



Parks & Recreation

PARKS ADVISORY BOARD MINUTES

Zoom Meeting
 Tuesday April 12, 2022
 3:00pm – 4:30pm

1. Call to Order

2. Roll Call:

A. Voting Board Members –

Kirahy Meyers (Dist. 1)	Y	David Divoky (At Large)	Y
Mary Rollins (Dist. 2)	Y	Mike Farrell (At Large) (Vice Chairman)	N
Vacant (Dist. 3)	N	Darrell Olson (At Large)	Y
Steve Yandl (Dist. 4) (Notes)	Y	John Tam (At Large)	Y
Bob McCarty (Dist. 5)	Y	Shawn Tobin (At Large)	N
		Jacob Vail (At Large) (Chairman)	Y

B. Staff (Parks and other County Departments or agencies) – Dave McConnell, Associate Park Planner, Parks and Recreation Division, DCNR; Sharon Swan, Parks and Recreation Division Manager, Parks and Recreation Division, DCNR.

C. Guests – Emily Griffith, Senior Planner, Parks and Recreation Division, DCNR; Kye Iris, Real Property Administrator, Parks and Recreation Division, DCNR; Carol Ohlfs, Principal Planner, Parks and Recreation Division, DCNR; Rich Patton, Park Operations Supervisor, Parks and Recreation Division, DCNR; Anthony Mix, System Administrator, Department of Information Technology; Karen Anderson, Administrative Assistant, Executive’s Office; Jeremy Husby, Director, Parks and Recreation Division, DCNR; Ashley McDonald, Private Citizen; Rose Intveld, Communications Specialist, Parks and Recreation Division, DCNR; Tammy Dunn, Executive Director, Snohomish County Sports Commission; Dan Ohlson, Sports Commission.

3. Review of March 2022 minutes. (5 minutes)

A. Board Member David Divoky moved to approve the minutes as written. Board Member Steve Yandl seconded, and the motion passed 8/0, no abstentions.

4. Public Hearings/Meetings. (3 minutes)

A. Board Staff Sharon Swan commented that there are no public meetings or hearings scheduled for this month. Sharon also reported that there are Earth Day events scheduled and she will forward the details for these events to the Board.

5. Oral Requests from the Audience/Correspondence.

A. Board Chair Jacob Vail asked if there were any oral requests from the audience or any correspondence received by board members or staff. No correspondence was received.

6. General Business:

A. Admin

(1) Outlook Email Training (10 Minutes)

- a) Anthony Mix, System Administrator from the Department of Information Technology, presented a training on correct use of Microsoft Outlook for the Board and answered board member questions regarding problems some of them were having with Microsoft Outlook mail and calendar applications. Discussion followed.

B. Accessibility Input to Parks and Recreation (5 minutes)

- (1) Board Member Kirahy Meyers noted that several items on the Parks Advisory Board Webpage were out of date and asked if staff could update the webpage by the next board meeting. Board Staff Dave McConnell replies that he would make the updates by the next meeting.
- (2) Board Staff Sharon Swan reported that the ADA Accessibility team soon would launch a webpage summarizing their work. Sharon would let the Board know when the webpage went live and provide a link.

C. Bi-Laws Close Out – Final Copy to Board & Post to PAB Webpage (3 minutes)

- (1) Board Member Steve Yandl reported that the final approved copy of the new Parks Advisory Board bylaws had been provided to Board Staff and had been posted to the Parks Advisory Board webpage.

D. Equity & Inclusion Training (3 minutes)

- (1) Board Staff Sharon Swan updated the Board on future Equity and Inclusion training presented to the Board by Principal Park Planner Carol Ohlfs in the previous meeting. Sharon reported that a date for training for the board had not yet been set but that Board Staff would update the Board when the training was scheduled.

7. Monthly Report Schedule

January	Arts Commission, Capital, Property	July	Capital, Maintenance, Property
February	Communications, Maintenance, WSU	August	No Meeting
March	Capital, Property	September	Fee Schedule Review, Capital, Property
April	Conservation Futures, Operations	October	Historic Preservation
May	Budget Discussion, Capital, Property	November	Capital, Property
June	Events, Fair	December	No Meeting
Floating Topics	Surface Water Management Division	DCNR Transition	

- A. Board Staff Sharon Swan proposed the above schedule to the Board for how to make standing reoccurring reports on DCNR, Parks Division activities. She asked the Board for feedback and if they had any preferences on level of detail and frequency of reporting. Discussion followed.
- B. Board Member Kirahy Meyers moved to approve the reporting schedule as proposed. Board Member Bob McCarty seconded, and the motion carried 8/0, no abstentions.

8. Operations Update (10 minutes)

A. Rich Patton, Park Operations Supervisor, gave a lively and entertaining report on current Ranger Core and Operations activities. Discussion followed.

