



SNOHOMISH COUNTY SHERIFF'S OFFICE

INTEGRITY • DIGNITY • COMMITMENT • PRIDE

Ty Trenary, Sheriff

CIVIL BENCH WARRANT - INTAKE FORM

Documents / Information Needed:

Notes: In order for the Sheriff's Office to attempt to serve your Civil Bench Warrant, we must receive the below items:

___ CIVIL BENCH WARRANT - ORIGINAL and 1 copy
(Must show court filed & stamped ORIGINAL)

___ Copy of order directing issuance of BENCH WARRANT

___ Completed Civil Unit Service Information Form

___ **\$150.00 Sheriff Advance Fees:**

- Form of payment is cash, checks, or money orders. Checks and money orders should be made payable to SNOHOMISH COUNTY SHERIFF'S OFFICE (SCSO).
- Estimated Advance Fees are required prior to service attempt. If the fees are less, a refund check will be issued. If the fees are more, a bill will be sent for additional fees. Refer to Sheriff's fee list at www.snoco.org.

(Double the advance fees for remote locations within the county, round trip mileage more than 75 miles, such as DARRINGTON, GOLD BAR, INDEX, or SULTAN.)