APPROVED: 11/19/18 EFFECTIVE: 12/08/18

2 3 4

1

SNOHOMISH COUNTY COUNCIL Snohomish County, Washington

5 6 7

AMENDED ORDINANCE NO. 18-085

8

10

11

ADOPTING THE 2019 BUDGET AND MAKING APPROPRIATIONS FOR THE OPERATION OF COUNTY AGENCIES AND DEPARTMENTS AND CAPITAL IMPROVEMENTS FOR THE PERIOD BEGINNING JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019

12 13 14

BE IT ORDAINED:

15 16

17

18

19

2021

Section 1. Appropriations. Having considered the County Executive's proposed 2019 budget, including the Executive's proposals regarding property tax revenues, the County Council hereby adopts the budget for the fiscal year beginning January 1, 2019, and ending December 31, 2019, at the program levels set forth in Attachment 1, a computerized compilation of budget detail attached hereto and incorporated as if fully stated herein. In case of conflict, the figures in Attachment 1 shall control over the summary table in section 4.

222324

25

26

27

Section 2. Fire Districts. Pursuant to the requirements of Chapter 49, § 23, Laws of Washington 1982, 1st ex. sess., funding for the fire districts within Snohomish County has been fully considered during the budget process. While such districts provide an important service to the residents of Snohomish County, they are independent taxing entities; therefore this budget does not provide funds for their use.

28 29 30

31

32

33 34

35

36 37

38

39 40

41

42

43

44

45

46

Section 3. Non-represented Employees.

(a) The base 2019 compensation levels (salaries and wages) of non-represented regular employees (except the elected officials identified in SCC 2.105.010, employees covered by the Sheriff's office exempt employees compensation plan established by SCC 3.69.050 and District and Superior Court Judges and Commissioners) that are set by section 1 of this ordinance are unchanged from the base year 2018 salaries and wages. The intent of this section is to establish that the base 2019 compensation levels of non-represented county employees shall be treated the same as those granted to AFSCME union employees in their collective bargaining agreements covering the year 2019. The base 2019 compensation for such employees shall be subject to adjustment such that final 2019 compensation for such employees shall be determined at the time wage negotiations between the county and its AFSCME union employees are concluded. Compensation increases granted to non-represented county employees shall be the same as those granted to AFSCME union employees, if any, in their collective bargaining agreements covering the year 2019. The amount of any compensation increases applicable to non-represented county employees shall be established by the council by written motion. Any increased compensation shall be paid

as a lump sum for those months prior to the date of the adjustment determination and shall be paid on a monthly basis as an increase in total compensation for those months following the adjustment determination. For non-represented regular employees who are hired after January 1, 2019, any lump sum adjustment amount they receive shall be prorated based upon their date of employment.

(b) For active non-represented temporary employees who perform duties that are equivalent to those performed by regular employees and who receive a rate of compensation for such work that is equal to the rate paid for that work done by regular employees, the compensation levels set by section 1 of this ordinance include a cost of living adjustment (COLA) which shall be determined and paid in a manner equivalent to that set forth in subsection (a) of this section for regular employees.

<u>Section 4.</u> **Summary Table.** The 2019 budget is organized by funds and departments in the following amounts:

Fund	Fund Name	Dept	Dept Name		Revenue	Expense	FTE
002	General Fund	01	Executive	\$	215,653	\$ 2,950,869	14.000
002	General Fund	02	Legislative	\$	62,500	\$ 4,355,553	23.000
002	General Fund	04	Human Services	\$	-	\$ 3,038,228	19.500
002	General Fund	05	Planning	\$	888,591	\$ 4,798,826	30.300
			Office of Hearings				
002	General Fund	07	Administration	\$	489,263	\$ 853,566	4.250
			Parks And				
002	General Fund	09	Recreation	\$	8,584,819	\$ 12,736,473	59.675
002	General Fund	10	Assessor	\$	170,098	\$ 8,063,626	65.000
002	General Fund	11	Auditor	\$	8,394,388	\$ 8,411,198	42.000
002	General Fund	12	Finance	\$	562,573	\$ 4,519,818	32.250
			Human				
002	General Fund	13	Resources	\$	139,591	\$ 2,715,809	19.750
002	General Fund	16	Nondepartmental	\$	191,002,801	\$ 18,670,742	1.500
002	General Fund	22	Treasurer	\$	11,286,288	\$ 3,958,260	31.000
002	General Fund	24	District Court	\$	7,290,524	\$ 11,025,558	82.500
002	General Fund	30	Sheriff	\$	16,730,181	\$ 58,032,979	350.000
			Prosecuting				
002	General Fund	31	Attorney	\$	432,089	\$ 17,615,601	123.500
			Office of Public				
002	General Fund	32	Defense	\$	782,056	\$ 12,439,263	9.000
002	General Fund	33	Medical Examiner	\$	142,230	\$ 3,055,426	16.300
002	General Fund	36	Superior Court	\$	1,079,933	\$ 23,225,292	158.605
002	General Fund	37	Clerk	\$	3,725,618	\$ 7,683,352	69.150
			Sheriff's	_			
			Corrections				
002	General Fund	38	Bureau	\$	11,220,250	\$ 54,286,810	345.250

