

Beneficiary Designations

Snohomish County Human Resources

You must make and maintain beneficiary designations for life insurance and retirement benefits. Consider reviewing your beneficiaries periodically and following life changing events.

Review the [Employee's Guide to Designating Beneficiaries](#) available at www.snohomishcountywa.gov/976/Life-Insurance to learn more about life insurance beneficiary designations.

Submit all forms to Human Resources via fax at 425-388-3579 or mail to 3000 Rockefeller Ave. M/S 503 Everett, WA 98201. Call HR at 425-388-3411 ext. 0 for assistance. To review and/or update your beneficiary designations:

Benefit	Instructions
Retirement (DRS)	<ul style="list-style-type: none">• Log in to your DRS Account; or• Complete the DRS Beneficiary Designation Form
Deferred Compensation (Nationwide – current plan)	<ul style="list-style-type: none">• Log in to your Nationwide account, or• Complete the Nationwide Beneficiary Form
Deferred Compensation (Empower – previous plan)	Complete the Empower Retirement Beneficiary Designation Form
Life and AD&D Insurance	<ul style="list-style-type: none">• Contact Human Resources to review your current beneficiaries• Complete the Life Insurance Beneficiary Designation Form to make updates

Contact Human Resources at human.resources@snoco.org or call 425-388-3411 ext. 0 for assistance.