

## DRAFT MINUTES

### Future Workforce Alliance of Snohomish County

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May 19, 2021 – 1:00 PM – 2:00 PM

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#### **In Attendance**

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##### Board Members

Amy Drewel, Scott Forslund, Rich White, Jolenta Coleman-Bush, Jessica Barr, Mary Jane Brell-Vujovic, Van Kuno, Amit Singh, James O'Brien, Dan Chaplick, John Lehman, Janice Greene, John Haarlow, Garry Clark, Mark Clark, Larry Montgomery, Crystal Donner

##### Snohomish County and Workforce Snohomish

James Henderson, Joy Emory, Simreet Dhaliwal

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#### **Introduction**

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The Board's Chair, Amy Drewel, led introductions and gave an overview of the agenda.

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#### **Discussion & Action Items**

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The following Action Items were discussed and affirmed by vote by the Board:

##### Approval of Meeting Minutes

- Approve the Minutes of the Meeting in March 2021
  - Motion: John Lehman; Second: Van Kuno
  - Approved

##### Youth Services Contract with Cocoon House Consortium Motion

- Motion amended to allow for the contract to start as early as June 7, 2021 for a period of up to 2021.
- Board Members Mary Jane Brell-Vujovic and Rich White gave an overview of the RFP process as part of the rating committee.
  - Janice Greene asked who the four bidders on the RFP were and if there was a focus on diversity during the rating process.
    - Mary Jane Brell Vujovic answered that the Cocoon House Consortium, Equis, Lutheran, and one other. There is a diversity component throughout the entire process.
  - Janice Greene asked if Workforce Snohomish would be able to provide data on how the youth service providers are working and who was receiving the services. Joy Emory said that information can be made available.

- Van Kuno recused herself from the vote.
- Approve
  - Motion: Amit Singh; Second: John Lehman
  - Approved

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### One-Stop Operator Agreement Extension

- Joy Emory gave an overview of the one-stop operator agreement. A motion was requested in December but needed to be amended.
- Jessica Barr recused herself from the vote.
- Approve
  - Motion: Janice Greene; Second: John Haarlow

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### **Information Items**

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#### Workforce Strategic Plan Update – James Henderson/MDB Insight

- EDA Grant Contract Approved by the Snohomish County Council.
- MDB Insight, Inc. was introduced as the consultant that will be working on the Workforce Strategic Plan. The consultant gave an overview of their firm and their past work. They also provided an overview of their work plan.
  - Amit Singh asked if the consultant will be looking at short-term metrics as well and if a 10-year plan was too far in the future. He also asked about the timeline for completing this plan.
    - Consultant answered that short-term metrics can be incorporated and explained that a 10-year timeline necessary to track growth and achieve the vision set by the Board.
    - The Workforce Strategic Plan will be completed by October 1, 2021.
  - Janice Greene asked if thoughts on small business disparities in hiring and supplier diversity can be incorporated.
    - Equity and diversity are reflected in the community and will also be reflected in the workforce strategic plan as well as the implementation of the strategy.
    - Mary Jane Brell Vujovic asked how we may address the issue that small businesses do not have access to resources for hiring diverse workers.
  - John Haarlow asked if there is a consistent set of metrics that will be incorporated.
    - The consultant answered that they do not have metrics yet and will depend on the themes that emerge as they move forward.

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### **Next Steps**

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- The next meeting is on June 17, 2021.

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### **Public Comments**

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No comments were provided.

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### **Next Meeting**

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- The June 2021 meeting will include an approval for the updated designation agreement, bylaws, the PY21 budget, the Local Area Plan submission, and an update on the Workforce Strategic Plan.