			Dept Emergency					
002	General Fund	39	Management	\$	398,499	\$	1,160,696	6.148
	Special							
100	Revenue	05	Planning	\$	150,000	\$	150,000	0.000
	Special		Parks And					
100	Revenue	09	Recreation	\$	3,125,452	\$	3,125,452	2.350
	Special							
100	Revenue	11	Auditor	\$	10,000	\$	10,000	0.000
	Special							
100	Revenue	16	Nondepartmental	\$	4,717,350	\$	4,717,350	1.500
	Special							
100	Revenue	24	District Court	\$	7,500	\$	7,500	0.000
	Special							
100	Revenue	30	Sheriff	\$	5,103,228	\$	5,103,228	32.500
	Special		Prosecuting					
100	Revenue	31	Attorney	\$	304,858	\$	304,858	0.000
	Special							
100	Revenue	36	Superior Court	\$	130,000	\$	130,000	0.000
102	County Road	06	Public Works	\$	134,936,099	\$	134,936,099	393.000
			Sheriff's					
	Corrections		Corrections					
108	Commissary	38	Bureau	\$	1,259,885	\$	1,259,885	3.250
	Convention &		Parks And					
116	Performing Arts	09	Recreation	\$	3,933,562	\$	3,933,562	2.850
	Crime Victims /		Prosecuting					
118	Witness	31	Attorney	\$	471,769	\$	471,769	4.000
124	Human Services	04	Human Services	\$	71,184,072	\$	62,083,317	218.875
			Pass-Through	_		_		
124	Human Services	20	Grants	\$	53,927,358	\$	53,927,358	0.000
124	Human Services	24	District Court	\$	-	\$	321,237	2.000
124	Human Services	30	Sheriff	\$	-	\$	112,507	0.500
			Prosecuting	_		_		
124	Human Services	31	Attorney	\$	-	\$	1,330,974	6.000
424		22	Office of Public			,	4 202 205	0.000
124	Human Services	32	Defense	\$	-	\$	1,382,805	0.000
124	Human Services	33	Medical Examiner	\$	-	\$	70,500	0.000
124	Human Services	36	Superior Court	\$	-	\$	3,242,784	10.000
124	Human Services	37	Clerk	\$	-	\$	513,249	5.300
			Sheriff's					
424	11	20	Corrections	۸.		_	2 004 464	44 500
124	Human Services	38	Bureau	\$	-	\$	2,081,461	11.500
124	Humann Camilas	20	Dept Emergency	۲,		۲ ا	45.330	0.000
124	Human Services	39	Management	\$	-	\$	45,238	0.000

