

ADA Public Right-of-Way Citizen Advisory Committee

Follow-Up/Action Items

Date: 06/27/2018

Time: 9:00 a.m. to 11:00 a.m.

Location: Conference Room 4D00 – 4th Floor Administration West Building

Committee Attendees: Mark Villwock, John Dineen, Brian Way, George Basioli, Jenny Anderson, Marie Jubie, Danette Dixon

Staff Attendees: Denise Nakamura, Ryan Peterson, Pam McCurdy

Guest Attendees: Harold Wirch, Sharon Young

Follow-Up /Action Items:

(1)Committee Business

- Ryan will follow-up to obtain short biographies from those committee members who have not yet submitted theirs for the ADAPROW Committee webpage.
- Ryan to pass top three committee recommendations of candidates to fill current vacancies on to the County Engineer.

(2)ADA Transition Plan Values

- Ryan will send a PDF and Word document version of the draft ADA Transition Plan Values for committee members to review and come prepared to discuss at the 3rd Quarter ADAPROW Meeting.

(3) Policy/Procedure to Respond to Citizen Requests for Facility Upgrades

- Ryan to look at what other agencies are doing.
- Ryan will send a PDF and Word document version of the draft Policy/Procedures to committee members to review before the next committee meeting.
- Ryan will prepare a decision tree for the procedures that shows steps and durations and send to committee for review.

(4) Committee Priority Ramps

- Ryan to send 12 priority ramp pool regions to committee members to prioritize. A vote on prioritization order (1 region per year for the next 12 years) will occur at the next meeting.

(5) APS Pushbutton Default Configuration Settings

- Ryan to set up field visits for committee members to help county signal technicians refine/validate county default volume configuration settings for pushbuttons.

(6) ADA Training for External and Internal Clients

- Jenny, Danette, and Marie are willing to help with future ADA training courses. Ryan will integrate them into the Jan. 2019 training.

(7) Next Meeting and Follow-Up/Action Items

- The next meeting will be held sometime in the last two weeks of September. Ryan will request meeting availability dates at the end of August.