



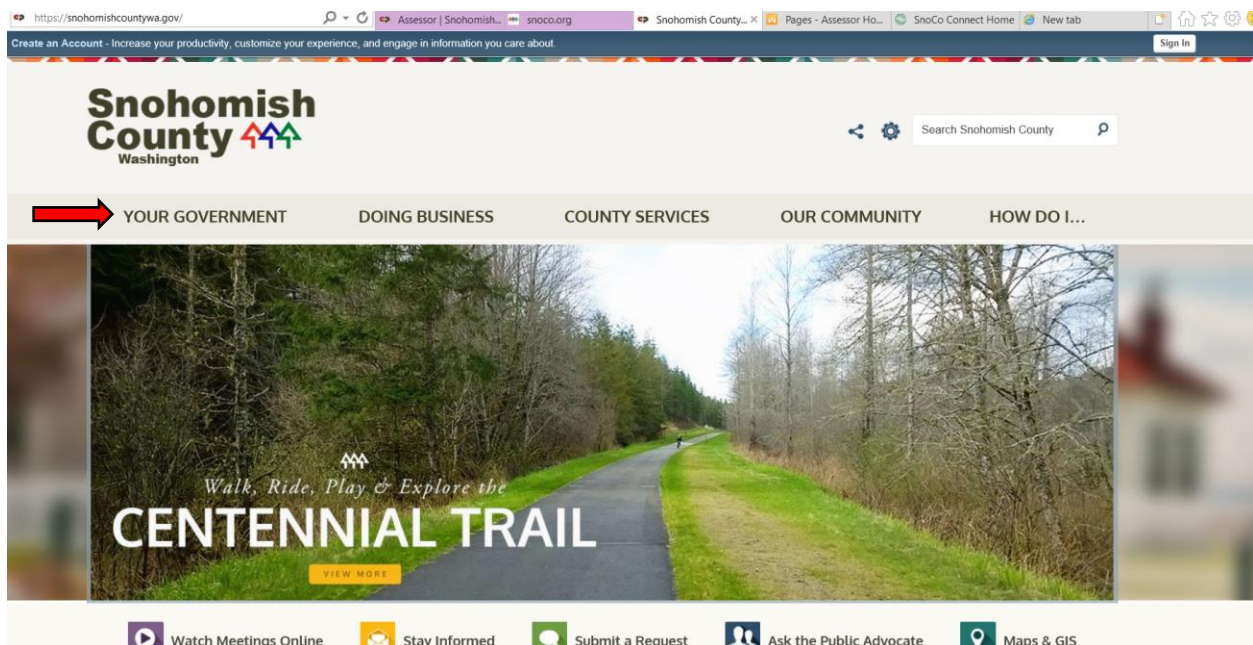
How to add additional Snohomish County Personal Property accounts to an already established eFile user account

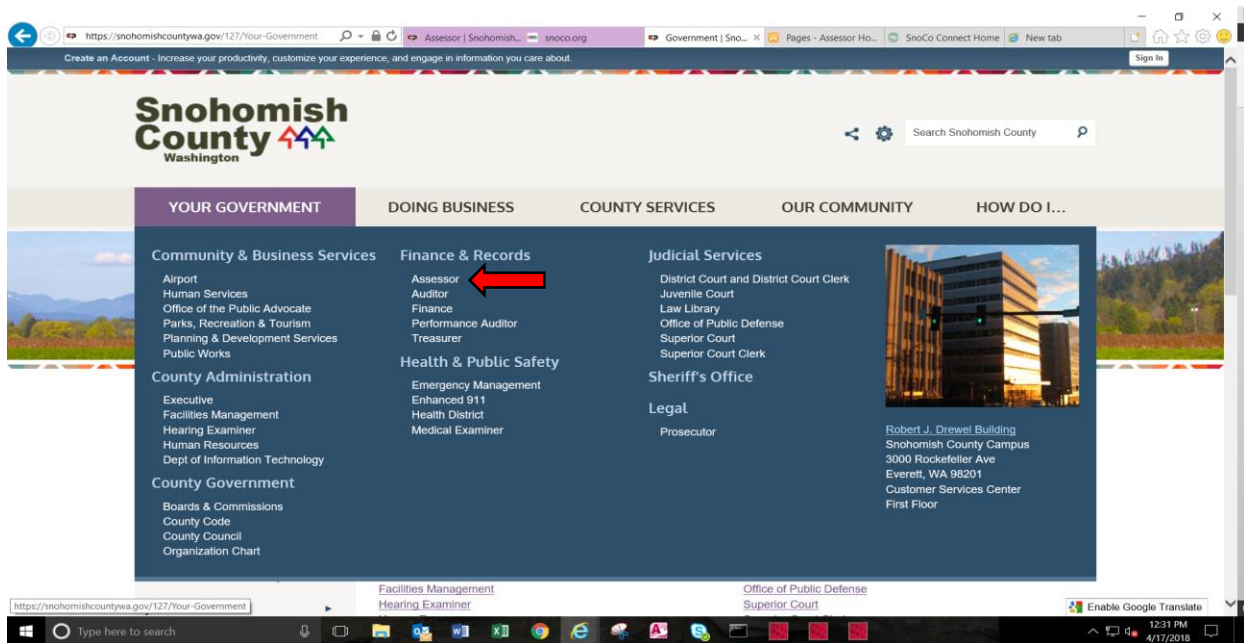
How to access eFile system:

