



Partnership to End Homelessness Board

Thursday, March 4, 2021

CALL TO ORDER: The quarterly Partnership to End Homelessness (PEH) Board meeting was held via **Zoom Meeting** on March 4, 2021. The meeting convened at 2:00 PM.

MEMBERS IN ATTENDANCE:

Attick, Janinna	✓	Holbrook, Janine	✓
Banker, Candy	✓	Hull, John	✓
Barrett, Sarah Jayne	✓	Mathison, Rachel	✓
Brell Vujovic, Mary Jane	✓	McCrary, Rebecca	EX
Cassidy, Cameron	EX	Nhangkar, Jamyang	✓
Cline-Stively, Mary	✓	Pak, Jane	✓
Dilsebo, Yasin	✓	Plummer, Lynda	✓
Dean, Jim	✓	Reese, Zoe	✓
Dillon, Mary Anne	EX	Santibanez, Jennifer	AB
Foss, Nataya	AB	Smith, Mark	✓
Golden, Chad	✓	Thompson, Charles	EX
Halsne, Jodie	✓	Wilder, Tarah	✓
Hilty, Vicci	✓	Woods, Mindy	✓
		Sosa, Ramonda	✓

STAFF IN ATTENDANCE: Jackie Anderson, Debbi Trosvig, Tanya Baniak, Sam Scoville

WELCOME

- Ramonda Sosa will be resigning as a member and this will be her last quarterly PEH meeting. PEH Chair extended thanks and appreciate for her work and contributions to the PEH and the community.
- Introduction of new Board Members
 - **Janinna Attick** – *Housing Authority (2nd Pos.)*
Senior Policy Analyst, Everett Housing Authority
 - **Jennifer Santibanez** – *Tribal Government*
Tenant Service Specialist, Tulalip Tribes of Washington
 - **Zoe Reese** – *Healthcare & Philanthropy (Dual Rep)*
Dir. of Community Impact/Grantmaking, Verdant Health Commission

APPROVAL OF MEETING MINUTES

***ACTION ITEM:** Vicci Hilty made a motion to approve the March 4, 2021 meeting minutes as written. Mindy Woods seconded the motion and it passed unanimously.

***ACTION ITEM: Correction to be made to Yasin Dilsebo's name. John Hull made a motion to approve the March 4, 2021 meeting minutes with corrections. Mary Cline-Stively seconded the motion and it passed unanimously.**

COMMITTEE REPORT UPDATES

Communications and Engagement Committee – John Hull

- The PEH presentation is 98% complete. Committee members will be sharing the volunteers to provide feedback on content and clarity of the presentation.
- Once the presentation is complete it will be shared with the strategic planning group for their input and then to the full PEH board at the next quarterly meeting, requesting 5-10 minutes on the agenda.

Data & Analysis Committee – Sarah Jayne Barrett

- Reviewed the position description. This document has been shared with the chair of the other committees.
- Decolonizing Data presentation to be shared with the Executive Committee and then to the Board with a presentation dates to be determined.
- System performance indicators to be coming soon and will be shared once they are available.
- Zoe Reese volunteered to join this committee.

Public Policy Committee – Vicci Hilty

- A summary of the emergent issues (requests for letters of support by affiliated community groups legislative priorities by the PEH) discussions that occurred with the committee and Executive Committee was provided. A summary of the main issues identified from these discussions was given:
 1. A thorough review of the bill will need to be done to ensure all requests for legislative support align with the PEH mandate. This will require time and availability of the PEH members to review with a quick response time.
 2. Determining who will be responsible for reviewing the bill and determining approval process
- The policy committee developed a proposed plan to address emergent issues by having 3 members of the policy group who could receive the requests and review the relevant or corresponding bill. The policy member(s) would make the determination and provide a recommendation to the Executive Committee.
- Since the Executive Committee discussion, the policy committee has requested to develop a final plan and bring it to the Board for the next meeting.
- The PEH legislative priorities are doing well:
 - Priority one- Invest \$200 million for the Housing Trust Fund and an additional \$10 million for preservation of affordable housing (USDA and other properties at risk of loss) from the Capital Budget. Status- the Governor's budget asked for \$400 million for the Housing Trust Fund
 - Priority two- Protect against any cuts to homelessness and related human services. (Include 3 Youth related budget issues). Status- the Governor's budget did not recommend any cuts to the housing budget
 - Priority three- Adopt a \$100 document recording fee for covid related rental assistance. Status- this did not pass before the cut off date but declared NTAB- Necessary To Approve the Budget.
- The status of the support items
 - Expand the definition of Single Family Housing to include duplex, triplex, and small courtyard apartments. Status- has not been dropped
 - HB 1236- tenant protections needs to be pulled onto the floor.
- Important upcoming dates:

- March 9- last day to consider bills
- March 26- last day to read to committee
- April 2- last day to read in by opposite house