130	Grant Control	16	Nondepartmental	\$	2,060,000	\$	2,060,000	0.000
			Facilities	-			, ,	
130	Grant Control	18	Management	\$	150,000	\$	150,000	0.000
130	Grant Control	21	Airport	\$	35,000	\$	35,000	0.000
130	Grant Control	30	Sheriff	\$	2,952,985	\$	2,952,985	6.750
			Prosecuting					
130	Grant Control	31	Attorney	\$	5,001,247	\$	5,001,247	37.000
130	Grant Control	36	Superior Court	\$	2,526,968	\$	2,526,968	18.195
			Dept Emergency					
130	Grant Control	39	Management	\$	2,104,534	\$	2,104,534	7.269
	Sheriff-Search							
141	& Resc Helicopt	30	Sheriff	\$	60,000	\$	60,000	0.000
	Sheriff Drug							
142	Buy Fund	30	Sheriff	\$	1,124,697	\$	1,124,697	0.000
	Tax Refund							
144	Fund	22	Treasurer	\$	5,000	\$	5,000	0.000
	Emerg Svcs							
	Communication		Dept Emergency	_				
156	Sys	39	Management	\$	8,201,473	\$	8,201,473	3.083
	Evergreen							
100	Fairground	00	Parks And	4	4 04 4 5 44	4	1 01 1 5 11	0.000
180	Cum Reser	09	Recreation	\$	1,914,541	\$	1,914,541	0.000
	Conservation							
105	Futures Tax Fund	00	Parks And	۲.	7.464.029	۲	7 464 029	6 500
185	Auditor's O &	09	Recreation	\$	7,464,928	\$	7,464,928	6.500
186	M	11	Auditor	\$	2,570,723	\$	2,570,723	2.000
100	Public Wrks		/ tdd.co.	Ψ	2,370,723	Ψ	2,370,723	2.000
	Facility							
188	Construct	06	Public Works	\$	4,264,000	\$	4,264,000	0.000
	Elections Equip				•		, ,	
189	Cumulative Res	11	Auditor	\$	343,784	\$	343,784	0.000
	Sno Cty							
	Tomorrow Cum							
190	Res	05	Planning	\$	235,813	\$	235,813	0.900
	Real Estate							_
191	Excise Tax Fund	16	Nondepartmental	\$	24,044,945	\$	24,044,945	0.000
	Transportation							
192	Mitigation	06	Public Works	\$	4,171,000	\$	4,171,000	0.000
	Community							
193	Development	05	Planning	\$	20,201,785	\$	20,201,785	120.700
194	Boating Safety	30	Sheriff	\$	112,000	\$	112,000	0.000

	Antiprofiteering		Prosecuting			
195	Revolving	31	Attorney	\$ 79,245	\$ 79,245	0.000
	Parks		Parks And			
196	Mitigation	09	Recreation	\$ 1,998,446	\$ 1,998,446	0.000
197	Fair Sponsorships & Donations	09	Parks And Recreation	\$ 470,045	\$ 470,045	1.300
199	Snohomish Cnty Arts Commission	09	Parks And Recreation	\$ 235,000	\$ 235,000	0.000
215	Limited Tax Debt Service	17	Debt Service	\$ 24,767,223	\$ 24,767,223	0.000
300	Capital Projects Fund	16	Nondepartmental	\$ 220,000	\$ 220,000	0.000
300	Capital Projects Fund	18	Facilities Management	\$ 15,908,857	\$ 15,908,857	1.000
309	Parks Construction Fund	09	Parks And Recreation	\$ 13,351,407	\$ 13,351,407	11.950
311	Facility Construction	18	Facilities Management	\$ 2,718,965	\$ 2,718,965	0.000
315	Data Processing Capital	14	Department of Information Technology	\$ 7,399,337	\$ 7,399,337	0.000
316	Facilities Improvements	18	Facilities Management	\$ 74,000	\$ 74,000	0.000
402	Solid Waste Management	06	Public Works	\$ 66,730,471	\$ 66,730,471	142.000
410	Airport Operation & Maint.	21	Airport	\$ 43,173,147	\$ 43,173,147	72.000
415	Surface Water Management	06	Public Works	\$ 36,108,899	\$ 36,108,899	95.000
502	Equipment Rental & Revolving	18	Facilities Management	\$ 30,261,902	\$ 30,261,902	49.000
505	Information Services	14	Department of Information Technology	\$ 21,730,468	\$ 21,730,468	88.000
506	Snohomish County Insurance	02	Legislative	\$	\$ 50,482	0.625

