



Proposed Substantial Amendment  
to the  
Snohomish County Urban County Consortium  
2019 Annual Action Plan  
July 19, 2021

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## I. Public Comment and Contact Information

Snohomish County (County), as lead agency of the Snohomish County Urban County Consortium, seeks public review and comment on a proposed substantial amendment to the Consortium's 2019 Annual Action Plan to add the third phase of supplemental Community Development Block Grant (CDBG-CV3) funds to prevent, prepare for, and respond to the Coronavirus.

The Annual Action Plan describes how entitlement grant funds will be used during the year to help meet the five-year goals set forth in the Consortium's Five-Year Consolidated Plan. The sources of entitlement grant funds include the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and Emergency Solutions Grant (ESG) programs. The funds are used to provide support for affordable housing and community development projects which benefit low- and moderate-income households and neighborhoods within the county. Annual Action Plans include funding allocations to specific activities.

On March 27, 2020, the Coronavirus Aid, Relief and Economic Security Act (CARES Act), Public Law 116-136, made available supplemental CDBG funds to prevent, prepare for, and respond to the Coronavirus. The CDBG-CV3 grant funds must be added to the Consortium's 2019 Annual Action Plan through the same process used for the Consortiums' entitlement CDBG funds. The CDBG-CV3 funds will be added to our existing 2019 Annual Action Plan by way of our Citizen Participation Plan and substantial amendment process, in accordance with our existing requirements and flexibilities in the CARES Act.

All interested persons are encouraged to review and comment on the proposed substantial amendment. **Written comments must be submitted no later than 5:00 pm on July 23, 2021.** Comments may be submitted via email or mail. Comments received will be taken into consideration before final action on the proposed amendment. Please submit comments to:

**Contact:** Debra May

**Email:** [debra.may@snoco.org](mailto:debra.may@snoco.org)

**Mail:** Snohomish County Human Services Department  
Housing & Community Services Division – M/S 305  
3000 Rockefeller Ave, Everett, WA, 98201

**ADA Notice:** It is the policy of Snohomish County to ensure that communications with persons with disabilities are as effective as communications with others. For questions about accessibility or to request accommodations to enable you to review this document in an alternate format or to submit comments in an alternate format, contact Debra May by email at [debra.may@snoco.org](mailto:debra.may@snoco.org), by phone at 425-388-3264 or at 711 for TTY users.

## II. Summary of Proposed Amendment

Snohomish County (County), as lead agency of the Snohomish County Urban County Consortium (Consortium), is making a proposed substantial amendment to the Consortium’s 2019 Annual Action Plan available for a five-day public review and comment period from July 19, 2021, through July 23, 2021. The purpose of this supplemental funding is to support activities to prepare for, respond to, or prevent the coronavirus among individuals and families.

Snohomish County proposes to use \$3,095,878 in CDBG-CV3 funds and allocate 40% for public services; 20% for economic development; 20% for public facilities and infrastructure, and 20% for planning and administrative costs.

## III. Proposed Substantial Amendment

### A. Public Services

A total of \$1,238,351 in CDBG-CV3 funds will be used for the “Employment Support Services Program.” In response to the pandemic, the program will provide outreach and individualized employment services to engage, connect and support individuals and families who are experiencing housing instability or homelessness to obtain and maintain employment stability. At least 51% of the those served with the funds will be low- and moderate-income, who reside in Snohomish County, outside the cities of Everett and Marysville.

The following agencies will be allocated CDBG-CV3 funds to carry out an Employment Support Services Program, as described in the preceding paragraph:

1. \$206,391: Cares of Washington;
2. \$206,391: Housing Hope;
3. \$206,391: Orion Industries;
4. \$206,396: Refugee and Immigrant Services NW;
5. \$206,391: Seattle Goodwill Industries; and
6. \$206,391: TRAC Associates.

### B. Economic Development

A total of \$619,176 in CDBG-CV3 funds allocated for economic development will be used to provide small business relief, recovery, and resiliency grants of up to \$25,000, to small businesses that are critical to supporting the community’s broad-based recovery from the impacts of the COVID-19 Pandemic.

Workforce Snohomish will utilize CDBG-CV3 funds for economic development grants for CDBG-eligible microenterprises of five or fewer employees, including the owner(s) that successfully submitted applications through the Workforce Snohomish - Small Business Relief, Recovery, and Resiliency Grant Program, with the following priority considerations:

1. Geographic diversity consistent with the five Snohomish County Council Districts;
2. Ethnic diversity consistent with the diversity of eligible applications; and
3. Allocate funds to council district applications based on percentage of total funds requested within districts and apply to the amount of CDBG-CV3 funds available. If funds are remaining in any district allocation, then repropotion to remaining applications not funded.

Grants will be provided to CDBG eligible microenterprises in Snohomish County, outside the Cities of Everett and Marysville, and the King County portion of Bothell. It is anticipated that 24 businesses will be assisted.

#### **C. Public Facilities and Infrastructure**

A total of \$619,176 will be used to fund public facilities and infrastructure projects that are carried out to prevent, prepare for, and respond to the Coronavirus. Specific projects will be determined. A Notice of Funding Availability will be published inviting applications for public facility and infrastructure projects. Types of eligible projects include:

- **Infrastructure:** Acquisition, construction, rehabilitation, or installation of public facilities and improvements such as: sewer projects, flood drainage facilities, solid waste disposal facilities, neighborhood parks, recreation, open space, streets, sidewalks and walkways, and removal of architectural barriers.
- **Public Facilities:** Acquisition, construction or rehabilitation of community facilities, such as food banks, senior centers, community centers.

#### **D. Administration and Planning**

A total of \$619,175 will be used by Snohomish County, the grant recipient and lead agency of the Snohomish County Consortium, to undertake required CDBG-CV3 grant administration and planning activities.