PRESENT (P)
Ad Hoc Committee
(P) Alan MacDonald, Northshore Youth Lacrosse ( ) Tom Teigen Snohomish County Parks
( ) Dave Shipway, Northshore Youth Soccer (P) James Yap, Snohomish County Parks
(P) Joey Wyrick, Northshore Youth Soccer (P) Russ Bosanko, Snohomish County Parks
(P) Tom Campbell, NYSA / FC Alliance (P) Hal Gausman, Snohomish County Parks
(P) Paula Townsell, Northshore School District (P) Steve Dickson, Snohomish County Public Works
( ) Rich Leahy, City of Woodinville (P) Tammy Dunn, Snohomish County Sports Commission

Consultants
(P) Bruce Dees, Bruce Dees & Associates
(P) Brian Patnode, Bruce Dees & Associates
(P) Derrick Eberle, Bruce Dees & Associates

PURPOSE OF THE MEETING
The meeting was held to gather any additional needs & concerns and to review and define the preliminary program.

DISCUSSION
Bruce reviewed the project process and schedule. Each committee member was invited to share comments on the previous meeting minutes.

COMMENTS ON PREVIOUS MEETING MINUTES
- Paula Townsell
  - CHANGE: Partnering is good. CHANGE TO: Northshore School District encourages Strategic Partnerships.
  - ADD: Encourage environmental learning opportunities at the park.
- Tom Teigen
  - CHANGE: County needs 16 fields within 20 minutes of each other in order to hold regional and national tournaments. CHANGE TO: 16 fields are needed within a 20 minute radius in order to hold regional and national tournaments.
- Steve Dickson
  - CHANGE: Existing road is deficient. CHANGE TO: Existing road is sub-standard.
  - CHANGE: How quickly road improvements will be able to be designed and built may be a limiting factor (in terms of project schedule). CHANGE TO: How quickly Right-of-Way could be acquired maybe be a limiting factor.
  - NOTE: LID and educational opportunities will be present and interpretive signage should be present was a part of the discussion but was not mentioned initially/specifically by Steve.
- Tammy Dunn
  - CHANGE: Orienteering opportunity. Would be a 2nd location CHANGE TO: Orienteering opportunity. Could be a 2nd location.
  - DELETE: Comment regarding Cascade Orienting Club's involvement which may infer that is the only club, as others may be involved as well.
- Tom Campbell
  - CHANGE: NYSA is more interested in occupying/renting a facility that is geared toward their needs. CHANGE TO: NYSA is interested in occupying/renting a facility that is geared toward their needs.
- NOTE: For the comment from Rich Leahy that Woodinville's synthetic fields are under-utilized, it is understood to mean that they are under-scheduled.
ADDITIONAL NEEDS & CONCERNS
Each member was invited to share any additional needs & concerns. Comments are arranged by subject.

Design Message
- Mitigation funding package is termed "community mitigation"
- Need a clear message that explains the purpose of this project. Tom Teigen's explanation of "satisfying the agreement" that was made for the Brightwater is a good example.
- Settlement agreement between King County and Snohomish County states active recreation, and it needs to be emphasized that this project is to serve the community, not just as a space to bring in tournaments and people from elsewhere.
- It should be mentioned that this project is a specific implementation of the agreement
- Community is going to get a multiuse facility that will bring financial benefits
- The majority of the time the facility will be benefiting local teams and community
- The facility will be available as a practice and game facility for league play
- County is going green – integrate sustainability and green building into the design

Scheduling of events
- Ability to serve the community is vital
- Priority for facility should be community use
- This will be available as a practice and game facility for league play
- Attempt to keep other features open while tournaments occur
- 8 tournaments are required to make the facility self sufficient. The remainder of time should be geared toward community.
- Target of around 10 tournaments a year for financial viability, but not tournaments every weekend.
- Potentially a few weeklong tournaments (lacrosse or fast pitch in July and August)
- Local clubs would like to host tournaments
- Since many tournaments are bid on, some may not even occur, also some are recurring and other happen every 5 years or so.
- Potential sharing of site could be 80% public time, 20% tournament time of facility.
- Ways to guarantee constant public access to the site:
  - Dog Park
  - Playground
  - Trails
  - Mountain Bike Facility

Access
- Public Works is coordinating with the railroad regarding the railroad crossing and the road intersection
- Pedestrian access from the east must be addressed.

PROGRAM
Bruce presented a preliminary program and design criteria developed from the previous meeting input. The following are comments.

Fields
- Consider dedicated mod fields in addition to eight full size soccer fields (Fields 9 & 10 at Starfire for example), however full-size soccer fields should be the priority over mod-size fields
- Fields should accommodate soccer, lacrosse, baseball/softball, ultimate frisbee
- Baseball/softball should be part of the primary program
  - Baseball age group is 10-12 yr old.
  - Ballfields should be marked for 60, 65, and 70 foot base paths
  - At least 2 softball fields would accommodate community
  - At least 4 softball fields would accommodate tournaments
- Consider portable bleachers for spectator seating
• Consider a "featured" or "signature" field
• Adequate space for warm up is needed.
• Include at least one grass field for practice or warm-up facility but the rest should be synthetic if possible.
• Consider storage for goals and other field equipment

Facility Structures

INDOOR SPORTS FACILITY
• 50,000 square feet needed for indoor sports facility
  o Restrooms, concessions, storage, lockers, etc
  o Accommodations for meetings, referees/officials, teams, etc.
• Need a separate space for players away from events and public

MOUNTAIN BIKE FACILITY
• 100' x 600' covered facility (clearspan) for mountain bike

PARK OFFICE
• A park office is needed on-site

MAINTENANCE FACILITY
• Indoor/outdoor material and equipment storage

Trails
• Use trails as a tool to inform visitors of environmental aspects of site
  o Environmental amenities/attributes present
  o Interactions between developed and natural site
• Develop trails for experiential qualities
• Develop different trails for different purposes
  o Paved ADA trails around athletic facility
  o Soft surface trails for hiking
  o Trails for Mountain Biking
• Trails should be wide enough for access for service vehicles around the fields.
• Orienteering would occur on trails at the site
• Incorporate exercise stations on trails

Nature and Education
• Environmental opportunities should be part of the primary program and include
  o Cataloging native and non-native areas
  o Removal of noxious weeds
  o Enhancement of plant communities
• Consider natural playgrounds and the experience of natural areas of the site
• Compliment, but not duplicate, nearby environmental education opportunities
• Provide site-related environmental education

Parking and Traffic
• Parking quantity and facility scheduling should be developed jointly
  o Consider transitional time / Programming of fields
• Field trip opportunities from local schools will be present for climbing walls, nature areas, etc, therefore accommodations for buses needs to be considered
• The traffic study should be based on final program
• Consider an electric plug-in station for alternative energy vehicles

Dog Park
• Add as a program element
• Dog park should be around 2-5 acres in size
Disc Golf
- Add as a program element
- Incorporate disc golf course into design

Picnic Shelters and Benches
- Add as a program element

General Site Design
- Provide quality visual buffers for neighbors
- Create a defensible site to ensure safety, control access, etc.
- Park is to be a community oriented active and passive use park

**NEXT MEETING**
The next meeting is scheduled for Friday, May 11, 2012 at 10:00 AM at the Snohomish County Parks office. There will be a public meeting on Tuesday, May 8, 2012 at 7:00 PM at the Brightwater Facility.

These are the minutes, as we understand them. If there are any additions or corrections, please contact Bruce Dees & Associates immediately.