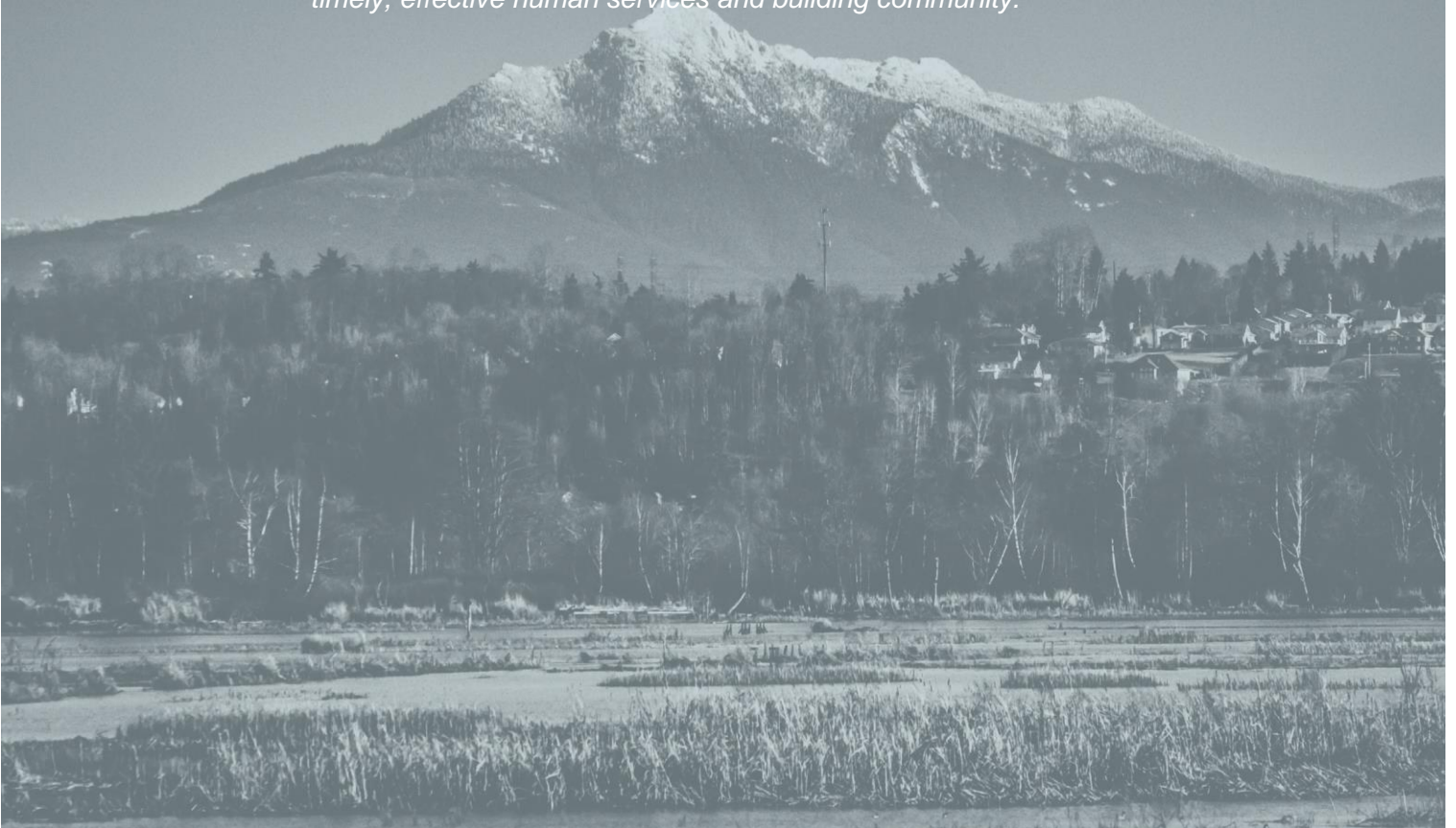




Snohomish County Human Services

SNOHOMISH COUNTY URBAN COUNTY CONSORTIUM DRAFT 2019 CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT

The mission of Human Services is to help all persons meet their basic needs and develop their potential by providing timely, effective human services and building community.



Snohomish County
Urban County Consortium

Draft
2019 Consolidated Annual Performance
and Evaluation Report (CAPER)

November 3, 2020

**Snohomish County Urban County Consortium
Draft 2019 CAPER**

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Attachment 2: ESG Persons Assisted – Sage HMIS Reporting Repository

Attachment 3: Affordable Rental Housing Projects in Process

Public Review and Comment

The Draft 2019 Consolidated Annual Performance and Evaluation Report (2019 CAPER), is available for a 15-day public review and comment period from November 3rd through November 18, 2020. Comments received will be taken into consideration before the report is finalized.

Submit a Comment

Written comments may be submitted through 4 pm on November 18, 2020. Send comments to Debra May via email at Debra.May@snoco.org or via mail at: Snohomish County Human Services Department – OHCD M/S 305, 3000 Rockefeller Ave, Everett, WA 98201.

ADA Notice

Upon request, reasonable accommodations will be made for persons with disabilities to provide the Draft 2019 CAPER in an alternate form and to provide for submittal of comments in other formats. Please contact Debra May – contact information listed below.

County Contact Information

Please direct questions or requests for accommodations to Debra May via telephone 425-388-3264, or via email at Debra.May@snoco.org, or TTY 7-1-1.

CR-05 - Goals and Outcomes

Progress the jurisdiction has made in carrying out its strategic plan and its action plan.

91.520(a)

The 2019 Consolidated Annual Performance and Evaluation Report (2019 CAPER) provides an evaluation of progress made during the 2019 program year towards the goals and strategies outlined in the 2015-2019 Consolidated Plan and 2019 Annual Action Plan of the Snohomish County Urban County Consortium (Consortium). The goals and strategies are intended to help address high priority needs for affordable housing and non-housing community development for low- and moderate-income people and neighborhoods in our community, and the summation of the progress made during the 2015-2019 Consolidated Plan term.

The 2019 program year covers the period of July 1, 2019, through June 30, 2020. The goals in the 2015-2019 Consolidated Plan and 2019 Annual Action Plan are supported with federal funds made available to the Consortium under the Community Development Block Grant (CDBG), HOME Investment Partnerships Program (HOME), and Emergency Solutions Grant (ESG) programs. The strategies include activities undertaken with these funds as well as with other federal, state, and local funds, where applicable.

The 2019 CAPER includes accomplishments achieved by projects funded in the 2019 program year. It also includes accomplishments from projects funded in prior years that take more than one year to complete and were completed in the 2019 program year. Highlighted accomplishments of projects completed in the 2019 program year with CDBG, HOME, and ESG funds are summarized below. Tables comparing the proposed annual and five-year goals and the actual accomplishments with an assessment of progress are also included.

Meeting Affordable Housing Needs in Our Community

- 3 new units of affordable rental housing were completed in Marysville for low-income families.
- 446 homeowners countywide received home repair and home rehabilitation assistance.
- 2 first-time homebuyers received financial assistance to purchase homes in Lynnwood and Lake Stevens.
- 2 low-income households received rental housing rehabilitation.
- 84 low-income households received tenant based rental assistance.

Making Public Facility and Infrastructure Improvements in our Community

- Construction of a facility serving homeless youth was completed in the City of Everett.
- Rehabilitation was completed on a food bank in Sultan.
- 4 waterline improvements were completed on Fullerton Avenue, Montague Avenue, Mountain Loop Highway, and on South Emens Avenue in Darrington.
- Acquisition of a fire engine was completed in Arlington.
- Rehabilitation was completed on a fire station in Darrington.
- Purchase and installation of well head protection fencing was completed in Darrington.
- Street and sidewalk improvements serving a low- and moderate income area was completed in Edmonds.

Providing Needed Services in Our Community

- 817 persons experiencing homelessness or at risk of homelessness received supportive services.
- 317 non-homeless persons with special needs received supportive services, including elderly persons, victims of domestic violence, and persons with disabilities.
- 375 persons received fair housing education and counseling services.
- 514 persons received emergency shelter assistance.
- 24 homeless households received rapid rehousing assistance.

Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal #	Goal Name	Category	Source	Indicator	Unit of Measure	Expected 2019 Program Year	Actual 2019 Program Year	Percent Complete	Expected 2015-2019 Consolidated Plan	Actual 2015-2019 Consolidated Plan	Percent Complete
1a	Rental Housing	Affordable Housing	CDBG HOME	Rental units constructed	Household Housing Unit	4	3	75%	30	23	77%
1b	Rental Housing	Affordable Housing	CDBG HOME	Rental units rehabilitated	Household Housing Unit	22	2	9%	108	105	97%
1c	Rental Housing	Affordable Housing	CDBG HOME	Other	Other	0	3	100%	5	3	60%
2	Tenant-Based Rental Assistance	Affordable Housing	HOME	Tenant-based rental assistance/Rapid Rehousing	Households Assisted	70	84	120%	220	332	151%
3	Homeowner Minor Home Repair	Affordable Housing	CDBG	Homeowner housing rehabilitated	Household Housing Unit	450	443	98%	1790	2309	129%
4	Homeowner Home Rehabilitation	Affordable Housing	HOME	Homeowner Housing Rehabilitated	Household Housing Unit	4	3	75%	26	21	81%
5	First-Time Homebuyer Assistance	Affordable Housing	CDBG HOME	Homeowner Housing Added	Household Housing Unit	0	0	0	5	5	100%
5b	First-Time Homebuyer Assistance	Affordable Housing	CDBG HOME	Direct Financial Assistance to Homebuyers	Households Assisted	12	2	17%	36	34	94%

Goal #	Goal Name	Category	Source	Indicator	Unit of Measure	Expected 2019 Program Year	Actual 2019 Program Year	Percent Complete	Expected 2015-2019 Consolidated Plan	Actual 2015-2019 Consolidated Plan	Percent Complete
6	CHDO Operating Support	Affordable Housing	HOME	Other	Other	0	0	NA	10	5	50%
7	Infrastructure 1	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	2980	100%	7840	10382	132%
8	Infrastructure 2	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	7855	5730	73%	9140	17880	196%
9	Public Facilities 1	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activity other than Low/Moderate Income Housing Benefit	Other	0	0	NA	3	4	133%
10	Public Facilities 2	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activity other than Low/Moderate Income Housing Benefit	Persons Assisted	3131	218	7%	3926	521	13%
11	Public Facilities 3	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	4018	842	21%	1794	1735	97%

Goal #	Goal Name	Category	Source	Indicator	Unit of Measure	Expected 2019 Program Year	Actual 2019 Program Year	Percent Complete	Expected 2015-2019 Consolidated Plan	Actual 2015-2019 Consolidated Plan	Percent Complete
12	Public Facilities 4	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit	Persons Assisted	0	2840	100%	3942	11605	294%
13	CDBG Public Services – Homeless	Homeless	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	936	817	87%	2000	4036	202%
14	CDBG Public Services – Non-Homeless Special Needs	Non-Homeless Special Needs	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	270	317	117%	1000	1767	177%
15	CDBG Public Services - Fair Housing	Fair Housing	CDBG	Public service activities other than Low/Moderate Income Housing Benefit	Persons Assisted	375	375	100%	2000	1688	84%
16	ESG Homeless Emergency Shelter	Homeless	ESG	Homeless Person Overnight Shelter	Persons Assisted	834	514	62%	1500	3154	210%
17	ESG Homeless Rapid Rehousing	Homeless	ESG	Tenant-based rental assistance / Rapid Rehousing	Households Assisted	24	24	100%	200	179	90%
18	Grant Planning & Administration	Planning and Admin.	CDBG HOME ESG	Other	Other	1	1	100%	5	5	100%

Goal #	Goal Name	Category	Source	Indicator	Unit of Measure	Expected 2019 Program Year	Actual 2019 Program Year	Percent Complete	Expected 2015-2019 Consolidated Plan	Actual 2015-2019 Consolidated Plan	Percent Complete
19	Homeless Management Information System	HMIS	ESG	Other	Other	1	1	100%	5	5	100%

Assess how the jurisdiction’s use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.

The Consortium allocates CDBG, HOME, and ESG funds according to the goals and allocation plan established in the 2015-2019 Consolidated Plan. The goals and allocation plan were developed based on the priority needs assessment conducted for the 2015-2019 Consolidated Plan, the eligible uses of the grant funds and other grant requirements, and the estimated amount of funding projected to be available under the grant programs for the five-year period.

All of the goals are targeted to meet high priority needs in the county. Projects are selected through a competitive application process and all of the of the accomplishments achieved by CDBG, HOME, and ESG projects during the 2019 program year helped to address the specific goals identified in the 2015-2019 Consolidated Plan and 2019 Annual Action Plan.

The 2019 program year was the fifth and final year under the 2015-2019 Consolidated Plan. Overall, the Consortium made significant progress on meeting the five-year goals during the 2015-2019 Consolidated Plan term. 11 of the 18 goals or 62%, have met or exceeded the five-year goals, with 6 goals, or 33%, exceeding the five-year goal by more than 150%. The COVID-19 pandemic has also had an impact meeting our five-year goal expectations and the county has prioritized staff workloads to address the pandemic and the implementation of the CARES Act funding allocated to address it.

Meeting Affordable Housing Needs in Our Community

The majority of the CDBG and HOME affordable housing goals have met the five-year goals, with 3 exceeding the goal by more than 125% and 2 meeting the goal at or above 92%. The accomplishments for homeowner minor home repair and tenant based rental assistance have reached, and exceeded, the five-year goals at 129% and 151%, respectively. First-time homebuyer assistance five-year goal is at 94% and the Homeowner Home Repair goal is at 81%.

The rental units constructed five-year goal is at 77% with 23 of the 30 anticipated units completed. Rental housing construction projects funded under these goals take more than one year to complete and must be completed in IDIS in order to be counted in the CAPER. In addition, due to the COVID 19 pandemic and the prioritization of staff time directed to the pandemic, closing out rental housing construction projects were delayed. Two affordable housing rental projects with a combined total of 12 HOME assisted units, were both complete and operating in the 2019 program year, but close-out in IDIS was in process and therefore the 12 HOME units could not be counted in the 2019 CAPER. Please refer to Attachment 2 “2019 CAPER-Affordable Rental Housing Projects in Process.”

Making Public Facility and Infrastructure Improvements in our Community

10 Public Facility and Infrastructure (PF&I) projects were completed during the 2019 program year, reflecting progress toward two infrastructure goals and three public facility goals. Five of the six PF&I goals have met the anticipated five-year goal, with both infrastructure goals and two public facility goals, substantially exceeding the five-year goals. Two of the four public facility goals and one of the infrastructure five-year goals significantly exceeded the five-year goals, and two goals were nearly

doubled at 196% and 294%. The Public Facility goal 2 was significantly under the anticipated five-year goal at 13%. This goal was to provide public facility improvements for agencies assisting presumed benefit populations. Given that many of the goals substantially exceed the five-year goals, in the 2020-2024 Consolidated Plan process anticipated funding available for PF&I goals were adjusted by increasing anticipated funding available to PF&I goals that indicated more need.

Providing Needed Services in Our Community

The five-year goals for CDBG public service projects serving homeless persons and persons with special needs have exceeded the five-year goals by more than 175%. The annual and five-year goals for CDBG public service projects providing fair housing services was met and the five-year goal was only slightly under the anticipated goal. The annual goal for ESG emergency shelter is slightly under the projected goal, but the five-year goal has been exceeded by 210%. The ESG rapid rehousing one-year goal was met and the five-year goal was met by 90%. The ESG emergency shelter goal and CDBG public services homeless goal both exceeded the five-year goals by more than 200%, indicating significant need for public services and shelter for persons experiencing homelessness.

CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted).

