

Job Foundation Purpose

- ◆ Engage students earlier in targeted employment planning and connection
- ◆ Increase partnership with school staff to complete student's Job Foundation documentation that includes actionable next steps for employment
- ◆ Increase the number of students completing Transition Programs with a job or secondary education connection

Job Foundation Key Benefits

- ◆ **Job Foundation Reports** – Eligible students will connect with DDA contracted employment providers, with the support of their teacher, to discover skills, abilities, interests, and support needs at an earlier age (during 2nd year of Transition instead of School to Work (S2W) during 3rd year/last year of Transition), increasing their chances of leaving school with a job
- ◆ **Expertise and Supports** – Eligible students will have access to employment experts and supports, such as assistive technology, or technical assistance, to help create improved job outcomes for people with higher support needs
- ◆ **Values Based Project** – Everyone has the opportunity to receive Job Foundations. An extra emphasis is placed on increased job placements and jobs that provide 10 or more hours per week of paid employment for students who need a higher level of support
- ◆ **Partnership that Increases Results** – Improved coordination between a variety of partners maximizes the specialties of each partner, and provides continuity across service systems as the student prepares to exit school
- ◆ **Collaborations** – Throughout this whole process, the following groups will collaborate to provide the best support possible while finding students a job by the time they are done with Transition: School/Educational School District (ESD)/Office of Superintendent (OSPI), County, Employment Provider, DDA, DVR, Student/Family
- ◆ **Employment Providers** – You will choose one Employment Provider to work with throughout your last 2 years in Transition to help you find a great fitting job: AtWork!, Cares of Washington, Northwest Center Services (NWCS), Orion Industries, PROVAIL, Services Alternatives, Inc, SAILS Washington, Inc, Sherwood Community Services, Sunrise Services, Technology & Employment Connections (TEC), Vadis, Village Community Service (VCS), Washington Initiative for Supported Employment (WISE), Washington Vocational Services (WVS), Work Opportunities (WO)

Job Foundation Eligibility Process

- ◆ Need to be enrolled in your School District's Transition Program until you age out at 21 year's old
- ◆ Apply for Social Security Administration once you turn 18 years old
- ◆ Must be DDA eligible (with or without a Case Manager) and remain eligible throughout process
- ◆ Must have Medicaid in place (typically through Supplemental Security Income (SSI))
- ◆ For School to Work (S2W) you will also need a valid Washington State I.D, enroll with the Division of Vocational Rehabilitation (DVR), a valid Birth Certificate, and a bank account

Job Foundation to S2W/DVR to Paid Employment Timeline

- ◆ Summer between 1st and 2nd Year of Transition (July 1st to September 30th) – Job Foundation Enrollment
- ◆ Enrollment includes application, release of information consent, and consent Q&A. Must have ALL information filled out for it to be complete!
- ◆ During 2nd Year of Transition (October 1st to June 30th) – Job Foundation with Employment Providers
- ◆ During 2nd Year of Transition (March 1st to June 30th) – DVR Application and Eligibility
- ◆ Summer between 2nd and 3rd Year of Transition (July 1st to September 30th) - DVR Application Continued
- ◆ During 3rd Year of Transition (October 1st to June 30th) – S2W Job Placement occurs throughout the year. Student stays enrolled in school even if employed. Work towards employment/career goals

Job Foundation to S2W to Paid Employment Steps

- ◆ Apply for Job Foundation the summer between your 1st and 2nd year in Transition
- ◆ Once approved for Job Foundation, choose an Employment Provider to work with for the last two years in Transition (through Job Foundation and then through S2W)
- ◆ Your chosen Employment Provider will reach out to you to connect
- ◆ Your chosen Employment Provider will work with your school to start gathering information for the Job Foundation Report
- ◆ Collaboration to complete the Job Foundation Report
- ◆ The Job Foundation report is completed by the Employment Provider
- ◆ The Employment Provider submitted to Snohomish County for approval
- ◆ The approved report is shared with the student, their family/guardian, their school, DDA, and DVR
- ◆ DVR will assess to see if there are any services the student may benefit from through DVR and their Transition Services
- ◆ Student will continue to work with their school on employment goals
- ◆ The Job Foundation Report will help guide the student to achieve paid employment