9. Conservation Futures Update & Property Update (10 minutes)

A. Kye Iris, Real Property Administrator, introduced the Board to the Conservation Futures program and updated the Board on recent activities of the Conservation Futures Program Advisory Board. Kye then summarized recent property acquisitions funded by the Conservation Futures program and from other funding sources. Recent acquisitions included:

(1) The Laz property addition to Flowing Lake Park

(2) A property addition to Paradise Valley Park to offset the lease for the Farmer Frog non-profit.

(3) A non-Conservation Futures funded purchase near Picnic Point Park, the Alderwood Water District, and the Chevron Parklands.

(4) The Granveld property addition to Steelhead Park near Sultan, purchased by Surface Water Management Division as part of a restoration project.

(5) A recommendation from the Conservation Futures Program Advisory Board to acquire threatened farmland as part of a Transfer of Development Rights program modeled after a similar program in King County.

(6) The Conservation Futures Program Advisory Board has approved a 2022 grant round and will distribute funding through a competitive grant process. The Conservation Futures program has \$17 million dollars of bond funding to spend over the next three years.

(7) Discussion followed.

10. Heybrook Ridge Update (20 minutes)

A. Emily Griffith, Senior Park Planner, Parks and Recreation Division of DCNR reported on the progress of the Erinswood ADA Trail project at Heybrook Ridge County Park. Emily discussed some of the history of the site and of the Friends of Heybrook Ridge non-profit group responsible for making the Heybrook Ridge Park a reality.

B. Emily reported that design of the ADA accessible Erinswood Trail was progressing and that after permits were acquired if all went well, the trail and other site amenities would be constructed sometime in 2022.

C. Emily also updated the Board on the Memory Shelter project, an extension to the Leovy Trail and future plans to contract with the Washington Trails Association for trail building at Heybrook Ridge. Discussion followed.

11. Spring Field Trip – Set Date & Locations (10 minutes)

A. Board Staff Sharon Swan asked the Board to consider the timing and locations to visit for their spring field trip. Discussion followed several locations were discussed for future possibilities.

B. Locations proposed and discussed include:

(1) Meadowdale Park – save for a future field trip

(2) McCollum Park – home of future Food and Farming Center

(3) Martha Lake Airport – fencing added, and south field converted to an off-leash dog park

(4) Martha Lake

(5) Lake Stickney – Recently remodeled

(6) Paine Field - home of High Trek

C. Board Staff Sharon Swan and Dave McConnell will plan the dates and itinerary for the June field trip and shift reports scheduled for June to the May and July meetings.

12. DCNR Director's Time. (5 minutes)

A. Jeremy Husby, Director of the Parks and Recreation Division, spoke to the board about three topics:

- (1) Lord Hill Regional Park – The recent process to update the preferred plan at this park has generated controversy and if Parks Advisory Board members receive inquiries or requests for records from the media or members of the public, please forward all communications and requests to Jeremy.
- (2) Wake Boat/Surf Boats on Lakes – Any questions or requests for records, please forward to Jeremy.
- (3) 2022 Evergreen State Fair – Snohomish County is looking forward to a great fair in 2022 and plans are underway to have a full fair packed with events and exhibitors this year. We look forward to welcoming the public!

13. Messages from the Board, Roundtable, Items for Future Agendas
Board Members

- A. John Dewhirst – The Board was informed that this member has resigned.
- B. David Divoky – No updates.
- C. Tammy Dunn – Tammy is working with US/Australian football league to schedule upcoming games at Lake Stevens Park. More to come soon.
- D. John Ewald – This member was absent.
- E. Mike Farrell - This member was absent.
- F. Bob McCarty – Bob is interested in Steelhead Park and Heybrook Ridge Park. He would like to receive updates on the acquisitions and work at these two parks as they develop.
- G. Kirahy Meyers – Kirahy will be out of town in June and may miss the field trip.
- H. Darrell Olson – No updates.
- I. Mary Rollins – Mary congratulated John Tam on his recent wedding! She is excited to see all the new acquisitions in 2022.
- J. John Tam – John is interested in Kayak Point Park project and would like more information on this project as it progresses.
- K. Shawn Tobin – Shawn informed the Board that he is resigning from the Board due to schedule conflicts resulting from accepting a new position. He thanked the Board and Staff for a good term on the Parks Advisory Board.
- L. Jacob Vail – No updates. Jacob thanked the Board for their active involvement and good questions.
- M. Steve Yandl – Steve informed the Board that he may or may not make field trip, depending on timing in June.

14. Adjournment.

- A. Board Member Bob McCarty moved to adjourn the meeting. Board Member Jon Tam seconded, and the meeting was adjourned at 4:29 p.m.

ADA Notice: Snohomish County facilities are accessible. Accommodations for persons with disabilities, sign language interpreters and communications materials in alternate form will be provided upon advance request. Please make arrangements one week prior to the hearing by calling the Park Department office, 425-388-6602.