91.520(a)

	CDBG	HOME	ESG
White	2,169	363	335
Black or African American	125	91	100
Asian	29	9	18
American Indian or American Native	34	0	13
Native Hawaiian or Other Pacific Islander	19	8	13
Total	2,376	471	479
Hispanic	199	19	141
Not Hispanic	2,177	452	434

Table 1 – Table of assistance to racial and ethnic populations by source of funds

Narrative

The CDBG, HOME, and ESG programs serve residents throughout Snohomish County. The listed racial and ethnic populations assisted with these funds, as reflected in the table above, represent a diverse range of the County’s population. Projects funded with ESG served 579 people in total, but less are reflected in the table above as 67 selected a multi-racial category not included in the table and 33 selected don’t know or refused. Projects funded with HOME served a total of 91 households, with 1 selecting a multi-racial category not included in the table.

Persons assisted were primarily extremely low-income and low-income. Persons served included homeless individuals and families experiencing homelessness or at risk of homelessness, homeless teens and young adults, single households, single-parent households, two-parent households, victims of domestic violence, elderly persons, persons with disabilities, and other persons with special needs.

CR-15 - Resources and Investments 91.520(a)

Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	3,432,310	2,709,226
HOME	public - federal	3,897,673	701,513
ESG	public - federal	345,916	216,739
Other	public - federal	0	

Table 2 - Resources Made Available

Narrative

The figures in the table above were adjusted to reflect the total resources available during the 2019 program year including: 1) the unexpended amount of prior year funds available at the end of the 2018 program year, 2) the amount of the 2019 program year grants, and 3) program income for the 2019 program year. The figures in the table above were also adjusted to reflect total expenditures from the resources available for HOME, CDBG and ESG. The CDBG Financial Summary Report is included as Attachment 1 to the 2019 CAPER.

The County and Consortium met the timely expenditure requirements under the CDBG, HOME, and ESG programs in the 2019 program year.

Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
NA			

Table 3 – Identify the geographic distribution and location of investments

Narrative

Because the needs addressed by the Snohomish County Consortium exist throughout the county, the investment of CDBG, HOME, and ESG funds for housing and non-housing community development projects likewise supports projects in locations throughout the county. Some projects benefit specific areas of the county, while others provide countywide benefits. CDBG public facility and infrastructure projects that benefit all residents of an area, such as streets, sidewalks, water & sewer systems, and parks, serve areas that consist predominately of low- and moderate-income households. Based on HUD criteria for the Snohomish County Consortium CDBG jurisdiction (countywide outside the Cities of Everett and Marysville, and the King County area of Bothell), these are areas where at least 50.54% of the household are low- and moderate-income, with the percentages updated by HUD annually. In addition, pursuant to an interlocal agreement, 21% of HOME funds each year are set-aside for affordable housing projects and programs selected by the City of Everett. These projects benefit residents of the City of Everett, with some projects also benefiting residents of the City of Everett's Urban Growth Area.

The geographic distribution and location of investments of Snohomish County Consortium CDBG, HOME, and ESG projects active during the 2019 program year are listed below. The list includes projects funded in the 2019 program year as well as projects funded in prior program years that take more than one year

to complete and were active during the 2019 program year.

- One rental housing capital project completed during the year is located in Marysville.
- Two first-time homebuyer purchase assistance programs serve residents countywide. During the year, these programs helped two homebuyer households purchase homes in Lynnwood and Lake Stevens.
- The minor home repair program serves residents countywide, outside the City of Everett. Households assisted during the year resided in Arlington, Bothell, Brier, Darrington, Edmonds, Gold Bar, Granite Falls, Lake Stevens, Lynnwood, Mill Creek, Monroe, Mountlake Terrace, Mukilteo, Snohomish, Stanwood, Sultan, Stanwood, Woodinville, and throughout the north, south, and east unincorporated areas of the county.
- The Tenant Accessibility Program serves residents Countywide, outside the City of Everett. Two households were assisted during the year and resided in Edmonds and Bothell.
- The Homeowner Home Rehabilitation program serves residents in the City of Everett and the City of Everett's Urban Growth Area. Three household assisted during the year resided in the City of Everett.
- Six infrastructure projects completed during the year are located in Darrington and Edmonds.
- Four public facility projects completed during the year are located in Everett, Sultan, and two in Arlington.
- The public service, rapid rehousing, and emergency shelter projects generally serve people Consortium-wide.

Leveraging

Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.

During the 2019 program year CDBG, HOME, and ESG funds awarded to housing and non-housing community development projects leveraged a significant amount of other federal, state, local and private resources. Extent of leveraging is one factor used in ranking and selecting proposed housing and services projects. CDBG projects reported contributing funds of \$16,845,649 from other sources and ESG projects reported contributing funds of \$2,418,929 from other sources. One HOME funded capital development project was completed during the 2019 program year and reported contributing funds of \$337,798 from other sources.

Matching funds are required for HOME and ESG funds. For these projects, projects sponsors are required to provide matching resources as part of the contracting process and are subsequently monitored to document that the match was expended. See tables below for HOME match contributed during Federal Fiscal Year 2019 and other required HOME reporting information regarding resources and investments. See CR-75 ESG Expenditures for ESG match contributed during the 2019 program year.

Snohomish County, working in partnership with North Sound Behavioral Health Administrative Services Organization to locate two 16-bed substance use disorder inpatient treatment facilities for adults in vacant space within Denney Juvenile Justice Center's detention area. Having secured the needed capital funds, necessary remodeling and construction of additional space is well underway. Occupancy is expected in July of 2021.

Fiscal Year Summary – HOME Match	
1. Excess match from prior Federal fiscal year	29,956,447
2. Match contributed during current Federal fiscal year	0
3. Total match available for current Federal fiscal year (Line 1 plus Line 2)	29,956,447
4. Match liability for current Federal fiscal year	526,338
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	29,430,108

Table 4 – Fiscal Year Summary - HOME Match Report

Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated labor	Bond Financing	Total Match

Table 5 – Match Contribution for the Federal Fiscal Year

HOME MBE/WBE report

Program Income – Enter the program amounts for the reporting period				
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$	Balance on hand at end of reporting period \$
1,657,461	90,156	65,545	2,793	1,683,072

Table 6 – Program Income

Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period						
	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Contracts						
Dollar Amount	0	0	0	0	0	0
Number	0	0	0	0	0	0
Sub-Contracts						
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0
	Total	Women Business Enterprises	Male			
Contracts						
Dollar Amount	0	0	0			
Number	0	0	0			
Sub-Contracts						
Number	0	0	0			
Dollar Amount	0	0	0			

Table 7 - Minority Business and Women Business Enterprises

Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted						
	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

Table 8 – Minority Owners of Rental Property

Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition

Parcels Acquired		5	1,835,950			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

Table 9 – Relocation and Real Property Acquisition

CR-20 - Affordable Housing 91.520(b)

Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	94	108
Number of Non-Homeless households to be provided affordable housing units	15	10
Number of Special-Needs households to be provided affordable housing units	479	446
Total	588	564

Table 10 – Number of Households

	One-Year Goal	Actual
Number of households supported through Rental Assistance	94	108
Number of households supported through The Production of New Units	4	3
Number of households supported through Rehab of Existing Units	475	448
Number of households supported through Acquisition of Existing Units	15	5
Total	588	564

Table 11 – Number of Households Supported

Discuss the difference between goals and outcomes and problems encountered in meeting these goals.

Considerable progress was made towards the annual and five-year affordable housing goals in the 2019 program year, with the total accomplishments only slightly under total projected goals. The tables above include accomplishments by projects funded in the 2019 program year as well as accomplishments by projects funded in prior years that take more than one year to complete and were completed in the 2019 program year.

Discuss how these outcomes will impact future annual action plans.

The 2019 program year was the fifth and final year under the 2015-2019 Consolidated Plan. Overall, the Consortium made significant progress on meeting the five-year goals during the 2015-2019 Consolidated Plan term. 15 of the 18 goals or 83%, have met or exceeded the five-year goals, with 8 goals, or 44%,

exceeding the five-year goal by more than 150%.

