

PDS Code Enforcement responds to citizen complaints about code violations in **unincorporated** Snohomish County for **Planning & Development Services only.** What type of code violations do we investigate? Some of the most common are building and clearing/grading without permits, work in critical areas, illegal businesses, and junkyard conditions. Look at the table below for an expanded list of common complaints and where to report them.

Good to Know

Code Enforcement works in the field. We're not always available in the office. If you have received a letter from Code Enforcement, have questions about an invoice or monetary penalties, or want to check the status of your complaint, please contact the assigned Code Enforcement Officer. If you'd like to speak with the assigned Officer in person, please call them to schedule an appointment. If you have general questions about the code enforcement process, read our FAQ, visit our website, or call 425-388-3650.

Common Complaints and Where to Report Them

Use this alphabetical list of common complaints to determine which department or agency handles your concern. Links to online complaints forms and other helpful resources are included. The referral links are provided as a courtesy only. Please contact the recommended agency or department directly if you have questions or need additional assistance.

For **Unincorporated** Snohomish County Only

Is my complaint in <u>unincorporated</u> Snohomish County?	Address/parcel online tools:
Before filing your investigation request, verify that the	 PDS Map Portal
violation address is within our jurisdiction for enforcement.	 Property Summary Search
	 Assessor's Office Mapping FAQ
	 Assessor's Office: 425-388-3433
City Code Enforcement	<u>Arlington</u> 360-403-3551
If the address of the violation is not within unincorporated	Bothell 425-806-6400
Snohomish County, it may be under the jurisdiction of one of	Brier 425-775-5440
these cities.	Darrington 360-436-1131
	Edmonds 425-775-2525
	<u>Everett</u> 425-257-8700
	Gold Bar 360-793-1101
	Granite Falls 360-691-6441
	Index (360) 793-2488
	<u>Lake Stevens</u> 425-622-9400
	<u>Lynnwood</u> 425-670-5420
	Marysville 360-363-8379

	Monroe 360-863-4553
	Mountlake Terrace 425-670-8260
	Mukilteo (425) 263-8000
	Snohomish 360-568-3115
	<u>Stanwood</u> 360-454-5208
	<u>Sultan</u> 360-793-2272
	Tulalip Tribes 360-716-4242
	Woodway 206-542-4443
	1100dWdy 200 312 1113
Common C	•
And where to report	them (alphabetical)
Airport/airplane noise and low-flying aircraft	Report to:
	 Harvey Airfield 360-568-1541
	 <u>Paine Field</u> 425-388-5125
Air Quality	Report to:
	Puget Sound Clean Air Agency 800-552-3565
	• Asbestos
	Business - visible emission
	Dust nuisance
	Gasoline station nozzle leak
	• Odor nuisance
	Residential chimney smoke
Animals and wildlife	Report to:
	Sno Co Animal Services 425-388-3440
	Report a barking dog or other animal nuisance
	Report neglect, animals at large, or dangerous
	animals
	Animal Services FAQ
	Dept of Fish & Wildlife 360-902-2936 Option 1
	Nuisance Wildlife
	Habitat Recovery/Protection
	That the sovery from the sound
Appeals – Code Enforcement violation appeals	Do not submit your appeal to Code Enforcement.
Appeals Code Emorgement Violation appeals	Please follow the instructions on the back of the
	Notice of Violation carefully.
	Appeals must be submitted to:
	Snohomish County Planning and Development
	Services
	Attention: Appeals
	3000 Rockefeller Ave, M/S 604
	Everett, WA 98201

Mill Creek | 425-551-7254

Burning and smoke - outdoor (unincorporated Snohomish County only)	During burn bans, report to Puget Sound Clean Air Agency hotline at 800-595-4341 • Addt'l resources and info for outdoor burning, contact PSCAA Burn bans enacted by DNR for wildfire concerns and other information, visit DNR Burn Portal Report violations to local Fire Dept • Snohomish County Burn Permits information
Businesses - illegal residential businesses and home occupations	Verify if there is a permit by using the PDS Map Portal or contact Ask Permit Tech. • See Assistance Bulletin #10 • For code or permitting questions, contact Ask Permit Tech Report violations to PDS Code Enforcement
Clearing and grading/land disturbing activities complaints or concerns	 Complaints or concerns regarding permitted projects: To verify if a project has a permit, use the PDS Map Portal or contact Ask Permit Tech. For permitted projects, call 425-388-3311 and ask to speak with the inspector for that project. Permit Exemptions and FAQ Complaints regarding building or construction without permits: Report violations to PDS Code Enforcement
Code, permitting, zoning, setback, building and land use code questions, and questions about permit status, allowable use, etc.	Contact Ask Permit Tech Assistance Bulletins Permit Exemptions FAQ Electrical permits and complaints – contact WA State L&I. The County does not issue electrical permits or conduct electrical inspections.
Code Enforcement – PDS Code Enforcement for unincorporated Snohomish County only	See Enforcement

