

SNOHOMISH COUNTY JOB DESCRIPTION

FACILITIES TECHNICIAN I

Spec No. 8022

BASIC FUNCTION

Perform routine manual labor tasks and assist in maintenance and repair of building structure and equipment.

ESSENTIAL JOB DUTIES

1. Performs routine maintenance on assigned equipment by checking fluid levels and lubricating equipment as necessary; maintains equipment service records as required.
2. Picks up and delivers equipment, materials, parts, and supplies as required.
3. Paints a variety of building surfaces.
4. Performs a variety of routine janitorial tasks such as cleaning restrooms, cleaning and waxing floors, vacuuming vehicles; moves furniture.
5. Maintains required records and prepares reports as necessary.
6. Performs a variety of routine grounds maintenance tasks such as mowing, edging and trimming lawns, watering and weeding flower beds, raking, pick and shovel work; may operate a chain saw.
7. Facilitates removal and disposal of garbage, recyclables, bio-hazard and other waste.
8. Sanitizes and disinfect cells where bio-hazardous materials are present.
9. Acts as a lead worker over temporary help and work release inmates as required.
10. Repairs basic plumbing, electrical fixtures, and masonry.
11. Ensures efficient use of power, safe disposal of hazardous material and recycling of reusable material.
12. Performs more complex duties under supervision or following demonstration of proficiency.
13. Enters data into computer for maintenance service requests, including task status and inventory control information.
14. Other duties as assigned.

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MINIMUM QUALIFICATIONS

Two (2) years of experience operating a variety of light equipment and hand/power tools related to facility maintenance work; or any equivalent combination of training and/or experience that provides the required knowledge and abilities. Must pass job related tests.

SPECIAL REQUIREMENTS

A valid Washington State driver's license.

Valid First Aid and CPR cards within six (6) months of employment.

A job offer will be conditioned on satisfactory results of a criminal history background investigation, and post offer physical exam or inquiry.

A written and field test may be required.

KNOWLEDGE AND ABILITIES

Knowledge of:

- the equipment, materials and tools associated with operating light equipment and doing routine maintenance work
- the hazards associated with the work
- safety rules and regulations
- basic first aid methods and procedures
- standard janitorial equipment, procedures and supplies
- Facilities Management Department policy and requirements

Ability to:

- operate and maintain a variety of light trucks and motorized construction and maintenance equipment as required by the position
- use a variety of hand and power tools skillfully and safely under a variety of work conditions
- perform strenuous physical work
- read, understand and follow safety rules and regulations
- understand and follow oral and written instructions
- establish and maintain effective work relationships with superiors and co-workers
- deal courteously and tactfully with the general public
- communicate effectively with people of all ages and from a variety of cultural, economic and ethnic backgrounds
- use common janitorial equipment and cleaning solutions skillfully and safely
- maintain accurate records

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PHYSICAL EFFORT

The work involves a variety of manual labor tasks requiring some strenuous physical effort such as lifting objects weighing up to seventy-five (75) pounds and work overhead from a ladder.

SUPERVISION

Employees report to the Supervisor of Facilities Maintenance. The work is routine and recurring in nature and may be spot checked to ensure timely completion and compliance with instructions, procedures and standards. Specific instructions are given for unusual or non-routine tasks.

WORKING CONDITIONS

The work is performed mostly indoors, but may require outdoor work in all types of weather at multiple sites including facilities that are open 24 hours, 7 days per week. The job may involve working at considerable heights; in confined spaces such as crawl spaces and plumbing chases; from ladders, lifts and scaffolding; and in occupied secure detention facilities. Employees are exposed to a variety of hazards such as working near potentially dangerous prisoners, traffic, equipment and high-voltage power plus exposure to dust, fumes, grease, refuse, hazardous materials, bodily fluids and inclement weather.

Employees may be required to work evenings, weekends, and holidays, and be on call as necessary.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: December 1984 as Facilities Maintenance Worker I
Revised and Retitled: October 2007
Revised: September 1988, January 2005, December 2007, October 2010
EEO Category: 8 - Service Maintenance
Pay Grade: 232 - Classified Pay Plan
Workers Comp: 1501 Hazardous