						l		l l
	Snohomish County							
506	Insurance	12	Finance	\$	18,164,729	\$	14,952,870	11.450
300		12	Tillance	7	10,104,723	7	17,552,670	11.430
	Snohomish County		Human					
506	Insurance	13	Resources	\$	_	\$	60,684	0.500
300	Snohomish	15	Resources	7		7	00,004	0.500
	County		Prosecuting					
506	Insurance	31	Attorney	\$	(410)	\$	3,100,283	18.000
300	Pits and		recorney	Ψ	(120)	7	3,100,203	20.000
507	Quarries	06	Public Works	\$	10,427	\$	10,427	0.000
307	Employee	- 00	T done Tronks	Ψ	10,127	7	10, 12,	0.000
508	Benefit	12	Finance	\$	61,169,468	\$	60,839,459	3.300
300	Employee		Human	Ψ	01,103,100	7	00,000, 100	3.300
508	Benefit	13	Resources	\$	-	\$	330,009	2.750
	Facility Services		Facilities			'		
511	Fund	18	Management	\$	14,557,778	\$	14,557,778	45.000
	Training &		Human		•		, ,	
512	Development	13	Resources	\$	445,068	\$	445,068	2.000
	Training &							
512	Development	16	Nondepartmental	\$	665,510	\$	665,510	3.000
	Security							
513	Services Fund	30	Sheriff	\$	2,429,457	\$	2,429,457	11.000
			Total	\$	995,073,940	\$	995,073,940	2956.575

<u>Section 5.</u> **FTE Table.** Pursuant to the Personnel Cost Policy established by Motion No. 07-691 and Section 6 of this ordinance, the number of FTEs is limited by department for the year 2019 as set out in the following table:

Dept	Dept Name	FTE
01	Executive	14.000
02	Legislative	23.625
04	Human Services	238.375
05	Planning	151.900
06	Public Works	630.000
07	Office of Hearings Administration	4.250
09	Parks And Recreation	84.625
10	Assessor	65.000
11	Auditor	44.000
12	Finance	47.000
13	Human Resources	25.000
	Department of Information	
14	Technology	88.000

19

20

21 22

1

2

3

16	Nondepartmental	6.000
18	Facilities Management	95.000
21	Airport	72.000
22	Treasurer	31.000
24	District Court	84.500
30	Sheriff	400.750
31	Prosecuting Attorney	188.500
32	Office of Public Defense	9.000
33	Medical Examiner	16.300
36	Superior Court	186.800
37	Clerk	74.450
38	Sheriff's Corrections Bureau	360.000
39	Dept Emergency Management	16.500
	Total	2956.575
_	Limitations. The FTE figures of	

5 constitute the Section maximum number of FTEs for which funds are appropriated by this ordinance. Unless otherwise specified in this ordinance, department heads may transfer FTEs between divisions (or programs) within their departments, but FTEs cannot be transferred between departments or funds unless authorized by the County Council. Council action to authorize such transfers is an administrative act and may be taken by motion. As used in this ordinance, the term "FTE" has the meaning set forth in SCC 4.26.010.

<u>Section 7.</u> Additional FTEs. Notwithstanding the limitations contained in Sections 5 and 6, the Council may authorize one or more increases in the maximum number of FTEs for a specific department or fund, up to an aggregate of 25 additional FTEs for the County for 2019, upon finding that (a) the increase is in the best interests of the County and (b) necessary funds have been appropriated. Council action to increase the maximum number of FTEs is an administrative act and may be taken by motion.

Section 8. **Project Positions.** The number of FTEs for which appropriations are made by this ordinance as shown in Section 5 includes the 15.55 "project" positions listed below. Expenditures of appropriations for these positions may only be made through the indicated end dates. These positions shall not be considered permanent positions notwithstanding their inclusion in Section 5 of this ordinance.

			Wage		
Dept	Department	Position Title	Scale	FTE	End Date
05	Planning	PLANNER ASSOCIATE-PDS	237	1.00	31-Dec-19
05	Planning	PLANNER ASSOCIATE-PDS	237	1.00	31-Dec-20
		CONSTRUCTION REPRESENTATIVE			
06	Public Works	SENIOR	244	1.00	31-Dec-20
		ENGINEERING TECHNICIAN			
06	Public Works	SENIOR LEAD	242	1.00	31-Dec-20
09	Parks And Recreation	PARK RANGER	234	1.00	31-Dec-20

