

SNOHOMISH COUNTY JOB DESCRIPTION

EQUIPMENT SPECIALIST

Spec No. 8011

BASIC FUNCTION

Performs washing, cleaning and detailing of county motor vehicles and equipment. Cleans shop area, empties trash, and assists with the strip-out of surplus county vehicles and equipment.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Performs routine duties such as washing, cleaning, vacuuming and detailing of county motor vehicles and equipment.
2. Cleans vehicles, heavy trucks and/or equipment using a pressure washer or steam cleaner, brushes, detergents and chemicals.
3. Performs routine shop maintenance duties such as sweeping floor; cleaning tools, equipment and surfaces; organizing supplies and equipment; dumping trash; and paint touchup.
4. Assists with the stripping out surplus county vehicles and equipment including removal of equipment and decals.
5. Assists with physical inventory work when assigned.

STATEMENT OF OTHER JOB DUTIES

6. May perform basic clerical work such as data entry and filing.
7. May pick up parts and materials from vendors; may pick up and deliver vehicles to vendors or dealers, may pick up and drop off customers and/or work release inmates as needed.
8. Performs related duties as required or assigned.

MINIMUM QUALIFICATIONS

Six (6) months of experience in motor vehicle detailing; basic computer skills; OR, any equivalent combination of training and/or experience that provides the required knowledge and abilities. Must pass job related tests.

SPECIAL REQUIREMENTS

Must have and maintain a valid State of Washington Driver's License which is required for employment.

Maintain a satisfactory Washington State Department of Licensing (DOL) driving record, periodically verified by current drivers abstract from the Department of Licensing (DOL).

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KNOWLEDGE AND ABILITIES

Knowledge of:

- materials, equipment and supplies used in equipment detailing work
- personal protective equipment (PPE) used in a shop environment
- safe work habits
- hand tools, power washers and cleaning equipment

Ability to:

- follow oral and written instructions
- work independently and productively
- wear personal protective equipment (PPE) as required for the job
- operate pressure washing and steam cleaning equipment
- operate self-propelled floor scrubber
- work safely in an automotive and/or heavy equipment shop environment
- deal courteously and tactfully with the general public and our customers

PHYSICAL REQUIREMENT

Lifting up to 50 pounds. Ability to grasp and use a variety of tools. Ability to stand for extended periods of time and to operate equipment mentioned above.

SUPERVISION

The employee reports to the Equipment Maintenance Supervisor or Crew Chief. The work is performed independently in accordance with established procedures and general directions. The work is periodically spot checked to ensure compliance with directives and procedures.

WORKING CONDITIONS

The work is performed primarily in the County Fleet shops with occasional work outdoors in all weather conditions. There is exposure to noise, fumes, chemicals and noxious odors.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: January 1983
Previous Spec No. 920935
Revised: November 2009, March 2011, June 2017
Retitled: February 2020 from Equipment Detailer
EEO Category: 8 - Service Maintenance
Pay Grade: 228 - Classified Pay Plan
Workers Comp: 1501 Hazardous