Snohomish County and the Consortium assess progress in meeting Consolidated Plan and Annual Action Plan goals and look to performance in a given year, as well as trends over time, to inform any needed adjustments or improvements. During the 2019 program year, the 2020-2024 Consolidated Plan was in process and the goals and allocation of anticipated resources were developed based on the priority needs assessment conducted for the 2020-2024 Consolidated Plan, the eligible uses of the grant funds and other grant requirements, and the estimated amount of funding projected to be available under the grant programs for the five-year period. The accomplishments from the 2015- 2019 Consolidated Plan were analyzed and used to make adjustments and improvements to the 2020-2024 annual and five-year goals by allocating anticipated resources to goals meeting a higher need.

Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.

Number of Households Served	CDBG Actual	HOME Actual
Extremely Low-income	339	77
Low-income	106	13
Moderate-income	1	1
Total	446	91

Table 12 – Number of Households Served

Narrative Information

The table above displays the number of households at each income level who received housing assistance under the CDBG and HOME programs during the program year. Seventy-seven percent (77%) of households assisted were extremely low-income and included renters, homeowners and a first-time homebuyer. Twenty-three percent (23%) of households assisted were low-income and included renters and homeowners. Less than one percent (.02%) of households assisted were moderate income and included a homeowner and a first-time homebuyer.

CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)

Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

The County has engaged in a number of activities to improve outreach to individuals and families experiencing homelessness. The County has refined its outreach coordination efforts aimed at the engagement of persons living in encampments or other places not meant for human habitation, particularly those who are chronically homeless. The Outreach Coalition is a cross-system collaboration that identifies areas in Snohomish County where homeless individuals and families are known to live and coordinates outreach to these individuals and families; in addition, Law Enforcement Embedded Social Workers provide outreach to homeless individuals to engage them in needed services. Agencies conduct coordinated entry intake and assessment for this population to ensure access to homeless housing and services. All persons reported as living in encampments or places not meant for habitation are assessed with standardized tools and entered into the coordinated entry HMIS. The County's Human Services Department has several imbedded social workers that work with the Snohomish County Sheriff's department as well as other municipal law enforcement officers, and the City of Everett also has additional staff to work with their police department. The County provided funding to local municipalities to provide assistance and flexible funding to help first responders meet the needs of homeless persons in crisis situations. These additions result in increased expertise and system capacity to engage homeless persons as well as the availability of more services that are tailored to the unique needs of individual households.

The County continues to issue and distribute information to a large e-mail distribution list that includes agency staff serving the homeless and other vulnerable populations. This provides a useful vehicle for agency staff and outreach workers to stay informed of community resources or other opportunities that might assist in their work with connecting homeless persons with housing and services.

Standardized assessment of needs occurs through the outreach and engagement team referenced above as well as homeless housing navigators via the coordinated entry system. Youth outreach workers engage and assess homeless youth throughout the county. The Veterans Homeless Committee and Veteran's navigators provide assessment and outreach to homeless veterans. Domestic Violence Services of Snohomish County provides coordinated entry assessment and navigation to families experiencing domestic violence. Assessment allows referral and connection to tailored services based upon need and leads to individualized action plans that include housing stability, services tailored and specific to the identified needs, and more specialized assessments (mental health, chemical dependency, etc.) as needed. Coordinated entry intake and assessment is available through North Sound 2-1-1 and physical sites located at local social services organizations throughout the county.

Addressing the emergency shelter and transitional housing needs of homeless persons

The inventory of emergency shelter includes facilities for families, single men, and single women as well as emergency motel vouchers, cold weather shelters and emergency shelter and services for specialized populations such as veterans, youth, and households experiencing domestic violence. To ensure

equitable and efficient access to housing and services, shelter residents are entered into coordinated entry.

The County has developed a coordinated entry system for access to housing and services that has streamlined referrals to housing programs and ensures that those who are most vulnerable and have the highest service needs are prioritized and matched with appropriate interventions.

The County and Continuum of Care (CoC) continue to work with shelter providers to strategize about how to decrease shelter stays and increase exits to permanent housing as well as assessing and meeting the various service needs of shelter residents. One key strategy has been to expand housing assistance in shelters. Since 2015, two family shelters have received funding to expand housing search and stability services to shelter residents by providing rapid rehousing services ; a third shelter serving survivors of domestic violence also provides rapid rehousing services to those in need of permanent housing resources.

The Snohomish County Multi-Agency Coordination Committee Sheltering Work Group (MAC) was created in order to develop strategies and tactics to provide emergency shelter for individuals impacted by opioid abuse. The Sheltering Work Group is a component of a larger coordination effort between the County, Health District, Sherriff's Office, and nongovernmental agencies to address opioid abuse. The MAC Sheltering Work Group has established a series of tactics and tasks to increase shelter capacity including; gaps analysis of current shelter needs, increasing capacity to connect shelter clients to coordinated entry, increasing communication between shelter providers and those in need, and identify funding opportunities.

The County is committed to maximizing housing opportunities for households with barriers to housing such as prior evictions, criminal history, mental illness, substance abuse addiction, and low income. A key strategy that has been promoted by the CoC is a low barrier and housing-first policy for all funded rental assistance projects. Providers are expected to house all eligible households as quickly as possible and without program prerequisites or service requirements. Emergency shelter providers have also worked to incorporate low barrier and housing-first policies. In addition, legal assistance programs funded through the County assist clients in obtaining Orders of Limited Dissemination which reduce barriers to housing by preventing screening companies from disclosing eviction filing to potential landlords.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs

The County's discharge planning policies to prevent homelessness are developed through the funding and contracting process as well as MOU's between Snohomish County Human Services Dept., Jails, Juvenile Court, North Sound Mental Health Admin., and community agencies. Currently, the County has protocols to assist persons discharging from the County jail that have serious mental illness. The County's mental health division and jail work in collaboration to assist persons with serious mental illness as part of discharge planning.

The County continues to refine connections between housing service providers and systems of care via coordinated entry to ensure that vulnerable individuals who are exiting institutions are connected with the necessary housing and services.

In 2018, Snohomish County Human Services, Behavioral Health Division, in partnership with Pioneer Human Services opened the Carnegie Resource Center. The CRC operate as a hub for individuals within Snohomish County, providing them with the ability to seek and become connected to community services, such as housing, mental health, and substance use treatment. Agencies with proficiency in these areas will be able to offer appointment times to complete applications and assessments, pass on important information about services to clients.

The Snohomish Diversion Pilot (SDP) is a residential jail diversion program the County opened in 2019 and serves homeless individuals at risk of arrest for minor infractions who have substance use or co-occurring mental health and substance use disorders were referred to the SDP by embedded social workers and law enforcement officers throughout Snohomish County. Upon entry into the facility, SDP staff connect participants to substance use disorder treatment and social services. In addition, the County employs a Housing Navigator that works with justice-involved homeless persons in the County jail to conduct a Coordinated Entry intake and to plan for housing and services after discharge. The IIF Navigator makes referrals to other needed services, such as behavioral health services

The County directly supports agencies that provide homeless prevention, housing, and other supportive services to unaccompanied youth. Cocoon House serves as a coordinated entry site for unaccompanied youth and young adults under the age of twenty five, and partners with the Denney Juvenile Justice Center to shelter/house youth exiting out of the juvenile justice system. The Family Unification Project combines Section 8 rental assistance combined with case management for youth aging out of foster care.

Homeless prevention navigators work with those who are at imminent risk of homelessness, including those with low incomes, to help them find ways to resolve their housing crisis and avoid becoming homeless through income progression, resolving conflicts with landlords or family members, and connecting with civil legal services to prevent eviction, when necessary. Prevention navigators also connect those at risk of homelessness to the supports needed to increase their housing stability, including education, life skills, financial counseling and credit repair and affordable health care. The

County continues to fund the targeted homeless prevention program and analyze data to determine the best approach that will have the most impact in preventing homelessness. The County also uses state and local funding for prevention activities, including short-term rent assistance, legal eviction prevention and dispute resolution services to help mediate and prevent evictions.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

The County continues to maintain a number of dedicated chronically homeless units, despite funding cuts. Currently, all CoC permanent supportive housing projects are dedicated for the chronically homeless.