Construction or building complaints and concerns	 Complaints or concerns regarding permitted projects: To verify if a project has a permit, use the PDS Map Portal or contact Ask Permit Tech. For permitted projects, call 425-388-3311 and ask to speak with the inspector for that project. For mud on the road due to construction traffic, report directly to Sheriff's Office and Surface Water Management. Electrical Work - report illegal work, obtain electrical permits, and get electrical code information at Washington State L&I. Complaints regarding building or construction without permits: Report violations to PDS Code Enforcement
COVID-19 violations by individuals, groups, or businesses	Visit Snohomish Health District for information
Critical Area violations (flood hazard, shoreline)	Verify if a project has a permit by using the PDS Map Portal or contact Ask Permit Tech. • Critical area code and permitting questions— contact Ask Permit Tech Report violations to PDS Code Enforcement
Dangerous Building Conditions – structures severely damaged by earthquake, wind, or fire, abandoned building with unsecured or broken windows and doors	Report violations to PDS Code Enforcement
Dispute Resolution and Mediation – neighbors, neighborhood, and landlord/tenant disputes	Contact Volunteers of America 425-259-3191 • Mediation • Dispute Resolution Center
Drainage	Report drainage issues online to Conservation and Natural Resources Surface Water Management 425-388-3464 For diverting water to an adjacent property only—report violations to PDS Code Enforcement
Driveways, access roads - building or filling in right-of-way or creating a new access or driveway without permits	Verify if a project has a permit by using the PDS Map Portal or contact Ask Permit Tech. • For more detailed code and permitting questions—contact Ask a Permit Tech Report violations to PDS Code Enforcement

Drugs or suspicious activity	Report to Snohomish County Sheriff's Office • Call 911 for emergencies
	Non-emergency, please call 425-407-3999
Dumping, illegal dumping	 Report to: In or near a body of water, call 425-388-6481 to reach Conservation and Natural Resources Surface Water Management Division Water Quality Hotline. Adjacent to a roadway, call 425-388-7500 to reach the County's Road Maintenance Division. On public or private property, call 425-339-5250 to reach Snohomish Health District.
Easements – disputes, someone using your easement, disputes about private roads, fence location, or property lines	Civil Matter— <i>PDS Code Enforcement does not handle civil matters</i> Property documents – visit <u>Auditor's Office</u> online
Electrical – illegal work, permits, codes	PDS Code Enforcement does not handle complaints about illegal or unpermitted electrical work or contractors. Contact WA State L&I. Contact Washington State L&I to report illegal work, obtain electrical permits, and for code information.
Enforcement - PDS Code Enforcement process, team directory, FAQ, and complaint forms. Good to Know: Code Enforcement works in the field. We're not always available in the office. If you have been assigned a Code Enforcement Officer and need to speak with them in person, please call them to schedule an appointment. For other questions, please visit our website or call 425-388-3650.	Complaints: All complaints must be submitted using our Investigation Request form. We are not able to accept or process complaints by phone, email, or fax due to disclosure laws and the public records retention rules and procedures. Complaints that are not submitted using our investigation request form cannot be processed. • Verify if a project has a permit before filing your complaint by using the PDS Map Portal or contact Ask Permit Tech. • Can I file a complaint anonymously? See
	 Assistance Bulletin #51 Complaint FAQ - See Assistance Bulletin #51 Report violations online to PDS Code Enforcement

	No Computer? If you don't have access to a computer, please download the form or call 425-388-3650 and leave us a voicemail with your name and address. We'll send you a complaint form that you can mail back to us.
	 Letter, Citation, or Notice of Violation If you have received a letter or violation notice, please contact your assigned <u>Code Enforcement Officer</u> directly.
	• General Code Enforcement Questions & Coordinator: 425-388-3650
	Code Enforcement Team
	Code Enforcement <u>Website</u>
Fences	Civil Matter – spite fences, fence location disputes and property line disputes. PDS Code Enforcement does not handle civil matters. • Fence Permits
	Fence <u>Code Questions</u>
Forest practices - DNR (harvesting timber, building or repairing forest roads or culverts, thinning your forest, or other forest practices) County (Class IV permits)	See <u>Dept of Natural Resources</u> (360) 856-3500 • Check <u>FPA permits</u>
	 Snohomish County See <u>Assistance Bulletin #92</u> (Class IV Forest Practices – General Permit) To verify if a project has a permit, use the <u>PDS Map Portal</u> or contact <u>Ask Permit Tech</u>. Code and permitting questions—contact <u>Ask Permit Tech</u>.
Garbage and trash	 Report to Snohomish Health District for: Uncontained putrescible garbage or excessive amounts of animal waste that attracts flies or rodents Illegal dumping on private or public property without the owner's permission Burning of non-vegetative materials (can also be reported to local Fire Dept) Improper hazardous waste storage Snohomish Health District 425-339-5200