Go to:

[www.Snohomishcountywa.gov](http://www.Snohomishcountywa.gov)

Click on "Your Government"

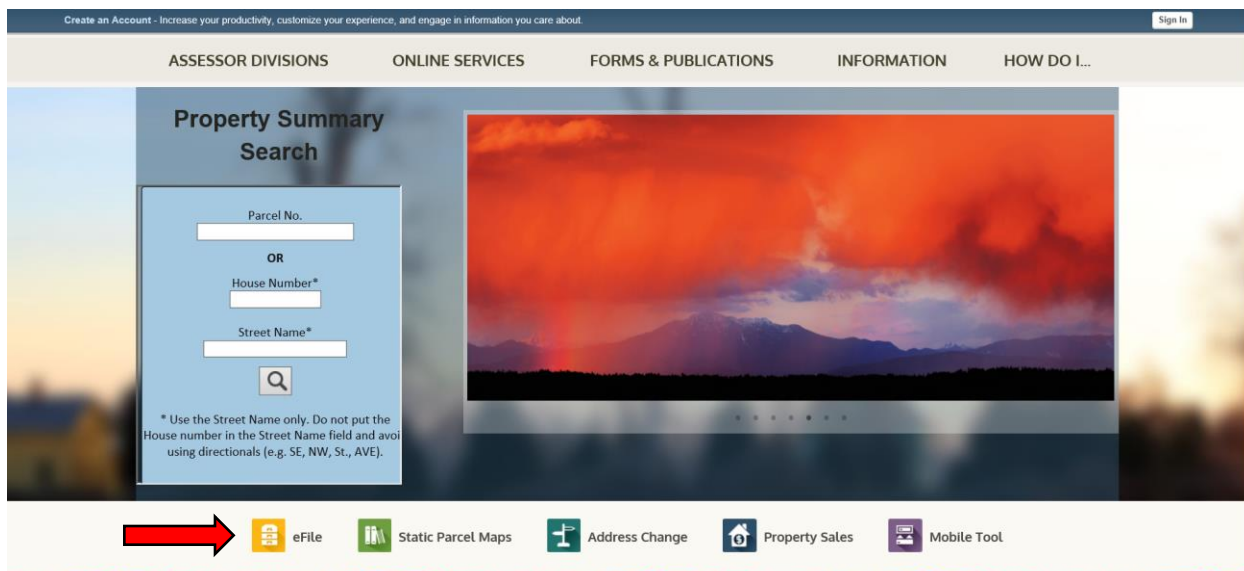




Select the "Assessor" link under the Finance & Records

Once on the Snohomish County Assessor's office web page

Select the eFile icon





Select "Login"

**Snohomish County** Online Government Information & Services  
Washington

[Home](#) [Enroll](#) [My Account](#) [DOR Filing Instructions](#) [Help](#) [Login](#) [Logoff](#)

Please enter your User Name and Password and press **Login**

User Name:

Password:

[Retrieve Account Information](#)

Enter login information

Once logged, the screen below appears

**Snohomish County** Online Government Information & Services  
Washington

[Home](#) [Enroll](#) [My Account](#) [DOR Filing Instructions](#) [Help](#) [Login](#) [Logoff](#)

My Account

Account Actions

- [View My Personal Property Filing Accounts](#)
- [View My Personal Property Filing Account History](#)

Account Settings

- [Change My Enrollment Information](#)

Select "Change my enrollment information"

Follow instructions below:



My Account

eFile Personal Property Filing System Enrollment Instructions

1. Enter the requested Applicant Information.
2. Enter each account you are filing for under Electronic Filing Accounts.
3. Press the Continue button and follow the instructions to confirm and complete the enrollment process.
4. Check the Enrollment Confirmation box and press the Submit button to complete the electronic application enrollment process.

Applicant Information

\* denotes a required field

Business Name:

First Name: \*

Middle Name:

Last Name: \*

Care Of:

Confirmation e-mail: \*

Verify Confirmation e-mail \*

Phone Number: \*  ext.

Address Line 1: \*

Address Line 2:

Address Line 3:

City: \*

State: \*

Zip Code: \*

Country: \*

Your business information will appear in these boxes.

Electronic Filing Accounts

Property Tax Account:  Add To List

	Parcel Number	Parcel ID	Owner Name	Situs Address	Located On Real Property	Real Property Situs Address
<a href="#">Delete</a>						

Submit Changes Cancel Changes

- 1) Section "Electronic Filing Accounts"
- 2) Enter the 7 digit Snohomish County Personal Property Account number
- 3) Click "add to list"
- 4) Once finished with adding additional personal property accounts select "submit changes"
- 5) The application to add the personal property accounts will then be submitted to the Personal Property Department for an appraiser to review the application. The review process can be 24 to 48 business hours for eFile approval.