Chronically homeless individuals and families are connected to the coordinated entry system and work with staff who are experienced in engaging with the chronically homeless in order to assist with movement into housing as quickly as possible. Those with the longest histories of homelessness and highest service needs, including those who are high utilizers of emergency services and the medically fragile, are prioritized within the chronically homeless population for permanent supportive housing. All programs serving the chronically homeless employ a housing first approach to reduce barriers to housing. Once housed, these individuals are provided with ongoing supports to maintain housing stability, services are always client-centered and voluntary.

The County Veterans' Services program is a partner in our local CoC Homeless Veterans Committee partnership. Homeless veterans are served through the partnership including coordinated entry housing and prevention navigation, employment, and other mainstream supportive services. Rapid rehousing resources are available for use within the veteran's system through the Supportive Services for Veteran Families program and a newly funded rapid rehousing project to serve families. Chronically homeless veterans may also be served with HUD's Section 8 Veterans Affairs Supportive Housing (VASH) vouchers or mainstream permanent housing projects.

The County continues to support agencies serving homeless youth through funding for youth outreach activities and transitional housing for unaccompanied youth and young adults. Coordinated entry for youth is done through Cocoon House, which operates a successful street outreach program and drop-in centers for homeless unaccompanied youth and young adults. Youth served in these programs are either reconnected with their families or housed and then connected with life skills and other pre-employment activities such as GED completion, adult basic education and connections to internship, apprenticeship and other job skills programs. The County and CoC continue to look at evaluating progress in moving people from homelessness to permanent housing and shortening the duration of homelessness. The County is using HMIS data to help evaluate progress and identify benchmarks in conjunction with the CoC governing body.

CR-30 - Public Housing 91.220(h); 91.320(j)

Actions taken to address the needs of public housing

During the 2019 program year, the Everett Housing Authority and the Housing Authority of Snohomish County continued to administer HUD Section 8 Voucher programs that provide rental assistance to low-income households in Snohomish County.

Housing Authority of Snohomish County (HASCO): As of November 1, 2015, HASCO had completed a Section 18 disposition of its 210 public housing units through a short-term lease to a non-profit affiliate of the housing authority. Even though HASCO no longer maintains a public housing portfolio, HASCO continues to operate its Section 8 Voucher Program. HASCO addresses the need for affordable housing in Snohomish County by achieving our goal of increasing HASCO's portfolio of vouchers through:

- Submission of an application for additional VASH vouchers from HUD; this submission was awarded with 50 VASH vouchers in CY2019.
- Submission of a Mainstream NOFA application to increase the existing pool of vouchers to serve non-elderly people with disabilities. This submission was awarded with 50 new vouchers to serve vulnerable populations in Snohomish County.

Everett Housing Authority (EHA): During the 2019 program year, EHA continued progress towards several key initiatives to ensure long-term viability of subsidized and affordable housing and to improve housing services to EHA's clients and those of its partners, including:

- As of October 31, 2019, EHA had relocated all tenant households at Baker Heights, a 244-unit public housing development HUD authorized for Section 18 disposition in 2017. Dedicated relocation staff assisted tenant households in finding a new unit with Tenant Protection Vouchers, and EHA paid qualified moving expenses, including security deposits.
- In conjunction with its long-range plans to replace each of the Baker Heights and Scattered Sites units on a one for one basis over time, EHA finalized plans to construct 165 mixed income units on a 5.3-acre parcel at the south end of Baker Heights. This project will consist of two phases, with approximately one third of the total units set aside as Project-Based Vouchers for homeless families with children enrolled in Everett Public Schools. These families will receive supportive services and ECEAP classes in partnership with EPS and the Snohomish County Human Services Department.
- By the end of the program year EHA had sold 15 of the 44 Public Housing Scattered Site units HUD previously approved for disposition. The sale of remaining units was in process, with relocation staff assisting families to find new units with Tenant Protection Vouchers. EHA will preserve three 6-BR Scattered Site units as affordable housing for larger families, potentially via a Project-Based Voucher subsidy while retaining ownership through an affiliate non-profit. Proceeds from the sale of the other Scattered Site units will be used to purchase replacement units.
- EHA expanded its Voucher program by adding 60 Mainstream Vouchers for non-elderly persons with disabilities who are either homeless or transitioning from permanent supportive housing. In conjunction with its goal of maximizing its allocation of Project Based Vouchers, EHA contracted with local service providers over the course of the program year in order to provide housing with

supportive services for underserved communities in Snohomish County. This resulted in eight Project-Based units at Cocoon House for homeless young adults, 60 Project-Based units at Clare's Place for chronically homeless individuals, and 52 Project-Based units at HopeWorks Station 2 for homeless individuals and families.

Actions taken to encourage public housing residents to become more involved in management and participate in homeownership

Although HASCO no longer operates a public housing program, during the 2019 program year, HASCO undertook the following activities to encourage residents and participants in other programs to become more involved in management and participate in homeownership programs:

- Continued to have a resident Commissioner on its six-member Board of Commissioners which provides an important voice on the Board and represents the interests of program participants.
- Continued to convene the Resident Advisory Board, comprised of Section 8 Housing Choice Voucher program participants, to assist in the development of the annual Public Housing Agency Plan.
- Print and distribute a quarterly newsletter for Section 8 Housing Choice Voucher Program participants. The newsletter is designed to inform residents of activities at HASCO and to provide information on community resources and ways residents can become involved in HASCO activities, such as the resident Board Commissioner position and the Resident Advisory Board.
- Continued to make general resources available on homeownership assistance programs and to have its Community Services team make referrals to classes on homeownership offered by HomeSight, Housing Hope, or other agencies.
- Continued to provide homeownership opportunities at three manufactured housing communities in Snohomish County. Continued to partner with HomeSight to provide purchase assistance and homeownership education and counseling for purchasers of homes at these properties.
- Continued to provide the Manufactured Home Replacement Program at two senior (55+) manufactured housing communities. The program replaces outdated pre-HUD code homes with HUD-code, energy-efficient manufactured homes.
- The Community Services Department has increased to provide additional support to clients and members of the public by hosting Lobby Days once a week in the main office. Staff members from the Community Services Department are available to answer questions, make referrals, and share resources with individuals and families who qualify.

During the 2019 program year, EHA undertook the following activities to encourage its program residents to become more involved in management and participate in homeownership programs:

- Recruited 24 Housing Choice Voucher (tenant and Project-based) participants to serve on the Resident Advisory Board in the development of EHA's Public Housing Agency Plan.
- Encouraged residents of properties with active resident councils to become involved with those

councils. Staff periodically attended informal resident meetings and community gatherings at properties that have thus far declined management's offer to assist with forming a resident council, providing a channel to facilitate communication between management and tenants of those properties.

- Continued to maintain an active caseload of Family Self-Sufficiency program participants.
- Continued partnerships with local agencies, such as Housing Hope, in order to promote homeownership options.

Actions taken to provide assistance to troubled PHAs

Not Applicable.

CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)

Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)

Consistent with the strategies to remove or ameliorate regulatory barriers to affordable housing outlined in the 2015-2019 Consolidated Plan and 2019 Annual Action Plan, highlighted actions the County and Consortium members took during the 2019 program year are summarized below.

Snohomish County and Consortium members continued their commitment to overcoming cost barriers to developing and maintaining affordable housing for low- and moderate-income households in our community through the allocation of federal and local funds for this purpose. Accomplishments achieved during the 2019 program year with federal CDBG and HOME funds allocated for this purpose are included in this CAPER.

The Human Services Department continues to coordinate with the Planning Department. The most recent coordination efforts have been related to the Housing Affordability Regional Task Force (HART).

Early in 2019, Snohomish County Executive, Dave Somers, created HART to bring together elected leaders from cities across Snohomish County and the County Council, on the belief that the housing affordability challenges are best addressed collaboratively and proactively. The HART report, completed in January 2020, included a five year action plan that identified goals to increase housing affordability at all income levels in Snohomish County and strategies to remove barriers to affordable housing development.