09	Parks And Recreation	PARK RANGER	234	1.00	31-Dec-20
09	Parks And Recreation	PARK RANGER	234	1.00	31-Dec-20
		TOURISM REGIONAL PROJECTS			
09	Parks And Recreation	COORDINATOR	237	1.00	30-Dec-19
10	Assessor	ASSESSMENT TECHNICIAN I	306	1.00	31-Dec-19
16	Nondepartmental	PROJECT SPECIALIST IV	244	1.00	31-Dec-19
18	Facilities Management	SPECIAL PROJECTS MANAGER	112	1.00	31-Dec-19
30	Sheriff	DEPUTY SHERIFF (CS)	601	1.00	31-Dec-21
30	Sheriff	GIS ANALYST	240	1.00	31-Dec-19
30	Sheriff	SHERIFF PROGRAM COORDINATOR	239	0.75	31-Dec-19
		PROSECUTING ATTORNEY			
31	Prosecuting Attorney	CRIMINAL DEPUTY II	402	1.00	31-Dec-20
33	Medical Examiner	PATHOLOGY ASSISTANT	238	0.30	31-Dec-19
36	Superior Court	COURTHOUSE PROJECT MANAGER	111	0.50	31-Dec-20
		Total		15.55	"

Section 9. Budget notes and conditions.

(A) <u>Budget Notes</u>. The 2019 budget is adopted with the following statements of County Council intent and requests for information or agency action:

(2.) US 2 Westbound Trestle, SR 524 Widening or SR 526 Extension.

(1.) Report on Ag-Tourism Conference. The County Council included an additional \$3,000 for travel in the Economic Development program of the Executive Department budget, for the purposes of attending the Ag-Tourism Conference. The Council requests a report on the Ag-Tourism Conference, to be provided by March 29, 2019. The report should be presented at a Council Committee.

Corridors providing east-west movements are important to traffic flow within the county. Council requests the County Executive set aside \$1,000,000 of County Road Fund to be used as seed money to be combined with WSDOT funding for the purpose of leveraging grants toward the replacement of the westbound US 2 trestle, improvements on SR 524 or examining the feasibility of a SR 526 extension. In addition, Council requests the Executive and the Department of Public Works continue working with WSDOT, state legislators, local cities, the port of Everett, affected transit agencies and other key stakeholders to initiate these projects. Council requests that Public Works

brief the Council Public Works committee by September 1, 2019 providing an

(3.) <u>Snohomish County Community Court</u>. The Snohomish County Council requests that a committee composed of staff from the Snohomish County Council, Snohomish County Executive's Office, Snohomish County District Court, Snohomish County Sheriff's Office, Snohomish County Human

AMENDED ORDINANCE NO. 18-085
ADOPTING THE 2019 BUDGET AND MAKING
APPROPRIATIONS FOR THE OPERATION OF
COUNTY AGENCIES AND DEPARTMENTS AND
CAPITAL IMPROVEMENTS FOR THE PERIOD BEGINNING
JANUARY 1, 2019, AND ENDING DECEMBER 31, 2019 —Page 8 of 12

update on the coordinated efforts.

Services, Snohomish County Office of Public Defense, and Snohomish County Prosecuting Attorney's Office be formed to select a consultant, funded through the District Court's Trial Court Improvement Account, to produce a report on the efficacy of the current Snohomish County Mental Health Court and proposed community court models. This report shall be supported by information collected in a Community Needs Assessment conducted in the geographic area to be served by the programs and include an analysis of cost, structure, and proposed timeline for implementation. The Council requests that the committee provide a response no later than June 30, 2018. The response shall be presented at Council Committee.

- (4.) Alive at 25 Program Revenues. The County Council requests that District Court submit to the County Council Office quarterly reports of the actuals for revenues generated by and expenditures for the Alive at 25 program. Quarterly reports are requested to be submitted to Council Offices on April 8th, July 8th, and October 7th.
- (5.) Homeless Housing Projects. \$1,000,000 is carried over from the 2018 budget for homeless housing projects. The 2019 budget includes an additional \$300,000 for homeless housing projects. The County Council requests that half of the \$300,000 be allocated to projects selected through the Alliance for Housing Affordability's 2018 Request for Proposals process and half be allocated to projects selected through the Human Services Department 2018 Homeless Housing Request for Proposals process.
- (6.) <u>Surface Water Management Performance Audit</u>. The 2019 Budget includes \$62,500 in an operating transfer from the Public Works Department's Surface Water Management Division to Non-Departmental for the purpose of completing a performance audit of the Surface Water Management Division. The performance audit will be performed by the County Performance Auditor and will be submitted to the County Council by March 29, 2019.
- (B) <u>Budget Conditions</u>. Pursuant to Section 6.50 of the Snohomish County Charter, the 2019 budget is subject to the following conditions, restrictions, and limitations:
 - (1.) <u>Surface Water Management Performance Audit Funding.</u> Council included additional expenditure authority under Surface Water Management's Operations Program for the purposes of an audit to be performed by the Performance Auditor. Refer to Council priority package ID# 609. The grant of this additional expenditure authority is conditioned on being expended toward the performance audit via an interfund payment.
 - (2.) <u>Surface Water Management Interfund Restoration with Parks</u>. Council included additional expenditure authority under Surface Water Management's Operations Program for the purposes of restoring financial support to Parks for the Naturalist position (PRK7116R) and the Habitat Steward position (PRK2819R). Refer to Council priority package ID# 624. The grant of this

