

# Emergency Communication System and Facilities Program Advisory Board

## Meeting Minutes

May 28, 2020 at 10:00 am via Skype

### *Members Present:*

Adam Fortney – Chair	Chris Alexander	Jon Nehring
Susan Neely	Bob Colinas	Dan Templeman
George Hurst	Nate Nehring	Roy Waugh

### *Others:*

Terry Peterson	Brad Steiner	Kurt Mills
James Martin	Brian Haseleu	Jill Iversen

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Sheriff Fortney Call to Order 10:00 am

### Meeting Minute Approval

January 9, 2020 Meeting Minutes 2 <sup>nd</sup>	Motion for Approval Chris Alexander	Bob Colinas All Approved
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### Introduce New Appointee

Commissioner Roy Waugh

### Project Update – Subscriber Change Order (Brad Steiner)

Still in negotiations with Motorola.

Briefing the Board in regards to the financial impacts and where the money is coming from etc.

The Sno911 Board voted and passed the Action Proposal Form (APF) last week.

This accomplished a variety of task that needs to be done for the project. These are the items for the project that originally were out of scope. At the time we were looking at two major bullet points.

- Adding encryption to fire radios
- Adding VHF functionality to our radios

This Advisory Board passed a motion stating the support of these two things being added as an additional scope.

We never received the final pricing from Motorola that we were satisfied with and ran into coverage question that ultimately stalled that process.

This APF Change order is resolving those issues with both the terms of coverage. That, combined with us making the decision to move ahead with a phased multi-band approach really allows us to kick this project into high gear. Our goal is to have the radios next month.

This change order adds

- The fire encryption to the radios - We are not going to ask for a scope increase for that anymore. We are using the project contingency to pay for the fire encryption. The Advisory Board does not have to take action.
- The VHF, with the phased multiband approach, has been delayed. Whether this money comes out of contingency fund because we have some leftover after the project or we return the money to the County and do a separate motion for a VHF.

All Funding coming from the Snohomish County Radio Replacement Project planned Contingency Fund.

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Peterson – We are not asking for any action. This was approved by the Sno911 last week. It is a \$4M change order. The bulk of that money is additional subscriber units that were added through the design review process. The key take away is the \$4M will be coming out of the \$8M in contingency, out of the 2020 approved budget.

Haseleu - You've described that \$1M is a decision to encrypt the fire subscriber units and the change order is \$4 million. How would you describe the differential?

Steiner – I can provide a more detailed breakdown of the change order but here are some examples...

- 350 Radios added to the contract at \$5,800 each.
- Feature called Wi-Fi to the radios.
  - Wi-Fi enables different features coming that we're looking to take advantage of...
    - Programing radios over Wi-Fi
    - Reprograming in a parking lot without getting out and touching them or even taking the vehicles out of the garages.
- Fire also upgraded their models from the standard Apex to the XE or the exaggerated version.

These were in the contingency line items from the beginning, we knew we had some quantity increases and so that's how we are justifying those.

Waugh – In regards to you agreeing upon a method for validating coverage performance of the system. I know in the beginning there were some issues about in-building or in-street coverage, are coverage's going to be as good as they were with the old system in-building or just in the street?

Steiner – Our goal is equal to or better coverage on street. The original system was not designed to provide a specific level of in-building coverage. There were maps that were generated for people to look at that estimated in-building but there was no coverage guarantee by Motorola with regards to in-building coverage. When we were comparing the new system to the existing system we are using external on street maps for that comparison purposes. The new system will be different because it's digital and there will be changes associated with it but looking at it on a large county level, we believe we are getting an apples to apples performance. We are making plans so that each agency can validate the performance for their own place to make sure that they're satisfied. Specifically there isn't an in-building coverage guarantee associated with the new system.

Fortney – Does the APF need approval from this Board or is this just information only?

Mills - This APF briefing is just for information. This is within the approved budget but because it is a lot of money we felt it was really important to make sure that everyone was on board before we signed the Change Order Motorola.

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### Roundtable

Hurst – We know sales tax is going to take a dive in these coming years, are we concerned at all as far as having the funding for the balance of the radio system?

Haseleu – One of the things we did when we built the plan was we set aside a portion of the funding out of the first year to give us a cushion (\$5M) as we moved forward. When we take a look at what we anticipate the impact to be we're currently projecting \$17M in 2020 for sales tax receipts. Obviously that was pre-COVID-19, we are now estimating 16...17...18% shortfall off of that. We anticipate to get that same level of shortfall for this revenue source. So if we look at a \$17M anticipated revenue and we are going to get about \$3.4M less than we anticipated, that is still within our cushion that we preliminary set aside. Our first priority is to make sure that we get the debt service payment because last year we did short term borrowing and then we converted that into long term borrowing. We have sufficient cash in place to make all the commitments that are budgeted this year, pay for the Change Order and the subscriber units coming in. As we go forward, it may take us more time to add additional coverage and other things we might want to do in the future. We'll evaluate that as we continue to get the timing of the implementation of this project.

Colinas – Do you anticipate there might be some available monies to do that for 2021 depending on the spending level of the 911 system?

Haseleu – In the 2020 budget, we've got \$1.2M that is going directly to Sno911, which is an assessment reduction. We had anticipated that continuing into 2021 at that level. We should be comfortable with that going into 2021. We would anticipate the same level of buy down in 2021 as we're currently doing in 2020.

Next Emergency Communication System and Facilities Program Advisory Board meeting will be July 2, 2020 at 10:00 am via Skype.

Meeting adjourned at 10:33 am

Meeting minutes by:

Jill Iversen

Sheriff's Administrative Assistant