

# SNOHOMISH COUNTY JOB DESCRIPTION

## COUNTY SHERIFF

Spec No. 0007

### BASIC FUNCTION

The sheriff is the chief executive officer and conservator of the peace of the county. In the execution of his/her office, he/she and his/her deputies:

### STATEMENT OF DUTIES

1. Shall arrest and commit to prison all persons who break the peace, or attempt to break it and all persons guilty of public offenses.
2. Shall defend the county against those whom, by riot or otherwise, endanger the public peace or safety.
3. Shall execute the process and orders of the courts of justice or judicial officers, when delivered for that purpose, according to law.
4. Shall execute all warrants delivered for that purpose by other public officers, according to the provisions of particular statutes.
5. Shall attend the sessions of the courts of record held within the county, and obey their lawful orders or directions.
6. Shall keep and preserve the peace in their respective counties, and quiet and suppress all affrays, riots, unlawful assemblies and insurrections, for which purpose, and for the service of process in civil or criminal cases, and in apprehending or securing any person for felony or breach of the peace, they may call to their aid such persons, or power of their county as they may deem necessary.

In addition to the duties described above, it shall be the duty of all sheriffs to make complaint of all violations of the criminal law, which shall come to their knowledge, within their respective jurisdictions.

### MINIMUM QUALIFICATIONS

Per RCW 36.28.025 Qualifications. A person who files a declaration of candidacy for the office of sheriff after September 1, 1979, shall have, within twelve months of assuming office, a certificate of completion of a basic law enforcement training program which complies with standards adopted by the criminal justice training commission pursuant to RCW 43.202.080.

Snohomish County is an Equal Employment Opportunity (EEO) employer.  
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Previous Spec No. 10005

EEO Category: 1 - Officials and Administrators

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Pay Grade: 008 - Elected Officials  
Workers Comp: 6905 Law Enforcement