The HART Report identified the following policy and regulatory strategies to remove barriers to affordable housing development:

- Establish specific housing affordability goals in city and county comprehensive plans and provide more accurate information into the development of those plans.
- Ensure adequate Buildable Land Supply for housing.
- Increase SEPA33 categorical exemption thresholds for housing developments.
- Facilitate more efficient deal assembly and development timelines / promote cost effectiveness through consolidation, coordination, and simplification.
- Remove barriers by reducing construction costs and delays and expedite the permit process.
- Increase housing variety allowed at a range of affordability levels both in single-family zones, in areas with connections to jobs, and along transit corridors, including consideration of zoning for duplex, triplex, 4-plex, courtyard apartments, etc.

Snohomish County and Consortium members will continue their commitment to overcoming cost barriers to developing and maintaining affordable housing for low- and moderate-income households through the allocation of a portion of CDBG and HOME funds and continued collaboration and implementation of the HART Five-Year Action Plan.

Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)

The main obstacle to meeting underserved needs is the limited funding available to address all of the needs in the community, particularly with sustained funding cuts in several federal, state, and local sources of funding. To help address these needs, the County's local Affordable Housing Trust Fund continues to provide support for affordable housing projects and the County's local 1/10th of 1 percent Sales Tax program continues to provide additional services and housing for persons with mental illness and chemical dependency.

Additional new resources secured during this past year to meet more of the community need include:

- Federal Continuum of Care resources to provide Rapid Rehousing for homeless households/individuals.
- Private System Sustainability Grant resources to strengthen employment and benefit planning services offered to families experiencing homelessness or are experiencing housing instability.

The Snohomish County Human Services Department also continued to participate in various collaborative efforts and partnerships developed to help address underserved needs in the community for low-income persons, homeless persons, and persons with special needs.

Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)

In order to address the risk of lead-based paint hazards, Snohomish County requires projects and programs funded with Snohomish County Consortium CDBG, HOME, and ESG funds it administers to comply with lead-based paint regulations for rehabilitation work on structures built before 1978. Proposed projects are first reviewed for lead-based paint hazards during the application review process. If the project is selected for funding and lead-based paint is found to be a hazard, project sponsors are required to comply with the applicable federal lead-based paint requirements regarding reduction of the hazards. Funded projects and programs are monitored by Snohomish County Human Services Department staff to ensure compliance with the regulations, such as notification of lead-based paint hazards, performance of work by certified workers according to acceptable procedures, and clearance of work by certified inspectors. Projects sponsors for the homeowner home rehabilitation and homeowner home minor home repair programs assess lead hazard risks for homes rehabilitated and repaired under those programs and follow the requirements for homes to be at risk.

During the course of the 2019 program year, no homes rehabilitated required lead hazard abatement and four homes assisted required lead safe work practices and interim controls to minimize the risk to health and safety of the homeowners and their families.

Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)

The Department is committed to the use of metrics to indicate progress toward our goal of eradicating poverty. For example, the success of services related to the use of alcohol and other drugs is measured by the percent of individuals who successfully complete our prevention and treatment programs. Early learning programs measure changes in language development, physical well-being, and social and emotional development as a result of the educational and housing services provided. For programs serving seniors, the Elder Economic Security Index provides a benchmark for the minimum income older

adults require to live independently. For employment programs, data is collected on changes in employment readiness and the number of people who obtain and retain employment as well as the wages earned by those individuals.

During the reporting period, Snohomish County continued to act as the local community action agency with the overall purpose of alleviating and eliminating the effects of poverty. The Snohomish County Human Services Department also continued to administer many federal, state, and local funds, and to offer, and coordinate with, a wide array of human services programs. This coordination allows our community to better meet the needs of our County's most vulnerable individuals and families and to help them move out of poverty towards optimal self-sufficiency.

The services included, but were not limited to, alcohol and other drugs prevention, assessment and treatment; children's family services with an emphasis on wellness and early learning; case management and home care to help seniors live independently; services for individuals with developmental disabilities; housing and homeless services; other community services; and community development activities.

The programs use various outcomes to measure success and progress towards self-sufficiency, with the long-term goal of reducing the number of poverty level individuals and families in our community. Examples of housing stability and income outcomes for 2019 include:

- During the PY, 56% of households exited rapid rehousing to permanent housing and of those exits, 36% had an increase in total income during their enrollment.
- Of known exits from coordinated entry system for homeless households, 78% exited to permanent housing destinations.
- 55% of households exiting permanent supportive housing experienced an increase in total income, and the number of households housed in dedicated permanent housing has increased by 39.8% between the 2015 and 2020 Point-in-Time Count.

In addition, the HUD Section 3 program requires that grant recipients of CDBG and HOME funds, to the greatest extent possible, provide job training, employment, and contracting opportunities for low- or very low-income residents in connection with construction projects and activities in their neighborhoods.

Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)

Coordination efforts between public and private housing and social services providers remain strong in Snohomish County and were enhanced throughout the 2019 program year, particularly in regard to projects serving people experiencing homelessness and people with special needs. Coordination is achieved through participation in various community partnerships and collaborative efforts, such as the Housing Consortium of Everett and Snohomish County, the Continuum of Care, the Gates Foundation Ending Family Homelessness Initiative, and the Partnership to End Homelessness. These partnerships and collaborations provide ongoing opportunities for public and private agencies to coordinate and align efforts around housing, mainstream services, healthcare, behavioral health, and enhancing systems coordination.

The County and service providers work closely with private landlords through the implementation of various housing and service programs. Permanent housing projects funded through the County, assist clients in obtaining rental units in the private market, and in connecting to mainstream and employment services. Service providers work with landlords to resolve issues that arise so that clients may remain in the units and achieve stability. During the 2019 program year, the County collaborated with a broad stakeholder group of housing and social service agencies to implement a Coordinated Entry refinement process. The goal of the process is to streamline and improve access to ensure chronically homeless and highly vulnerable individuals and families have meaningful, equitable access to system resources. Implementation of a revised assessment tool and system workflow will be launched in 2020.

The local landlord engagement program continues to focus on assisting homeless households with high barriers to obtaining in the private rental market. It specializes in recruiting landlords to work with homeless households with barriers to obtaining housing in the private rental market.

As part of its affordable housing application process, the County continues to include a review of whether the appropriate type and level of supportive services will be available where this is relevant to the population served. This helps ensure that housing providers coordinate with service providers to the extent necessary to connect tenants with services needed to maintain housing.

The Snohomish County Housing Affordability Regional Taskforce (HART) collaboratively developed a five-year action plan that identifies priorities for County and City governments to collectively meet the affordable housing needs of all County residents and sets a foundation for continued success through 2050.

Identify actions taken to overcome the effects of any impediments identified in the jurisdiction's analysis of impediments to fair housing choice. 91.520(a)

The following highlighted actions were taken during the 2019 program year to address fair housing impediments and observations identified in the Consortium's 2019 Analysis of Impediments to Fair Housing Choice (AI).

Fair Housing Information, Education, and Outreach

- H&CS continued to contract with the Volunteers of America (VOA) to provide fair housing education and counseling services to low-income and homeless people and to maintain a fair housing webpage.
- H&CS contracted with a consultant to update our Analysis of Impediments to Fair Housing Choice. The update was completed December of 2019.
- Began translating consolidated plan and action plan public notices into additional languages, including Spanish, Russian, Vietnamese, Arabic and Marshallese.

Accessibility Improvements

- One project to remove material and architectural barriers in a public facility that provides services to persons with disabilities was completed.
- The Tenant Accessibility Program provides assistance to low-income renters for apartment accessibility accommodations. During the 2019 program year 2 households were assisted with

apartment accessibility accommodations.

Increase and Diversify Affordable Housing Options

Snohomish County and Consortium members, through the HART Five-year Action Plan will continue to address barriers to affordable housing by identifying and implementing incentives for development of affordable housing.