Garbage cans/collection containers	Report to Solid Waste 425-388-3425 Garbage collection containers not removed promptly (within 24 hours from collection) from all traveled ways (including but not limited to vehicular pathways, driveways, parking, pedestrian walkways, trails, and bicycle lanes) and rights-of-way after service collection.
Graffiti and vandalism	Civil Issue— PDS Code Enforcement does not handle civil matters
Hazardous or dangerous spills, leaking tanks	Report to Dept of Ecology 1-800-645-7911 If near water, report to Conservation and Natural Resources Surface Water Management
Homeless encampments, squatters	Report to Sheriff's Office of Neighborhoods • Call 911 for emergencies
Junk, junkyard conditions on private property only (old appliances, tires, etc.) See Dumping for illegal dumping on public or private property, near/adjacent to water, or on roadway.	Definition of "junk" For household garbage and trash, report to Snohomish Health District Report junkyard violations only to PDS Code Enforcement
Landlord/Tenant disputes (including complaints about repairs or issues with the building, house, or apartment)	PDS Code Enforcement does not handle any aspect of Landlord/Tenant disputes, including, building repairs or maintenance issues, lease or rental agreements, etc. • Report to Landlord/Tenant's Union at 425-339-1335 • Additional Resources • VOAA Dispute Resolution Center
Light - bright light or light pollution	Civil Issue—PDS Code Enforcement does not handle civil matters Commercial/Business Report violations to PDS Code Enforcement

Mobile homes, illegal placement	Verify if a current permit is on file by using our PDS Map Portal or contact Ask Permit Tech. • See Assistance Bulletin #36 • Mobile home code or permitting questions contact Ask Permit Tech Report violations to PDS Code Enforcement
Mold, pollution, or other environmental health issues	See <u>Snohomish Health District</u> for resources and referrals
Noise—public disturbance noise (construction noise, heavy machinery or truck noise, fireworks, revving engines, barking dogs, loud neighbors and music, car exhaust noise, etc.)	PDS Code Enforcement does not handle public disturbance noise complaints. Call the Sheriff's Office Non-Emergency line at 425-407-3999 Allowable Daytime Hours: "Day" or "daytime," for the purposes of this chapter, means the hours between 7:00 a.m. and 10:00 p.m. on weekdays and between 9:00 a.m. and 10:00 p.m. on weekends. Definition of public disturbance noise
Noxious Weeds	PDS Code Enforcement does not handle complaints about noxious weeds, overgrown yards, or landscaping. Report to Noxious Weed Control Board Noxious Weed Information
Overgrown yards, bushes, and landscaping (see above for noxious weeds)	Civil Issue—PDS Code Enforcement does not handle civil matters For overgrown bushes or trees obstructing the sidewalk, report to Road Maintenance at 425-388-7500
Parking - abandoned or parked cars, RV's, trailers, or other vehicles on the side of the road, in the ROW, or on the street, parking in fire lanes on County roads	Report to Sno Co Sheriff's Office online: • Parking & Traffic Complaints *If the incident is occurring now, call 911 • Sheriff's Non-Emergency line 425-407-3999 For parking in fire lanes on a private road within a development only, report to PDS Code Enforcement

Permits – Do they have a permit? Permit status and other permitting questions	Do they have a permit? Use our PDS Map Portal to verify is there is a permit by property address or parcel number. • For more detailed code and permitting information, contact Ask Permit Tech • Assistance Bulletins • Permit Exemptions • FAQ
Property line, easement, and private road disputes	Civil Issue—PDS Code Enforcement does not handle civil matters
Retaining walls, without permits	Verify if a project has a permit by using the PDS Map Portal or contact Ask Permit Tech. • See Retaining Walls Assistance Bulletin #40 • Retaining wall code questions and permitting—contact Ask Permit Tech Report violations to PDS Code Enforcement
Right-of-Way - structures in the right-of-way, including signs, fences, retaining walls, landscaping, basketball hoops, and other obstructions	Report structures in the ROW to Public Works Rightof-Way 425-388-6453 For construction, clearing, grading, paving, or adding a driveway in/adjacent to the ROW- report to PDS Code Enforcement.
Roads, public - flooding/drainage/water or mud on the road or maintenance issues	Report to Public Works Road Maintenance 425-388-7500 For mud or track out on the road from construction traffic, report directly to Sheriff's Office and Conservation and Natural Resources Surface Water Management 425-388-3464
Rodents and pests	PDS Code Enforcement does not handle complaints about rodents or pests See Snohomish Health District for resources and referrals
RV's (recreational vehicles) and travel trailers - occupied or multiple RV's on property	See RV Assistance Bulletin #53 • RV code questions—contact Ask Permit Tech Report violations to PDS Code Enforcement

