

DECLARATION AND RESPONSE PACKET

DOCUMENTS MUST BE SINGLE-SIDED. THE CLERK'S OFFICE IS UNABLE TO ACCEPT DOUBLE-SIDED DOCUMENTS FOR FILING.

Please note the names (captions) at the top, left-hand corner of the cover sheet and declaration forms ALWAYS remain the same as the original Petition/Order.

COVER SHEET: Used as a "Table of Contents" for attached documents to be filed. List or describe the documents you are filing. These may include items such as the following:

- Police Witness Statements
- Medical Records
- Photos
- Text Messages

DECLARATIONS: Written by either yourself or other individuals with knowledge of incidents specifically related to allegations in the Petition. Declarations to be considered by the Court must be signed under penalty of perjury.

NEXT STEPS

- **RETURN**
 - All documents you wish to file with the Court, bring to Room C-125 THREE (3) court days prior to the hearing.
- **COPIES**
 - Four (4) copies of filed documents are required; one for your records, one to serve on the other party, one copy for the Commissioner that is hearing your case, and an original to be filed with the Court.
 - Our office will provide copies if the documents that you are filing are less than 25 pages.
 - You will be required to provide four (4) copies if your document is over 25 pages.
- **SERVICE OF DOCUMENTS**
 - Documents you file with the court need to be served on the other party at least 3 court days prior to the scheduled hearing date. Service must be made by someone over the age of 18 that is not a party to the case and hasn't written a declaration on your behalf.
 - YOU MUST bring the original/completed Return of Service document to C-125 prior to your hearing date.

**Superior Court of Washington
For Snohomish County**

No. _____

Petitioner and/or Parent on behalf of:

Declaration of _____ **(Name)**

Minor Petitioner (protected person) **vs.**

(DCLR)
(Optional Use)
(Clerk's Action Required)

Respondent Parent on behalf of:

Minor Respondent (restrained person)

This declaration is made by:

Name: _____

Age: _____

Relationship to the parties in this action: _____

I declare,

**SUPERIOR COURT OF WASHINGTON
FOR SNOHOMISH COUNTY**

Petitioner and/or Parent on behalf of:

Minor (protected person), **vs.**

Respondent Parent on behalf of :

Minor Respondent (restrained person)

NO.

**RETURN OF SERVICE -
ANTI-HARASSMENT UNDER 18**

(RTS)

1. My name is _____. I am a peace officer 18 years of age or older and not the petitioner.
2. I was unable to make personal service on the respondent. I have notified the petitioner that respondent was not served.
 Personal service was attempted on the following date(s): _____

- No service was attempted because _____
_____.

3. I served _____ with the following documents:
(Name of party to be served.)

- | | |
|---|---|
| <input type="checkbox"/> Temporary Order for Protection/Notice of Hearing | <input type="checkbox"/> Motion for Surrender of Weapons |
| <input type="checkbox"/> Petition for an Order for Protection | <input type="checkbox"/> Order to Surrender Weapons Issued w/o Notice |
| <input type="checkbox"/> Reissuance of Temporary Order for Protection and Notice of Hearing | <input type="checkbox"/> Notice of Hearing |
| <input type="checkbox"/> Order for Protection - Harassment | <input type="checkbox"/> Pro Se Notice of Appearance |
| <input type="checkbox"/> Motion to Modify/Terminate Order for Protection | <input type="checkbox"/> Order Waiving Filing Fee |
| | <input type="checkbox"/> Other: |

HRG DATE: _____

4. I served these documents on _____ at _____ at this
(date) (time)

address: _____

5. Other: _____

I certify under penalty of perjury under the laws of the state of Washington that the foregoing is true and correct.

DATED _____ at _____, Washington.

Fees: Service _____	_____
Mileage _____	Signature of Server
Total _____	_____
	Law Enforcement Agency

Please return completed form to:

Snohomish County Clerks Office
Court Services Division M/S 605
1st Floor, Room C125
3000 Rockefeller Ave
Everett, WA 98201

**SUPERIOR COURT OF WASHINGTON
FOR SNOHOMISH COUNTY**

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