



District Court of the State of Washington  
for Snohomish County

JUDGES  
STEVEN M. CLOUGH  
PATRICIA L. LYON  
JEFFREY D. GOODWIN  
TAM T. BUI  
BETH A. FRASER  
ANTHONY E. HOWARD  
DOUGLAS J. FAIR  
JENNIFER J. RANCOURT

SNOHOMISH COUNTY COURTHOUSE  
3000 Rockefeller Avenue  
M/S #508  
Everett, WA 98201-4060  
(425) 388-3895

PRESIDING JUDGE  
DOUGLAS J. FAIR  
  
COURT COMMISSIONER  
RICK S. LEO  
  
ADMINISTRATOR  
KATHRYN F. KOEHLER

Dear Prospective Juror:

As Presiding Judge for Snohomish County District Court, I want to address any concerns that you might have about serving as a juror during these uncertain times. Please be assured that Snohomish County District Court takes your health and safety seriously:

- We were the first organization in Snohomish County government to require masks, or facial coverings, for everyone in all facilities that we control.
- We have enacted policies and procedures to ensure continuous cleaning and disinfecting of high use areas and items.
- Court staff and county facilities have independently checked each courtroom and courthouse to ensure that proper social distancing is maintained.
- We have minimized the need for people to appear personally by using the Zoom platform to handle the vast majority of our cases online.
- We will provide masks and gloves at no cost for those that cannot provide their own. Hand sanitizer will be readily available for your use.

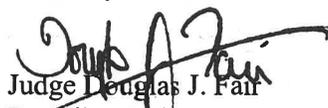
The right to a public trial by a jury is a bedrock principle of our federal and state constitutions. While we have made great efforts to limit public interactions at the courthouse, the one thing we cannot do online is a jury trial. To conduct a jury trial we need you to serve. You should know that we are doing everything we can to ensure your health and safety during your jury service.

In addition to the above measures, we have also moved the jury selection process to an area that allows for safe social distancing for the larger number of people needed for a jury pool (our courtrooms cannot safely accommodate the larger number of people needed to select a jury). Reporting jurors are asked to track their mileage and report it to the jury coordinator when they check in. After jury selection, the jury will reconvene at the courthouse or courtroom where the trial will take place. Social distancing will be enforced throughout the entire trial and deliberation process.

If you are in a high risk category, or are still uncomfortable serving as a juror at this time due to the coronavirus, you may ask to have your jury service deferred by contacting the Jury Management Office via email at [jury@snoco.org](mailto:jury@snoco.org) or by phone at 425-388-3386.

On behalf of all judicial officers in Snohomish County, I thank you for your service as a juror. If you have any other questions or concerns, please call jury management, use a search engine to find our website, or check out our website at <https://www.snohomishcountywa.gov/194/About-the-District-Court-District-Court->

Sincerely,



Judge Douglas J. Fair  
Presiding Judge  
Snohomish County District Court