

SNOHOMISH COUNTY JOB DESCRIPTION

MENTAL HEALTH / INVOLUNTARY TREATMENT PROFESSIONAL LEAD

Spec No. 2329

BASIC FUNCTION

Provides consultation to mental health professionals in the county involuntary treatment program on clinical issues, program policies, court practices and legal issues.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Fulfills the essential job duties as listed in the *Mental Health Professional – Involuntary Treatment* job description.
2. Provides clinical supervision to, and evaluates the work of subordinate county mental health professionals to ensure accuracy, quality assurance and compliance with RCW 71.05, 71.34, 10.77, and 70.96B, and related WACs.
3. Responsible for coordinating the Mental Health Professional (MHP) schedules to ensure adequate on-call coverage.
4. Provides back-up coverage via pager, phone or in person as needed, to include nights and weekends.
5. Acts as a second professional necessary for accompanying a mental health professional when potential safety concerns arise from outreach evaluations.
6. Acts as Clinical Liaison between community members (i.e. hospitals, evaluation and treatment facilities, physicians and outpatient providers) on mental health issues. Provides relevant information to prosecuting attorneys, judges and public defenders.
7. Monitors the Less Restrictive Alternative (LRA) and Conditional Release (CR) process with outpatient providers. Acts as liaison with outpatient case managers to provide assistance in requesting information regarding revocations or extensions of LRA and/or CR orders and provides coordination of required court testimony.
8. Reviews mental health policies, protocols and related forms as needed and makes recommendations for changes when clinically indicated.
9. Provides orientation, training and on-going clinical support to mental health professionals as needed.
10. Recommends review of performance issues of mental health professionals to the Mental Health ITA/CMH Program Supervisor.
11. Provides training and education to outside providers and community groups on mental health issues.

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STATEMENT OF ESSENTIAL JOB DUTIES (continued)

12. Attends meetings as a representative of the Mental Health ITA/CMH Supervisor when directed.

MINIMUM QUALIFICATIONS

A Master's degree in social work, clinical psychology, psychiatric nursing, or related field; PLUS, five years experience in the direct treatment of mentally ill clients; Must be able to work varied shifts, in a high stress environment. Demonstrates the ability to lead a professional team in the delivery of complex mental health clinical care needs. Must pass job related tests.

SPECIAL REQUIREMENTS

A valid Washington State Driver's License is required for employment.

Licensure as a Social Worker, Marriage/Family Therapist, Mental Health Counselor or Psychologist required.

Applicants must pass a criminal background check.

KNOWLEDGE AND ABILITIES

Knowledge of:

- mental health investigation and evaluation methods and techniques;
- local, state and federal government agencies, policies, and monies regarding Involuntary Treatment Act services;
- basic principles of program planning, supervision, organization and administration;
- aberrant behavior applicable to mental health field;
- commitment procedures, investigative methods, and practices;
- practices and procedures involved in the planning, development, administration, monitoring and evaluation of programs;
- local, state, federal, and private programs resources and agencies;
- Literature, developments, and trends in the field of mental health.

Ability to:

- work cooperatively and effectively with program supervisors, administrators, public and private community agencies and the community at large;
- speak in public forums and express self clearly both verbally and in writing;
- develop, interpret and apply policies;
- advise, support and motivate subordinates and assure effective working relationships with public, co-workers, advisory groups, county, city, state and federal officials;
- utilize computer technology for management of program data.

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SUPERVISION

Reports to the Mental Health ITA/CMH Program Supervisor or other administrative superior as assigned. Works independently on specific assignments that are completed in accordance with established guidelines, practices and regulations. Work is reviewed through meetings, status reports and results obtained.

WORKING CONDITIONS

The work is performed in usual office environment and may involve site visits to residences, hospitals, mental health providers and detention facilities. Work schedule is variable and may include nights, weekends, and holidays.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: August 2008

Revised: January 2016

EEO Category: 2 – Professionals

Pay Grade: 244 – Classified Pay Plan

Workers Comp: 5306 Non-Hazardous