

SNOHOMISH COUNTY JOB DESCRIPTION

PARK RANGER ASSISTANT

Spec No. 8036

BASIC FUNCTION

Assists in the patrolling of assigned park areas and in enforcing park rules and regulations. Assists in the development and presentation of a variety of on-site programs. Performs a variety of routine maintenance and grounds keeping tasks.

STATEMENT OF ESSENTIAL JOB DUTIES

1. Assists in the patrolling of assigned park areas and may assist in enforcement of park rules and regulations.
2. Cleans, sanitizes restrooms, replenishes towels, toilet tissue, soap and other supplies; empties waste baskets, collects and disposes of garbage and litter; cleans picnic shelters; clears trails and sweeps, rakes and picks up trash from grounds; cleans fire rings and fireplaces.
3. Mows, edges, trims, irrigates and fertilizes lawns; weeds planting beds; irrigates, fertilizes and maintains a variety of flowers, plants, shrubs and trees.
4. Assists Park Ranger in the inspection of park grounds and facilities; corrects or reports unsafe or unsanitary conditions.
5. Makes minor repairs to picnic tables, benches, garbage receptacles, play structures and other structures.
6. Operates trucks, tractors, power mowers, chain saws, weed eaters, and other small power equipment; may provide minor equipment repair.
7. Answers questions and provides information on the county park system to park users; opens and closes park gates.
8. Renders First Aid, CPR, or other emergency assistance as necessary.
9. Maintains required records and prepares routine reports.
10. Installs and maintains signs.

STATEMENT OF OTHER JOB DUTIES

11. May assist in presenting nature interpretation and environmental education programs or other informational programs.
12. May paint various structures and equipment; may participate in the repair and construction of park facilities and grounds improvements such as trails, picnic areas, day use areas, swimming areas, playgrounds and campgrounds.

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STATEMENT OF OTHER JOB DUTIES (Continued)

11. May collect campground and other fees.
12. May provide oversight and guidance over temporary, seasonal and part-time help.
13. May perform security checks of grounds and buildings.
14. Performs related duties as required.

MINIMUM QUALIFICATIONS

Two (2) years parks experience; OR, any equivalent combination of training and/or experience that provides the required knowledge and abilities. Must be 18 years old. Must pass job related tests.

SPECIAL REQUIREMENTS

A valid Washington State Driver's License is required for employment.

Possession of/or ability to obtain a valid First Aid/CPR card within ninety (90) days of employment.

KNOWLEDGE AND ABILITIES

Knowledge of:

- park rules and regulations
- routine maintenance practices, procedures and techniques
- basic First Aid methods and CPR
- basic safety practices to prevent on the job injuries

Ability to:

- communicate effectively with the general public
- use common janitorial equipment and solutions skillfully and safely
- properly clean and stock assigned areas
- perform strenuous physical work
- follow oral and written instructions on the use of cleaning equipment and supplies
- read, understand and follow safety rules and regulations
- drive a car, pickup truck, or van safely and courteously
- work independently on assigned tasks
- establish and maintain effective work relationships with superiors, co-workers and the general public

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PHYSICAL EFFORT

The work involves a variety of routine manual labor tasks requiring some strenuous physical effort such as lifting object weighing in excess of fifty (50) pounds.

SUPERVISION

Employees in this class report to a Senior Park Ranger or Park Ranger. The work is routine and recurring in nature and may be spot checked to ensure timely completion and compliance with instructions, procedures and standards. Specific instructions are given for unusual and non-routine tasks.

WORKING CONDITIONS

The work is performed primarily outdoors in all types of weather. Employees are required to work evenings, weekends and holidays as required.

Snohomish County is an Equal Employment Opportunity (EEO) employer.
Accommodations for individuals with disabilities are provided upon request.

[EEO policy and ADA notice](#)

Class Established: April 1987
Previous Spec No.930964
Revised and Retitled: September 1988, March 1995
EEO Category: 8 – Service and Maintenance Workers
Pay Grade: 232 – Classified Pay Plan
Workers Comp: 1501 Hazardous