CR-40 - Monitoring 91.220 and 91.230

Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements

Monitoring of organizations, agencies, and municipalities for activities assisted with CDBG, HOME, and ESG funds administered by Snohomish County through the Snohomish County Consortium is conducted by the Snohomish County Human Services Department. The City of Everett Department of Community Development also conducts some monitoring for projects funded out of the portion of HOME funds set-aside for Everett projects, with oversight monitoring conducted by Snohomish County. The City of Everett and the County underwrite the City of Everett HOME projects, which are included on Snohomish County's continuous monitoring rotation. On-site physical inspections of a few HOME-assisted rental housing properties, when the project receives funding from both jurisdictions, may be conducted by the Washington State Department of Commerce under a Memorandum of Understanding with Snohomish County, and any inspection reports and required remedial actions and responses are shared. Snohomish County staff conducts on-site physical inspections of all County HOME assisted units and provides financial oversight.

Program performance and compliance monitoring is conducted in accordance with the specific requirements for each of the three grant programs and the type of activities receiving funding. Monitoring activities include: ongoing communications with, and technical assistance to, the organizations, agencies, and municipalities receiving funds before and during project implementation regarding grant requirements such as participant and activity eligibility, environmental, relocation, procurement, construction bidding, construction, labor standards, contractor payment schedules, change orders, and final inspection; risk assessment; on-site monitoring including an entrance interview, review of grant activities, participant files, program and fiscal policies and procedures, and other records, and written notice of monitoring results and follow-up if needed; and remote monitoring such as desk review of invoices to ensure costs are expended within the approved budget and for eligible costs and review of performance reports.

The Snohomish County Human Services Department provides, where necessary and appropriate, technical assistance, recommendations and/or corrective measures to ensure that projects are operated in compliance with applicable rules and regulations. If a project sponsor fails to implement a corrective action plan and continues to operate a project in non-compliance, the Snohomish County Human Services Department will follow contracting procedures for suspension or termination of the contract.

Public facility, infrastructure, and housing capital projects are also monitored for a period of years after completion to ensure continued compliance with grant requirements during the public benefit period. The HOME monitoring includes on-site physical inspections to ensure that property standards continue to be met. The County also participates in the Web-Based Annual Reporting System (WBARS), a collaboration of state and local funders, which requires all affordable rental housing projects funded by participating jurisdictions to file on-line annual reports which assist in desk review monitoring for the projects.

Snohomish County continues its policy of ensuring that business enterprises owned by minorities and

women (M/WBEs) are given an equal opportunity to compete for projects receiving funding through Snohomish County Consortium grant funds by: 1) referring grantees and interested bidders to the internet website maintained by the State of Washington with a list of qualified M/WBEs, 2) including M/WBE requirements in procurement documents, and 3) discussing M/WBE requirements at pre-bid and pre-construction meetings with subgrantees and their contractors.

Citizen Participation Plan 91.105(d); 91.115(d)

Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.

The Draft 2019 CAPER was released on November 3, 2020 and was open for a 15-day public review and comment period through November 18, 2020.

The Draft 2019 CAPER and the public review and comment period were advertised to the public on November 3, 2020, in the Herald, the newspaper of general circulation in Snohomish County and through a press release issued by the County. Copies of the public notice in English, Spanish, Arabic, Korean, Russian, Vietnamese and Marshallese were e-mailed to the cities and towns in the Consortium and to two distribution lists of interested organizations and persons maintained by the Housing & Community Services Division (H&CS) of the Snohomish County Human Services Department. The e-mail notices included a request to help spread the word to other interested persons and program participants, including low-income persons, by posting or distributing the notice.

The Draft 2019 CAPER was made available online on the County's Human Services Department H&CS website. Paper copies were also available upon request.

The notice provided information on where to access online and paper copies of the document, informed the public that a reasonable number of free paper copies would be provided to citizens and groups upon request, and provided for submittal of comments via e-mail or mail. In addition, the notice provided information that reasonable accommodations were available upon request to provide the document in an alternate format and to submit comments in other formats.

Comments received during the public comment period will be considered and reported in the final 2019 CAPER.

CR-45 - CDBG 91.520(c)

Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.

The Consortium made significant progress towards both the annual and five-year CDBG goals during the 2019 program year. Of the 13 CDBG five-year goals, 85% met the five-year goals by 97% or more. In addition, the Consortium met its CDBG grant timeliness expenditure requirement and was under the allowable maximum CDBG spending caps for administrative and public service project costs for the 2019 program year. The Consortium is also on track to meet the requirement that at least 70% of project costs are spent on activities that primarily benefit low- and moderate-income persons over a three-year benefit period, with 97.2% of expenditures meeting this requirement over the three-years. In addition, we have met our timeliness expenditure requirements over the past five-years. Therefore, no adjustments or improvements based on performance are proposed at this time.

The CDBG Financial Summary Report is included as Attachment 1 to the 2019 CAPER.

Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?

No

[BEDI grantees] Describe accomplishments and program outcomes during the last year.

CR-50 - HOME 91.520(d)

Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations

Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.

On-site monitoring of the following HOME-assisted rental housing projects was conducted during the 2019 program year. No inspections were missed during this monitoring cycle.

- American Baptist Homes of the West: Shepard's Garden Apartments
- Stillaguamish Gardens: Stillaguamish Gardens Apartments
- Volunteers of America: Home For Good – Sites 2, 3, 4 & 5
- YWCA: Victorian Woods

The projects monitored were found to have minor documented deficiencies. The most common were:

- Site: Vegetation too close to the buildings, trees and bushes need trimming, leaning or fallen fences, erosion around buildings, asphalt needs patched/replaced, parking lot needs restriping.
- Building exterior: Gable fascia's running too long, clogged gutters, moss on rooftops, damaged siding and buildings need cleaning.
- Common areas: Clogged laundry vents, broken outlet covers, laundry room flooring needs repaired/replaced, carpeting needs repaired/replaced, loose counter tops, caulking around sinks and toilets needs replaced, loose handrails in bathrooms, cracked windows and cluttered maintenance areas.
- Building systems: Verified that all inspections were up to date on fire systems, elevators and fire extinguishers.
- Health and Safety: Good housekeeping, combustible materials found near heaters, furniture in hallways/doorways were blocking egresses, smoke detectors needing batteries, items stored around or on top of water heater, railings with excessive dry rot.
- Units: Caulking around sinks, toilets and bathtubs needs replaced, dirty exhaust fans need cleaning, missing screens from windows, water heaters missing seismic straps, Pressure Relief Valve running up hill, loose sinks and toilets need securing, chipped sinks and bathtubs need repairing, knobs and handles need replacing, loose handrails, closet doors are off tracks, door gaskets need replacing, ventilation fans have lint build-up, water temps are too high or too cold and damaged walls.

There generally were no concerns with the tenant, program, and financial file review.

Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)

Snohomish County requires agencies receiving HOME funds for housing projects with five or more HOME-assisted units and housing programs to have affirmative marketing plans. This requirement is included in Snohomish County's HOME Investment Partnership Program Policies, in the applications for

HOME funds, and in contracts between Snohomish County and the agencies receiving the HOME funds. Affirmative marketing plans are reviewed by County staff and projects are monitored for compliance with the requirements. Housing projects are required to display and use the Equal Housing Opportunity Logo.

See CR-35 Other Actions for a summary of additional actions taken to provide education to the public and potential tenants regarding fair housing laws and affordable housing opportunities.

Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics

As reported on CR-15 Resources and Investments, a total of \$64,545.15 in HOME program income was expended during the 2019 program year. Program income was expended for 2 homeowner home rehabilitation projects, for 1 tenant-based rental assistance household, and one first-time homebuyer household. Characteristics of beneficiaries are included in CR-10 Racial and Ethnic Composition of Families Assisted and CR-20 Affordable Housing.

Describe other actions taken to foster and maintain affordable housing. 91.220(k) (STATES ONLY: Including the coordination of LIHTC with the development of affordable housing). 91.320(j)

The County and Snohomish County Consortium undertook the following actions during the 2019 program year to preserve and maintain existing affordable housing with CDBG and HOME funds:

- A program to assist with accessibility-related modifications for affordable rental housing assisted 2 low-income households; and
- Two programs provided home repair and home rehabilitation assistance to 445 low- and moderate-income homeowners.