Strategic Planning Committee – Mary Anne Dillon

- Committee working on providing Year-2 Recommendations for the Strategic Plan:
 - Reviewing Year 1 Activities/Milestones
 - Reviewing Year 2 proposed Strategies, determining if recommending to move forward or postponing.
 - If recommending, creating Milestones/Responsible Parties, Timelines and Oversight Responsibility
- Should have recommendations by the next PEH Quarterly Board Meeting

UPDATES

County Updates – Sam Scoville

- FY2020 CoC NOFA
 - No NOFA due to COVID (non-competitive)
 - Only Renewal Projects funded (no new projects)
 - Based on FY2019 Awards, adjusted to 2021 FMR's
 - Awarded \$12,090,119 (includes YHDP)
- FY2021 Local Competition (projects for 7-1-22 to 6-30-23)
 - Expect to be a competitive application
 - Registration with HUD for FY2021 CoC Competition opened 1-12-21, closed 3-4-21. WA-504 Registration submitted 3-2-21.
 - Registration also for UFA status for FY2021.

2021 PEH Board Mtg Schedule (June, Sept., Dec. 2021) – Candy Banker

- Inability for all Executive Committee Members to attend the current schedule. Opted to shift to other proposed date for PEH Quarterly Meetings (2nd Mondays of June, Sept., Dec). **June 14, Sept. 13, Dec. 13, 2021.**

Equity Work: Next Steps – Tanya Baniak, Sam Scoville

- Equity Committee Break-Out Discussion for the creation of the Equity Committee
PEH Board Members entered 4 Break-Out rooms to answer the following questions:
 - Composition:
 - What should be the size of the Equity Committee?
 - Criteria:
 - How many members should be from the PEH?
 - How many members should be from the Community?
 - How do we select Members? (From the PEH and the Community?)
 - Community Outreach:
 - Who do we need to reach out to from the Community?

Breakout Groups Responses

Group One:

- Composition - 11 members (4 PEH members including the Chair) and 7 from the community
- Criteria- Have a low barrier application process detailing why the applicant wants to join.
- Community Outreach- CSAC group, Community Foundation of Snohomish County, Snohomish for Equity.

Note:

- The group was mindful of the importance of offering stipends for community members to cover the costs of travel, parking, and costs to participate

Group 2

- Composition- 7-9(2-3 PEH members, 4-5 community members, 1 county member)
- Criteria- Create a position overview identifying role, goals and eligibility of the position, it would have a listing of preferred criteria rather than required. No direction on how the PEH members will be selected.
- Community Outreach- Would recruit through an open house and have the community presentation that is being developed by the communications committee. Alternatively, utilizing a snow ball referral process whereby Board members would invite others or people they know to participate in a meeting and if they are interested in joining the committee they would submit their application.

Possible community groups to reach out to would be school districts

Note:

- The group identified the need for stipends to be issued to community members.

Group 3

- Composition- 8-10 members (40% of the group would be PEH members and the other 60% would be community members). It would be important to keep the group to an odd number just in case a split decision occurs. In the event more members interested in joining the groups exceeds the group size a possible ad hoc group can be assembled. It was noted if the group is on the larger size it can be assumed that not everyone would attend every meeting and the group would naturally dwindle down to a core group. It was suggested a County Representative would not be necessary initially as it is more important the county work towards building a trusting relationship with the communities first.
- Criteria- not identified
- Community Outreach- host an open house for dates for community members to join or participate in the meetings and to keep outreach as a continuous effort. Reach out to other equity groups and ask for lessons learnt on recruitment and committee structures. Outreach to Snohomish Community Foundation, engage youth, free based agencies, youth advisory groups, Snohomish Black Heritage Youth Group.

Group 4

- Composition- 9-13 and keep the committee number odd. Individuals representing the Black, Indigenous, and Peoples of Color will be given priority
- Criteria- to listen to the voices of the community and not necessarily the PEH requirements. It is important the committee has a variety of input, experiences, and skill sets. The groups doesn't support an application process but more of a statement for wanting to join. It was suggested asking for Karina Hooks input into the size and process for selection of the Equity Committee.
- Community Outreach- the Count Executive is assembling an equity group it would be important to look for opportunities to align the two groups.

Note:

- The group had a discussion of the power dynamic that may occur between the PEH and the Equity Committee.
- Also supported a stipend be given to community members

WRAP UP – Candy Banker

- Next PEH Quarterly meeting on June 14, 2021
- Special Equity Committee meeting later March or early April. Meeting to review the Equity Committee recommended composition. Present the change in terms on the Equity Committee Workplan and the definitions (Equity, Inclusion, and Diversity) added to the charter.

Adjournment:

Motion to close the meeting, 1st- Mindy Woods, 2nd Rachel Mathison

MEETING ADJOURNED

ADJOURNMENT

Meeting adjourned @ 4:30 PM.