



Parks & Recreation

PARKS ADVISORY BOARD MINUTES

Zoom Meeting

Tuesday January 11, 2021

3:00pm – 4:30pm

1. Call to Order.

A. Bob McCarty called the meeting to order at 3:04 pm.

2. Roll Call

A. Voting Board Members –

Kirahy Meyers (Dist. 1)

Mary Rollins (Dist. 2)

John Dewhirst (Dist. 3)

Steve Yandl (Dist. 4) (Notes #2)

Bob McCarty (Dist. 5)

x
x
x
x

David Divoky (At Large)

Mike Farrell (At Large) (Vice Chairman)

Darrell Olson (At Large)

John Tam (At Large)

Shawn Tobin (At Large) (Notes #1)

Jacob Vail (At Large) (Chairman)

x
x

B. Staff (Parks and other County Departments or agencies) – Sharon Swan (host), David McConnell (co-host), Jeremy Husby, Rose Intveld, Carol Ohlfs, Tony Trofimczuk, Thomas Hartzell, Rob Marchand, Annique Bennet, Alessandra Durham, Tammy Dunn (ex-officio).

C. Guests – Stan and Judy Heydrick, Jamie Holland, Ashley McDonald.

3. Election of new chairperson, vice-chairperson, and secretary.

A. After discussion, Jacob Vail was elected chairperson and Mike Farrell vice-chairperson.

B. Shawn Tobin was elected secretary and Steve Yandl elected to share that duty with Shawn.

C. Jacob Vail took over chairing the meeting.

4. Review of November 2021 minutes. Mary Rollins requested correction of a typographical error. The minutes with that correction were unanimously approved.

5. Public Hearings/Meetings

A. Sharon Swan announced a hearing in council chambers on Conservation Futures on January 12 at 10:30am.

6. Oral Requests from the Audience/Correspondence

7. General Business

A. Parks Board background checks.

(1) David McConnell shared that there is a new requirement for members of county advisory boards who may interact with vulnerable members of the public (young, aged, disabled) to undergo a background check.

- (2) Later in the meeting, Alessandra Durham explained that individual departments would decide on whether background checks would be done on sitting members of their associated advisory boards. Board members will be advised of background checks.

B. Advisory Board meeting schedule.

- (1) Sharon Swan advised that the county code says the board meets monthly. Historically we have been taking August and December off. The board was fine with following code and meeting every month.
- (2) Jeremy Husby offered that other boards vote at the prior meeting if the following month needs to be cancelled. That works provided the public is made aware of the change in advance.
- (3) Steve Yandl raised the issue that in the same portion of code Sharon found the meeting frequency requirement (SCC 2.16.070) charges the board with adopting bylaws which might offer clarification on things like meeting frequency, order of business etc. It was agreed to consider putting together a committee to create bylaws at the February meeting.

C. Bi-monthly Capital Project Updates distributed by email.

- (1) Sharon Swan said Carol Ohlfs will share the capital update over county email moving forward.
- (2) Sharon Swan shared that it was important that we stick to use of county email for county business to avoid issues with the public meetings act.

D. Fee schedule review and recommendations.

- (1) Tony answered questions on the fee schedule with changes.
- (2) John Dewhirst asked about dynamic pricing to generate increased revenue and lessen pressure on heavily used facilities during busy times. The response is that there are equity concerns, but it is something that can be investigated to find a balance.
- (3) Mary Rollins had a question on shelter prices, Willis Tucker vs. other facilities.
- (4) We discussed fees for concessionaires for enterprises like dog walkers.
- (5) After discussion was completed, the board voted in favor of endorsing the fee schedule as presented and suggested staff present to council.

E. ADA cheat sheet

- (1) Rose Intveld presented a draft checklist for ADA features at park facilities.
- (2) When issues are spotted, appropriate maintenance requests will be generated.
- (3) Rose will send copies out to members.
- (4) John Dewhirst commented that in many parks and other facilities some ADA issues are well handled but if the entire site isn't well designed for ADA the area is not accessible to all.

F. ADA input to Parks and Recreation by advisory board members

G. Equity and Inclusion Presentation.

8. The decision was made to hear Alessandra Durham's presentation.

A. Alessandra presented the equity and social justice component.

- (1) First year with a formal budget.
- (2) Community events and educational work planned.
- (3) Office to be a resource to multiple county agencies to act as an equity lens.

B. Carol Ohlfs will present the parks response to the new ideas and policies at a later meeting.

9. Project Status Reports. **All status reports tabled until the February 2022 meeting.**

A. Construction Projects

(1) Meadowdale

B. Design Projects

(1) Kayak

(2) Oso Slide Memorial

(3) Carousel

(4) Corcoron

(5) Heybrook Ridge

(6) Thomas' Eddy

(7) McCollum FFC

(8) Whitehorse Trail update presented by Emily Griffith.

C. Preferred Plan Projects

(1) Shooting Park

(2) Lord Hill

D. Long Range Planning.

(1) Update on Parks and Recreation Visioning Plan

10. DCNR Director's Time.

11. Messages from the Board. Around the Table

A. John Dewhirst.

B. David Divoky

C. Tammy Dunn

D. Mike Farrell

E. Bob McCarty

F. Kirahy Meyers

G. Darrell Olson

H. Mary Rollins

I. John Tam

J. Shawn Tobin

K. Jacob Vail

L. Steve Yandl

12. Adjournment

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.