putnam (District 1-Chair) | <input type="checkbox"/> |
| Dave Divoky (At Large) | <input type="checkbox"/> | Brett Kinney – At Large | <input type="checkbox"/> |
| John Ewald (At Large) | <input type="checkbox"/> | Steve Yandl (District 4) | <input type="checkbox"/> |
| Julie Langabeer (District 2) (Notes) | <input type="checkbox"/> | (Notes) | <input checked="" type="checkbox"/> |

20.2. Staff (Parks and other County Departments or agencies) – Handed out Snohomish County Parks Board Term limits document.

20.3. Guests – Alessandra Durham, Project Management & Community Relations Specialist, Public Records Act, Open Public Meetings Act, county e-mails, etc.

30. Review and Approval of Minutes of Previous Meeting

40. Public Hearings/Meetings

50. Oral Requests from the Audience/Correspondence

60. General Business

60.1 March 19, 2017 Ride to Remember Oso – information handed out

60.2 Rich Patton, Operations Supervisor, county e-mail for new county park board members.

60.3 - Winter 2017 RFP (request for proposals) February 16 – March 6, 2017 Need two (2) Park Advisory Board members to serve on the Evaluation committee scheduled for 2pm on March 14, 2017.

60.4 Fly Fishing Museum – Whitehorse Trail – Miller Shingle - meeting scheduled

60.5 Northshore Youth Soccer Association – Building at Carousel Horse Community Park, Evaluation Committee scored their proposal #2.

60.6 Greater Seattle Surf – Building at Carousel Horse Community Park, evaluation committee scored their proposal #1, parks staff had a fact finding meeting with the group.

60.7 Friends of Lord Hill Park – Equestrian Trail Improvements, Evaluation committee recommended that group moves forward with their proposal under the oversight and direction from Senior Park Planner Amy Lucas.

60.8 St. Johns Creamery – Incubator Farm – Goats, sheep, business accounting, Whitehorse Trail – Trafton – Cloverdale, Evaluation Committee liked their array of ideas but the access road is only 1 ½ lanes wide eliminating public access to site, proposal conflicts with existing hay contract, etc.... recommendation that when/if road is improved that group resubmits proposal.

60.3.6 The Goody Cupboard – Concession Sales – Life Skills Program – Wenberg County Park, called and found out that the owner is moving to Utah, asked to withdraw her proposal.

60.3.7 YMCA of Snohomish Count – Mill Creek Branch – Willis Tucker Park large grass field use request, Evaluation Committee recommended that the Department move forward. Parks staff met with YMCA and discussed the Y starting use after June 1, 2017 on a reduced schedule.

60.3.8 High Trek Adventure Lease signed, ground breaking ceremony scheduled on Friday, February 3, 2017, Council Chair Brian Sullivan, Executive Director Ken Klein, and other Park staff attended ceremony. Pictures and recent news article handed out.

70. Reports from the Staff/Status Reports

70.1. Planning/Engineering/Design/Construction Projects

70.1.1. Whitehorse Trail Update – Russ will provide update

70.1.2. America’s Best Cities (ABC) – Town of Darrington and City of Arlington, Parks role – currently with the Ride to Remember Oso event.

70.1.3. Esperance, Lake Stickney, Lake Roesiger updates – Senior Planner Thomas Hartzell

70.1.4. Whitehorse Trail Bridges – Received WSDOT and County Risk Management buy off on at grade crossing which is a huge savings from having to go over or under Highway 530. Bridge # 710 and Bridge # 712 being completed this Fall. Bridge # 713 will have new installation of the wooden decking and railing completed sometime in 2016 or early 2017, while County Public Works applies for permits, design, construct/assemble all steel bridge in either 2017 or 2018.

Trail section near/running through Trafton Trailhead is being worked on by county public works in July 2016.

70.1.5 Kayak Point Public Meeting- 3/9/2017 Rob Putnam/Sharon Swan

70.1.6 Russ handed out status updates on the list of current capital projects.

70.1.7 County Council SCCP (small capital projects partnership) grant program, \$5,000 limit

2015 – 2016 RFP Update –

- 70.5.1.1 Disc Golf – Instructed vendor to continue to work with/through Senior Planner Kevin Teague on questions rising from the RFP evaluation process related to the area flooding, long term feasibility of the proposal, and how best to incorporate all members of the public access to the river and park lands. Applicant is waiting on Kevin to help layout the disc golf course so it does not include the several existing recreation lots under private ownership, the known flood plain, etc... before they submit and meet with PDS (county Planning and Development Services)
- 70.5.1.2 North Cascades Crew – Permanent Row Boat Storage Structure – Wyatt County Park – Lake Stevens - Met with vendor and laid out a strategy on best to approach the city for building permit approval.

70.6 Summer 2016 RFP Proposals:

- 70.6.1 Machias Food Truck Proposal – Russ Bosanko Update
- 70.6.2 High Trek Aerial Park and Zip Line – Russ Bosanko Update

70.7 Park Director’s Time (Tom Teigen with help from Russ Bosanko).

70.8 Special Event Update – Parks Facility Reservation Specialist – Ride to Remember Oso, Bike Bash, Ride Everywhere Day, Park and Trail events, unique events scheduled, etc.

70.9 Historical Video Project – Catherine Collins, Carousel Horse Community Park, Nakashima Barn/Trailhead, Flowing (Leckies) Lake County Park, Bob Heirman/Thomas’ Eddy, Rhody Ridge Arboretum, Kayak Point County Park, etc.

71. Messages from the Board. Around the Table

71.1 John Briney

71.2 Catherine Collins

71.3 Debbie Copple

71.4 Dave Divoky

71.5 John Ewald

71.6 Julie Langabeer

71.7 Darrell Olson

71.8 Bob McCarty

71.9 Robert Putnam

71.10 Brett Kinney

71.11 Steve Yandl

72 Adjournment

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.