

DRAFT MINUTES

Future Workforce Alliance of Snohomish County

March 29, 2021 – 1:30 PM- 3:00 PM

In Attendance

Board Members

Dave Somers, Kim Williams, Amy Drewel, Scott Forslund, Rich White, Jolenta Coleman-Bush, Jessica Barr, Mary Jane Brell-Vujovic, Van Kuno, Amit Singh, Sara Hyatt, James O'Brien, Dan Chaplik, John Lehman, Nick Harper, Janice Greene, John Haarlow

Snohomish County and Workforce Snohomish

James Henderson, Joy Emory, Simreet Dhaliwal

Introduction

County Executive Dave Somers welcomed the Board members and thanked them for their participation. The conversations around diversity and equity are very important. The service industry and aerospace industry have been disproportionately impacted by the pandemic. The Future Workforce Alliance will lead the effort in helping industries with workforce development. Executive Somers also thanked Kim Williams for her time and work as the Chair of the Future Workforce Alliance and wished her well on her retirement.

The Board's new Chair, Amy Drewel, led introductions and gave an overview of the agenda.

Discussion & Action Items

The following Action Items were discussed and affirmed by vote by the Board:

Approval of Meeting Minutes

- Approve the Minutes of the Meeting in December 2020
 - Motion: Van Kuno; Second: John Haarlow
 - Approved

Updated Goals & Objectives

- Overview of Vision & Mission Statements that were approved on December 10, 2020.
- Goals and Objectives were sent back by the Board to be revised for a greater emphasis on equity and inclusion.

- Mary Jane Brell-Vujovic commented that an objective under goal 2 should help existing employers expand and diversify.
- Dan Chaplik asked whether the original objectives were in black. Objective E seemed to be edited and broadened.
- John Haarlow asked for explanation on Objective E's connection was with Goal #2.
 - Amy Drewel explained that as digital access is an important component of equity and an obstacle for key demographics, it was included under Goal #2.
- Amit Singh asked for explanation on Objective D whether it is the Future Workforce Alliance's role to actively recruit and attract new employers.
 - Amy Drewel explained that partnering with other entities will be essential in meeting this objective and others.
- Scott Forslund asked whether Objective A under Goal #3 is to address existing gaps between employers and those seeking work or talent gaps among the workforce.
 - Amy Drewel and James Henderson confirmed that it is latter. Mary Jane Brell-Vujovic confirmed that this was for workers at all levels in their careers.
- Approve revised Goals and Objectives.
 - Motion: Rich White; Second: Janice Greene
 - Approved

Vice Chair Election

- Board members were asked for any volunteers to serve on the nomination committee.
- Rich White, Jessica Barr, and Scott Forslund volunteered to be on the nomination committee.

Information Items

Workforce Snohomish Update- Joy Emory

- Local Area Plan
 - The Local Area Plan will not be reviewed until June 2021. Board's Vision, Mission, Goals, & Objectives will be important. Staff will be working on and updating the document. A revised timeline was provided to the Board.
- Youth RFP
 - The RFP timeline was provided to the Board. On May 19, the recommended contractor will be presented to the Board.
 - Rich White briefed the Board on the Youth Working Group which was established to support the RFP and provide a focus for Youth Service programs. The Working Group Chair will be Rich White and a list of initial members was provided. The first meeting will be on April 14th.
- Demand Occupation List
 - This list is used to determine eligibility for a variety of training and supporting programs. This is a living document and created and updated based on discussion with key employers, research, and analysis.
- Financial Update
 - PY 2020 Financial Overview lagging due to several effects of the COVID-19 pandemic.
 - PY 2021 budgeting process will begin in April and presented to the Board in June.
- WIOA Program Status
 - Snohomish County is doing well in terms of enrollment of WIOA programs.

- Mary Jane Brell-Vujovic asked for clarification on the data presented in the chart, specifically in terms of comparison of numbers.
- WorkSource Recertification
 - An overview of the recertification process was presented to the Board. The current certification expires on June 30, 2021 for the Everett and Lynnwood sites.
 - Next steps will be for a certification committee.

Future Workforce Alliance 2021 Work Items – James Henderson

- A work item plan was sent to the Board and presented to the board. Major work items include the Local Area Plan, workforce strategic plan, and equity & inclusion plan.

Department of Labor Monitoring Update – James Henderson

- The Department of Labor conducted a monitoring review of the State and highlighted two points for corrections.— Board bylaws and Designation Agreement. These will be addressed and will be presented to the Board at the June meeting.

Workforce Strategic Plan Update – James Henderson

- Consultants proposals have been reviewed and scored. The EDA grant has been received and will be consider by the Snohomish County Council.
- The Board will be interviewed and receive monthly updates. The strategy will be adopted by the Board at the September meeting.
- Mary Jane Brell-Vujovic suggested for the Board members to share this strategy work with other partners for Board outreach.
- John Haarlow asked if the strategic plan is the next phase in the process of the developed Goals & Objectives to include key metrics and performance indicators.

Next Steps

- Approve Youth RFP contractor in May 2021.

Public Comments

No comments were provided.

Next Meeting

- The May 2021 meeting will include an approval of the Youth RFP contractor.