



Snohomish County – Planning and Development Services

2nd Floor, Robert J. Drewel Building

3000 Rockefeller • Everett, WA • (425) 388-3311 • www.snoco.org

***** IMPORTANT NOTICE *****

Dear Customer:

After completing an INSPECTION REPORT APPLICATION, it is now **YOUR RESPONSIBILITY** to schedule an inspection in order to get an inspector out to the site. You may do this online by going to mybuildingpermit.com. When scheduling your inspection please leave the inspector a message with important information such as entry arrangements and directions to site (if difficult to locate).

For more information regarding online permitting and how to schedule inspections online please go to <https://snohomishcountywa.gov/3920>

PLEASE HAVE THE FOLLOWING INFORMATION READY WHEN SCHEDULING YOUR INSPECTION:

1. Inspection Report Reference Number (Permit Number): _____
This number will also be located on your application form and transaction statement.
2. Inspection site contact name, phone number and email address.
3. The date you want your inspection. You will have up to 3 business days from which to choose. We will make every effort to complete the inspection on the requested date.

PLEASE NOTE:

- It is important that the site remain accessible for the inspector.
- All paperwork must be on site for your inspector at the time of inspection.
- The inspector will conduct only ONE inspection.
- If you are requesting an inspection report for the purposes of an Adult Family Home inspection and it cannot be approved at the initial inspection, it will be necessary to return to Planning and Development Services and submit a new Inspection Report Application and pay the appropriate fees. The inspectors do not make multiple trips for a single inspection report.



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Report No. _____

Fee: _____

INSPECTION REPORT APPLICATION

Assessor's Property Tax Account No: _____ Zoning: _____

Address of Inspection: _____ City: _____

Inspection Requested By: _____

Mailing Address: _____

Phone (Home): _____ Phone (Cell / Work) _____

Email Address: _____

Type of Inspection:

Damaged Structure (Fire, wind, flood, tree)

Type of Damage: _____

Entry Arrangements to Structure: _____

Adult Family Home (WABO/DSHS Checklist Form also required.)

Method of sewage disposal: Septic Sewer

Number of Bedrooms: _____ Client Bedrooms: _____ Caregiver Bedrooms: _____

Other _____

Please explain the nature of the inspection request: _____

Owner/Authorized Agent Signature: _____

Date: _____

Please refer to the "IMPORTANT NOTICE" document for inspection request instructions and explanation of the inspection process.

Electrical permits and inspection requests must be made to the Washington State Department of Labor & Industries (425) 290-1300.

THIS INSPECTION DOES NOT AUTHORIZE ANY WORK TO BE DONE PRIOR TO OBTAINING THE REQUIRED PERMITS AS NOTED IN THIS REPORT. This report does not certify that the entire structure or plumbing systems complies with all existing codes. We do feel that the following recommended items will provide satisfactory living conditions.

Inspector Comments:

BLDG PERMIT
REQUIRED

PLUMBING
PERMIT REQ'D

MECHANICAL
PERMIT REQ'D

GRADING
PERMIT REQ'D

PLANS & PLAN
CHECKFEE REQ'D

PLOT PLAN
REQ'D

FIELD CHECK IN
LIEU OF PLANS

SITE REVIEW
REQ'D

WA STATE ELEC
PERMIT REQ'D

INSPECTOR: _____

DATE: _____