Septic systems – septic code questions, permits, inspections, complaints	PDS Code Enforcement does not handle complaints about any aspect of septic systems or septic permits.
	Permitting, inspections, questions, and complaints—report to/contact Snohomish Health District 425-339-5200
Sidewalks – basketball hoops, overgrown bushes or trees obstructing the sidewalk, other obstructions on sidewalk	Report sidewalk obstructions to Road Maintenance at 425-388-7500 • For obstructions in the street blocking access, call 911.
	 For obstructions on the <u>side</u> of the street/in right-of-way, report to <u>Right-of-Way</u> 425- 388-6453
Setback - building setback violations	Verify if a project has a permit by using our PDS Map Portal or contact Ask Permit Tech. • Setback, zoning, and permitting questions— contact Ask Permit Tech Report violations to PDS Code Enforcement
Signs, illegally placed or oversize commercial signs (not parking or street signs)	Commercial sign code and permitting questions— contact Ask Permit Tech
	Report violations to PDS Code Enforcement
Storm drains – illegal connection, maintenance, drainage, and more	Contact/report to Conservation and Natural Resources Surface Water Management 425-388-3464
Street lights—outages	Report to <u>PUD</u> 425-783-1000
Traffic signals, street signs, and more	 See Sno Co Public Works Roads FAQ 425-388-6420 Traffic lights and street lights – for questions and comments contact Public Works No Parking Signs Obtain no parking sign – contact Traffic Operations at 425-388-3610 Parking complaints – report online to Sheriff's Office Remove no parking sign – contact Road Maintenance at 425-388-7500
Trees – hazardous trees, tree code and permitting questions	PDS Code Enforcement does not handle complaints or questions about hazardous trees.
	See <u>Hazardous Trees Assistance Bulletin #52</u> • Hazardous tree or tree code and permitting questionscontact <u>Ask Permit Tech</u>

Trespassing—criminal trespassing, someone doing work on your property without your permission	Report to Sno Co Sheriff's Office
Water quality – turbid discharge, oil or chemical spills to surface waters or storm drains, and sewage or manure discharges to surface waters	Report to Conservation and Natural Resources <u>Surface</u> <u>Water Management</u> 425-388-3464 Report to WA State <u>Dept of Ecology</u> 1-800-645-7911
Water retention or runoff, retention ponds	Report to Conservation and Natural Resources Surface Water Management 425-388-3464
Water Withdrawal – use of surface water for irrigation or other uses	Report to WA State Dept of Ecology 1-800-645-7911
Zoning Information and Violations	Zoning code and permitting questions—contact Ask Permit Tech Report violations to PDS Code Enforcement



Snohomish County PDS Code Enforcement Team

Good to Know: Code Enforcement works in the field. We're not always available in the office. If you have been assigned a Code Enforcement Officer and need to speak with them in person, please call them to **schedule an appointment.** For other questions, please visit our <u>website</u> or call 425-388-3650.

Code Enforcement Team

Code Enforcement Website

FAQ - See Assistance Bulletin #51

Online Complaint Form

Download **Complaint Form**

Download Who to Call

Common Complaints and who handles them.

General Code Enforcement Questions & Coordinator: 425-388-3650

423 300 3030

Letter, invoice, or Notice of Violation

If you have received correspondence from our team, please contact your assigned <u>Code Enforcement Officer</u> noted in the letter. If you need assistance, call 425-388-3650.

Complaints

- All complaints must be submitted using our Investigation Request form.
- We are not able to accept or process complaints by phone, email, or fax due to disclosure laws and the public records retention rules and procedures.
- Complaints that are not submitted using our investigation request form cannot be processed.
- An exact street address or parcel number is required.
- Submit one complaint per address/parcel number.
- Can I file a complaint anonymously? Read our FAQ.

No Computer?

If you don't have access to a computer, please download the form or call 425-388-3650 and leave us a voicemail with your name and address. We'll send you a complaint form that you can mail back to us.