additional expenditure authority is conditioned on being expended toward funding the aforementioned Parks positions via interfund payment.

- (3.) General Fund Revenue Stabilization Fund Contribution. Snohomish County Code 4.26.065 calls for the County to, each year, deposit any available General Fund reserves exceeding liquidity needs to the General Fund Revenue Stabilization Fund. The Council intends to build this reserve over the long run. The County Executive is required each year to report the amount of year-end fund balance in the General Fund and recommend a contribution to the General Fund Revenue Stabilization Fund (SCC 4.116.040). The council directs that, subject to liquidity needs, a minimum of \$100,000 of unexpended funds be transferred to the General Fund Revenue Stabilization Fund. No General Fund unexpended funds may be used until the minimum annual reserve contribution is made.
- (4.) <u>Provisional Funds for Sheriff's South Precinct Facility</u>. The 2019 budget includes two operating transfers from the General Fund towards the Sheriff's South Precinct from General Fund Fund Balance in Department 16, Non-departmental. One is in the amount of \$750,000, and the second is in the amount of \$1,250,000. The County Council hereby directs that these operating transfers do not take place until such time as the additional funding necessary to complete the project has been secured. Said funding may be in the form of federal or state grants or other sources of funding sufficient to complete the project.
- (5.) Human Resources Manager. Of the 2019 Budget appropriation to the Human Resources Department, there is 1.00 FTE Human Resources Manager (Position #NEW1301) and \$133,863 in appropriation. Neither the FTE nor the appropriation shall be used until the Snohomish County Council passes a motion authorizing its use or portion thereof at the Council's sole discretion. Before Council passes the motion, the Human Resources Director shall submit a report to the County Council explaining the purpose and need for the Human Resources Manager. The report is due on April 1, 2019 and shall be presented by the Human Resources Department to the Snohomish County Council.
- (6.) Snohomish Health District. Of the 2019 Budget appropriation to the Snohomish Health District, \$250,000 shall not be transferred until after the Snohomish County council passes a motion authorizing the transfer, or a portion thereof, at the council's sole discretion. Council will consider a motion authorizing such transfer only after the 2019 State Legislative Session has ended and the Snohomish Health District has presented a report to the council not later than June 30, 2019, which deadline may be extended if the 2019 State Legislative Session is extended. The report shall include a review of the Snohomish Health District's budget, changes to the budget and required programs resulting from the 2019 State Legislative Session, and the Snohomish Health District's programs.

	atabase Project. Expenditure of any approp 1S Database project from Fund 100 is expre	
	ittal of a five-year plan to the County Counci	•
	ware, software, maintenance, implementation	
	ated with the project, including assumed bud	
sources for all aspects.		Ü
PASSED this 19 th day of November	er, 2018.	
	SNOHOMISH COUNTY COUNCIL	
	Snohomish County, Washington	
	Council Chair	-
ATTEST:		
-		
V)/1 - 5		
Clerk of the Council		
(()		
(→) APPROVED	1 /	
() EMERGENCY () VETOED	DATE: 11/28/18	
() VETOED	DATE. MICGIO	
	1 De S	
	County Executive	-
ATTEST:		
Α		
Helisa Fraghte	_	
Approved as to form only:		
	_	
Deputy Prosecuting Attorney	-	D-26

1	
2	Attachment 1
3	
4	Computerized compilation of budget detail