

**FUTURE WORKFORCE ALLIANCE
ONE STOP OPERATOR
June 17, 2021
MOTION #21-04**

WHEREAS, On Wednesday, March 18, 2020 WorkSource offices across Washington State (American Job Centers) closed for in-person customer service and adopted a virtual-only customer service model until the science and health guidance suggests it is safe to re-open for direct service;

WHEREAS, the One Stop Operator, employed by Washington State Employment Security Department has under the auspices of their responsibilities continued to coordinate service delivery of required one-stop partners and service providers in a virtual environment, while actively engaging partners and providers in planning and preparations for a safe re-opening;

WHEREAS, the current One Stop Operator procurement was issued by Workforce Snohomish on April, 27, 2018 for a period of three years starting on June 1, 2018;

WHEREAS, in accordance with Future Workforce Alliance Board Policy Number 150 and consistent with paragraphs (b) and (c) of 34 CFR § 361.605, the Local Workforce Development Board must select the one-stop operator through a competitive process, as required by sec. 121(d)(2)(A) of WIOA, at least once every 4 years;

WHEREAS, Workforce Snohomish, serving in its capacity as fiscal agent submitted a request to the Snohomish County Future Workforce Alliance Board to approve a one-year extension of the One Stop Operator contract with Employment Security Department (July 1, 2021 – June 30, 2022) to ensure continuity of staffing and Center operations in support of a safe re-opening, and on May 14, 2021 the Snohomish County Workforce Alliance Board moved to approve said one-year extension;

WHEREAS, Employment Security Department issued procedural guidance to Workforce Snohomish, that a sole source procurement for one year, in lieu of a one-year contract extension must be issued and such a procurement requires explicit Board approval of this sole source procurement;

WHEREAS, Workforce Snohomish has completed documentation for a sole source procurement of the One Stop Operator, in accordance with Workforce Snohomish Policy 1080-3;

WHEREAS, a full competitive procurement and selection of a One Stop Operator for Snohomish County WorkSource by the Future Workforce Alliance must occur prior to June 30, 2022;

NOW, THEREFORE BE IT RESOLVED that the Snohomish County Future Workforce Alliance Board of Directors votes to approve a sole source procurement of the One Stop Operator contract for a period of one-year beginning July 1, 2021.

The Future Workforce Alliance Board considered and approved Motion 21-04 at the June 17, 2021 Board meeting. Attested to by:

Amy Drewel
Future Workforce Alliance Board Chair

Date