CR-60 - ESG 91.520(g) (ESG Recipients only)

ESG Supplement to the CAPER in *e-snaps*

For Paperwork Reduction Act

1. Recipient Information—All Recipients Complete

Basic Grant Information

Recipient Name	SNOHOMISH COUNTY
Organizational DUNS Number	079247979
EIN/TIN Number	916001368
Identify the Field Office	SEATTLE
Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance	Everett/Snohomish County CoC

ESG Contact Name

Prefix	Ms
First Name	Jackie
Middle Name	M
Last Name	Anderson
Suffix	0
Title	Division Manager, Housing & Community Services

ESG Contact Address

Street Address 1	Snohomish County Human Services Department
Street Address 2	3000 Rockefeller Ave, M/S 305
City	Everett
State	WA
ZIP Code	-
Phone Number	4253883237
Extension	0
Fax Number	4252591444
Email Address	jackiem.anderson@snoco.org

ESG Secondary Contact

Prefix	Ms
First Name	Debbi
Last Name	Trosvig
Suffix	0
Title	Human Services Specialist III Supervisor
Phone Number	4253887116
Extension	0
Email Address	debbi.trosvig@snoco.org

2. Reporting Period—All Recipients Complete

Program Year Start Date	07/01/2019
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Program Year End Date

06/30/2020

3a. Subrecipient Form – Complete one form for each subrecipient

Subrecipient or Contractor Name: Catholic Community Services of Western Washington

City: Everett

State: WA

Zip Code: 98201, 3607

DUNS Number: 799006341

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Faith-Based Organization

ESG Subgrant or Contract Award Amount: 104090

Subrecipient or Contractor Name: YWCA

City: SNOHOMISH COUNTY CONSORTIUM

State: WA

Zip Code: ,

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 20900

Subrecipient or Contractor Name: COCOON HOUSE

City: SNOHOMISH COUNTY CONSORTIUM

State: WA

Zip Code: ,

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 52500

Subrecipient or Contractor Name: HOUSING HOPE

City: SNOHOMISH COUNTY CONSORTIUM

State: WA

Zip Code: ,

DUNS Number:

Is subrecipient a victim services provider: N

Subrecipient Organization Type: Other Non-Profit Organization

ESG Subgrant or Contract Award Amount: 15000

Subrecipient or Contractor Name: DOMESTIC VIOLENCE SERVICES OF SNOHOMISH COUNTY
City: SNOHOMISH COUNTY CONSORTIUM
State: WA
Zip Code: ,
DUNS Number:
Is subrecipient a victim services provider: Y
Subrecipient Organization Type: Other Non-Profit Organization
ESG Subgrant or Contract Award Amount: 22860

Subrecipient or Contractor Name: SNOHOMISH COUNTY HUMAN SERVICES DEPARTMENT
City: Everett
State: WA
Zip Code: 98201,
DUNS Number: 079247979
Is subrecipient a victim services provider: N
Subrecipient Organization Type: Unit of Government
ESG Subgrant or Contract Award Amount: 44316

CR-65 - Persons Assisted

Information on persons assisted is now completed through the ESG-CAPER Annual Reporting Tool Sage. This information is included as Attachment 2 to the 2019 CAPER.

CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	176,123
Total Number of bed-nights provided	142,516
Capacity Utilization	81%

Table 24 – Shelter Capacity

11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The shelter utilization rate of 81% reflected in the table above is calculated based on bed nights. More than half of the clients served by ESG funds are persons in families. The number of beds a project is considered to have is based on capacity. The majority of the family shelter units in our community can serve households with 4 or 5 members. If a unit has 4 beds and is being accessed by a family with 3 members, a 4th non-family member would not be placed in the unit. This results in an underestimation of utilization as a bed appears vacant, when it is not actually available to be filled.

The County continues to monitor progress toward achieving established ESG and (CoC) performance measures. The following outputs and outcomes were tracked throughout fiscal year 2019 (FY19) and compiled from HMIS data.

Emergency Shelter (ES): The number of households enrolled in ES increased from 1,570 households in FY15 to 1,890 in FY19. There was a 48% change in the rate of successful exits from shelter to permanent housing, with 21% successful exits in FY18 to 31% successful exits in FY 2019. Shelters are expected to continue to improve permanent exit rates by 20% until they reach 60% and decrease length of time in projects by 20% until reaching less than 20 days. For families being served in shelters, we have seen a decrease of 7.9% change in the length of time in shelter compared to FY18, as the average length of stay went from 82.1 in FY18 to 75.6 days in FY19. Veteran households have seen the greatest success in shortening the length of time in shelter, going from an average of 74.7 days in FY18 to 43.8 in FY19.

Transitional Housing (TH): Snohomish County reported 49 beds in the 2020 HIC. The WA-504 CoC has prioritized permanent housing and reallocated much of the TH inventory, resulting in a 70% decrease in the number of available TH beds since 2015. As of the 2020 HIC, a majority of TH beds are dedicated to unaccompanied youth.

During FY19, the number of available beds were reduced by 56%, though the number of clients served reduced by only 13% from FY18 to FY19. In FY19 there was a 44% decrease in the rate of successful exits from TH to permanent housing over the previous year. Performance is tracked using an online interactive Performance Metrics dashboard. TH projects are expected to increase their rate of exit to permanent destinations (currently 33%) until that rate reaches at least 80%.

Rapid Rehousing (RRH): Rapid rehousing has transformed the homeless housing system. The number of households served continues to increase year over year, from 745 in FY18 to 1062 in FY19, an increase

of 43%. In FY19, 57% of households exited RRH to permanent destinations, though that rate was down from 65% in FY18. Our system-wide benchmark is 80% of exits to permanent destinations. Households with at least one child continued to exceed this benchmark during FY19, with 81% of households exiting to permanent housing. Veteran households also exceeded the benchmark, with 87% of households exiting to permanent housing.

Days to move-in has for all households increased slightly, going from an average of 27 days in FY18 to 28 days in FY19, while veteran households decreased from an average of 16 days in FY18 to 14 days in FY19. Our Veteran projects continue to see success and are closely monitored during a monthly Homeless Veterans Summit, a group of agencies and county staff who review a by-name list of homeless veterans as collected in the Snohomish County HMIS. During this meeting, strategies are developed to house individual veterans within HMIS, as well as how to reach other homeless veterans that might be within our community.

RRH providers and partners meet monthly to discuss strategies for success, current barriers, current performance (through publicly-available monthly dashboards), and data quality reports. Dashboards include detailed views of different metrics allowing agencies to easily monitor these metrics as well as data quality elements.

CR-75 – Expenditures

11. Expenditures

11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
Subtotal Homelessness Prevention	0	0	0

Table 25 – ESG Expenditures for Homelessness Prevention

11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Expenditures for Rental Assistance	0	0	104,090
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	0	0	0
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
Subtotal Rapid Re-Housing	0	0	104,090

Table 26 – ESG Expenditures for Rapid Re-Housing

11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Essential Services	0	0	105,317
Operations	0	0	6,100
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
Subtotal	0	0	111,417

Table 27 – ESG Expenditures for Emergency Shelter

11d. Other Grant Expenditures

	Dollar Amount of Expenditures in Program Year		
	2017	2018	2019
Street Outreach	0	0	0
HMIS	0	9,068	23,642
Administration	0	0	19,474

Table 28 - Other Grant Expenditures

11e. Total ESG Grant Funds

Total ESG Funds Expended	2017	2018	2019
	0	9,068	258,623

Table 29 - Total ESG Funds Expended

11f. Match Source

	2017	2018	2019
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	0	0	0
State Government	0	0	28,212
Local Government	0	0	125,680
Private Funds	0	0	63,111
Other	0	0	41,798
Fees	0	0	0
Program Income	0	0	0
Total Match Amount	0	0	258,801

Table 30 - Other Funds Expended on Eligible ESG Activities

11g. Total

Total Amount of Funds Expended on ESG Activities	2017	2018	2019
	0	9,068	513,049

Table 31 - Total Amount of Funds Expended on ESG Activities